

DELPER-MARK-FAWCETT 12-22-39 NO. 51
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MD.

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title { CONDUIT & CONNECTIONS BLUE PRINTS }
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1916 - 1917
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 1 BUNDLE 2 ROLLS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF BLUE PRINTS SHOWING CONDUIT
(Purpose and general nature of record. Principal items of information

ROUTES, DISTRIBUTING POINTS, MANHOLE & JUNCTION
shown. Summary of forms used in making record, their headings, etc. If a very

BOX LOCATIONS IN VARIOUS AREAS OF CITY GIVING
general or miscellaneous record; detailed information as to type of records

CIRCUIT NUMBERS, STREET NAMES, DETAILED
contained and dates covered by each should be given. Unless contents of these

MEASUREMENTS, DATE AND NO. OF PRINT.
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMER. BY PRINT NO.
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE
 (Self-contained--describe what it shows. If separate, fill out a form for it,

 and place cross reference here to that form by title and identification number)
9. Writing BLUE PRINTS
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.

 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

 and years covered by each kind of writing)
10. Size 2 ROLLS 3"X24" EACH 95 PRINTS, 1 BDL 6"X12"X26"
 (Of record or container. Height, width, thickness or depth. Average number of
950 PRINTS TOTAL 1045 PRINTS.
 pages or documents)
11. Location by dates and quantities 2 ROLLS 1917 IN BIN NO. 19 BY WEST
 (Room, vault, wall--N.E.S.W., section, bin, sholf.
WALL AND 1 BDL, 1916-1917 IN DRAWER NO. 3 IN CAB.
 cabinet, on floor)
BY SOUTH WALL, ALL IN VAULT NEAR ROOM 102 CITY HALL,
12. Other information _____
 (Condition of record if not good. Relation to other records.

 Information on prior, subsequent, or similar records. Whether record is known

 to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
 (Author) (Publisher)

 (Place of publication) (Date of publication)

DELCHER-MACK-KILROY 11-9-39 NO. 52
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MD.

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title { BLUE PRINTS OF HAND BOX FRAMES & COVERS }
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1912, 1915, 1923, 1926 DATES OF PRINTS
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 WOOD FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF BLUE PRINTS SHOWING DETAILED
(Purpose and general nature of record. Principal items of information

DESCRIPTION OF MANHOLE AND HAND BOX
shown. Summary of forms used in making record, their headings, etc. If a very

FRAMES, COVERS & CASTINGS GIVING
general or miscellaneous record, detailed information as to type of records

FULL SPECIFICATIONS AND MEASUREMENTS
contained and dates covered by each should be given. Unless contents of these

OF SAME.

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 WD, FILE DRAWER 3 1/2" X 29" X 36"
(Of record or container. Height, width, thickness or depth. Average number of
30 PRINTS,
pages or documents)

11. Location by dates and quantities NINTH DRAWER FROM TOP
(Room, vault, wall--N.E.S.W., section, bin, shelf,
IN CABINET IN CENTER OF ROOM 322
cabinet, on floor)
MUNICIPAL BLDG.

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

DELPER-MACK-DILWORTH 1-10-1940 NO. 53.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MD.
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title {GENERATOR, CONDUITS FRAME + COVER BLUE PRINTS}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1898 1905 DATES OF PRINTS
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 11 ROLLS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CONSISTS OF BLUE PRINTS SUBMITTED BY
(Purpose and general nature of record. Principal items of information)

VARIOUS FIRMS TO CITY SHOWING DETAILED
shown. Summary of forms used in making record, their headings, etc. If a very

DESCRIPTION AND MEASUREMENTS OF GENER-
general or miscellaneous record, detailed information as to type of records

ATORS, CONDUITS, MANHOLE FRAMES AND
contained and dates covered by each should be given. Unless contents of these

COVERS, JUNCTION BOXES, FUSE BOXES AND
records are described by other Forms 12-13HR, such forms should be filled out

CAST IRON DUCTS GIVING FULL INFORMATION
and attached)

6. Contents--continued AS TO CONSTRUCTION.

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 4 ROLLS 1" X 24" EACH, 2 ROLLS 1" X 18" EACH.
(Of record or container. Height, width, thickness or depth. Average number of

1 ROLL 1" X 36", 2 ROLLS 1" X 22" EACH 1 ROLL 3" X 24" 1 ROLL
pages or documents)

2" X 16" 2 PRINTS EACH ROLL TOTAL 22 PRINTS.

11. Location by dates and quantities 10 ROLLS 1898 IN BIN NO. 21
(Room, vault, wall--N.E.S.W., section, bin, shelf,

1 ROLL 1905 IN BIN 22 IN VAULT NEXT TO ROOM
cabinet, on floor)

102 CITY HALL BLDG.

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

ITEM. 4. Bureau of Mechanical Electrical Service

Addenda NO. 1. Room #320 Municipal Bldg

| | | |
|---|------|--|
| 1 | ROLL | JUNCTION BOXES D, & W. FUSE CO. 1 D. |
| 1 | " " | FOUR TUBE JUNCTION BOXES GEN. ELEC CO. 3 D. |
| 1 | " " | FUSE BOX GEN. ELEC. CO. 4 D. |
| 1 | " " | FRAME & COVER OF PHELPS SERVICE BOX. AMERICAN VITRIFIED CONDUIT CO. 5 D. |
| 1 | ROLL | 3 DUCT CAST IRON SERVICE BOX AMERICAN VIT. COND. CO. 7 D. |
| 1 | ROLL | TYPE "H" JUNCTION BOX D, & W. FUSE CO. 8 D. |
| 1 | " " | FUSE BOX ASSEMBLY GEN. ELEC. CO. 9 D. |
| 1 | " " | CAST IRON FRAME & COVER FOR PHELPS SERVICE BOX. AMERICAN VIT. CONDUIT CO. 13 D. |
| 1 | ROLL | FRAME & COVER OF SERVICE BOX RAMAPO IRON WORKS 6 D. |
| 2 | ROLL | NOT LABELED |

DELPER-MARK-DILWORTH 1-10-40 NO. 54
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MD.
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title BLUE PRINTS OF HOME TELEPHONE MANHOLE
(Give present full title in quotes; assigned title, if any, in brackets.)
FRAMES & COVERS
If record has had other titles, list them with dates or quantities or both)

2. Dates NONE
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 ROLL
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CONSISTS OF BLUE PRINTS OF HOME TELEPHONE
(Purpose and general nature of record. Principal items of information

CO. MANHOLE FRAMES AND COVERS SHOWING
shown. Summary of forms used in making record, their headings, etc. If a very

FULL DISCRPTION AND MEASUREMENTS OF
general or miscellaneous record, detailed information as to type of records

SAME AND STREET LOCATIONS.
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out
and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 ROLL 2" X 16" 2 PRINTS.
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities IN BIN NO. 22 BY WEST WALL
(Room, vault, wall--N.E.S.W., section, bin, shelf,
IN VAULT NEXT TO ROOM 102 CITY HALL
cabinet, on floor)
BLDG.

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication) (Date of publication)

DELPER-MACK-DILWORTH 1-9-40 NO. 55
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MD.

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title "MANHOLE FRAMES & COVERS USED IN NEW YORK"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1899
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 ROLL
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling MANHOLE FRAMES & COVERS USED IN NEW YORK.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF BLUE PRINTS SHOWING TYPE
(Purpose and general nature of record. Principal items of information

OF MANHOLE FRAMES & COVERS USED IN
shown. Summary of forms used in making record, their headings, etc. If a very

NEW YORK CITY GIVING FULL DISPRITION
general or miscellaneous record, detailed information as to type of records

AND MEASUREMENTS

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 ROLL 2" X 28" 7 PRINT
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities IN BIN NO. 20 BY WEST WALL IN
(Room, vault, wall--N.E.S.W., section, bin, shelf,
VAULT NEXT TO ROOM NO. 102 CITY HALL
cabinet, on floor)
BLDF.

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

DELCHER-MACK-DILWORTH (Worker's full name) JAN. 9 1940 (Date) 56 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~Country~~ Baltimore City State Maryland

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320, MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title (MANHOLE CONSTRUCTION BLUE PRINTS)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1895 ONLY 1899 ONLY 1903 ONLY
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 4 ROLLS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF BLUE PRINTS SHOWING DIFFERENT TYPES
(Purpose and general nature of record. Principal items of information

OF MANHOLES COVERS FRAMES AND JUNCTION BOXES
shown. Summary of forms used in making record, their headings, etc. If a very

GIVING DETAILED DESCRIPTION AS TO SPECIFICATIONS
general or miscellaneous record, detailed information as to type of records

AND MEASUREMENTS AND SHOWING FULL INFORMATION
contained and dates covered by each should be given. Unless contents of these

RELATIVE TO CONSTRUCTION.
records are described by other Forms 12-13HR, such forms should be filled out

PRINT ALSO SHOWS SCALE AND DATE
and attached)

6. Contents--continued _____

7. Arrangement NUM. BY BLUE PRINT NUMBER.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 ROLL 2" X 20" - 1 ROLL 3" X 26" - 2 ROLLS 4" X 36" EACH.
(Of record or container. Height, width, thickness or depth. Average number of
Approx. 16 PRINTS EACH APPROX TOTAL 64 PRINTS.
pages or documents)

11. Location by dates and quantities IN BIN NO. 20 BY WEST WALL IN
(Room, vault, wall--N.E.S.W., section, bin, shelf,
VAULT NEAR ROOM 102 CITY HALL BLDG.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Delcher - Mack - Dilworth - Jan. 17, 1940 No. 57.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service
(Office of custody) (Office which made the record, if different)
Address of office of custody Room # 320 Municipal Office Bldg.
(Name of building, room number, street address)

1. Title [Blue Prints of W.P.A. Projects]
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1938 - 1939
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Drawer
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records Consist of Blueprints Showing Various Street and Highway Improvements To Be Made By W.P.A Giving Location of Street and Proposed Plans of Improvements, Prints Also Show Measurements, Plans, Specification and Other Noted Information, Scale and Date.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued _____

7. Arrangement None NO CLASSIFICATION
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing Blueprints
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 Drawer 3 1/2" x 22" x 60" 18 Prints
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities In Cabinet By South Wall
(Room, vault, wall--N.E.S.W., section, bin, shelf,
in Room #322 Municipal Office Bldg.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Delcher, Mack, Dilworth - Jan 10, 1940. No. 58
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~_____~~ Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service.
(Office of custody) (Office which made the record, if different)
Address of office of custody Room # 320, Municipal Office Bldg.
(Name of building, room number, street address)

1. Title [Blue Prints of Brick Vaults for Manholes]
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates None SHOWN
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Roll
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Records Consist of Blue Prints Relative
(Purpose and general nature of record. Principal items of information

to Brick Vaults in Manholes and UNDERGROUND
shown. Summary of forms used in making record, their headings, etc. If a very

BRICK VAULTS USED for Electrical DISTRIBUTION
general or miscellaneous record, detailed information as to type of records

Connections, Showing Detail Measurements
contained and dates covered by each should be given. Unless contents of these

PLANS AND SPECIFICATIONS AND MEASUREMENT
records are described by other Forms 12-13HR, such forms should be filled out

SCALE.
and attached)

6. Contents--continued _____

7. Arrangement None
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Blue Prints
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1 Roll 2 1/2" x 30" 5 Prints
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities Bin No. 22 by West Wall in
(Room, vault, wall--N.E./S.W., section, bin, shelf,

Vault. Next to Room 102 in
cabinet, on floor)

City Hall.

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) (Publisher)

(Place of publication) (Date of publication)

DELCHER-MACK-DILWORTH 1-10-1940 # 59
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM # 320, MUNICIPAL BLDG
(Name of building, room number, street address)

1. Title "CONCRETE MIXER"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates NONE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 ROLLS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling CONCRETE MIXER
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents RECORDS CONSIST OF BLUE PRINTS OF
(Purpose and general nature of record. Principal items of information

GRAVITY CONCRETE MIXER SHOWING CONSTRUCTION IN
shown. Summary of forms used in making record, their headings, etc. If a very

DETAIL, METHOD OF ASSEMBLING, DETAILED MEASUREMENTS
general or miscellaneous record, detailed information as to type of records

OF PARTS, AND SPECIFICATIONS, ALSO SHOWS SCALE,
contained and dates covered by each should be given. Unless contents of these

THESE PRINTS SUBMITTED FOR CITY APPROVAL
records are described by other Forms 12-13HR, such forms should be filled out

BY OUT OF TOWN FIRMS
and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 ROLL 2 1/2" X 15" - 1 ROLL 2" X 30"
(Of record or container. Height, width, thickness or depth. Average number of
4 Prints Each Roll Total 8 Prints
pages or documents)

11. Location by dates and quantities BIN NO 22 BY WEST WALL
(Room, vault, wall--N.E.S.W., section, bin, shelf,
IN VAULT NEXT TO ROOM #102
cabinet, on floor)
CITY HALL

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Delcher-Mack-Dilworth
(Worker's full name)

(Date)

1-9-1940

No 60
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS-FORM

County BALTIMORE City State MARYLAND
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room 320 Municipal Bldg.
(Name of building, room number, street address)

1. Title "P.F.A.T. PRINTS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1893 — 1896
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 2 Rolls
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling P.F.A.T. PRINTS
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Consists of blue prints showing locations and routs of
(Purpose and general nature of record. Principal items of information

POLICE FIRE ALARM AND TELEPHONE CABLES AND THEIR
shown. Summary of forms used in making record, their headings, etc. If a very

CONNECTIONS FROM JUNCTION BOXES IN CONDUITS TO CALL
general or miscellaneous record; detailed information as to type of records

BOXES. Also shows location of ALARM BOXES, CONNECTIONS
contained and dates covered by each should be given. Unless contents of these

THERE TO AND CIRCUIT NUMBERS.
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NO CLASSIFICATION
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 1 Roll 3" x 18" - 1 Roll 3" x 26" 35 PRINTS EACH
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
TOTAL 70 PRINTS

11. Location by dates and quantities IN BIN NO 20 BY WEST WALL IN VAULT
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
NEAR ROOM 102 CITY HALL Bldg.

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

DELCHER-PEYTON
(Worker's full name)

10-16-39
(Date)

NO. 61
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MD.

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title BLUE PRINTS & PHOTO NEGATIVES OF UNDERGROUND CIRCUITS
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both).

2. Dates 1929-1937
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 2 W/D. FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents CONSISTS OF BLUE PRINTS & PHOTO NEGATIVES
(Purpose and general nature of record. Principal items of information

MADE BY CONS. GAS & ELEC. CO. FOR CITY
shown. Summary of forms used in making record, their headings, etc. If a very

SHOWING PLANS OF UNDERGROUND CIRCUITS
general or miscellaneous record; detailed information as to type of records

IN VARIOUS LOCATIONS IN CITY. FIVE
contained and dates covered by each should be given. Unless contents of these

LOCATIONS BY STREETS.
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS & PHOTO NEGATIVES
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 2 WOOD FILE DRAWERS 2 1/2" X 26" X 38"
(Of record or container. Height, width, thickness or depth. Average number of

EACH 140 NEGATIVES & 10 PRINTS EACH
pages or documents)

DRAWER TOTAL 280 NEGATIVES 20 PRINTS.

11. Location by dates and quantities _____
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

DELPER - FEXTON

ADDENDA NO. 61

BUREAU OF MECHANICAL ELECTRICAL SERVICE

ADDENDA NO. 1 ITEM 4 ROOM 320 MUNICIPAL BLDG

| | | |
|---|-------------|-------|
| 1 | FILE DRAWER | E. E. |
| 1 | " " | H. H. |
| | | |

Delcher-Mack-Dilworth 1-17-40 No 62
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State Maryland
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room #320 Municipal Bldg.
(Name of building, room number, street address)

1. Title (Blue Prints of Electrical Fixtures.)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1900 — 1910
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 1 Wooden Vile Drawer.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents RECORD CONSISTS OF BLUE PRINTS SHOWING DRAWINGS AND DESIGNS OF LAMP POSTS, CABLE RACKS AND HOOKS AND THEIR FITTINGS, CABLE BRACKETS, DISTRIBUTING BOXES, SERVICE BOXES, VITRIKIED TUBES HANGERS CLAMPS AND HOOKS AND OTHER NOTED INFORMATION RELATIVE TO ELECTRICAL FITTINGS AND EQUIPMENT.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing: NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 WOOD DRAWER 6" X 22" X 60" 300 PRINTS
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities IN CABINET by south wall IN ROOM
(Room, vault, wall--N.E.S.W., section, bin, sholf,
322 MUNICIPAL Bldg.
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

DELCHER MACK DILWORTH
(Worker's full name)

(Date)

OCT. 2, 1939.

(Form identification number)

NO. 63

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MD

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title { BLUE PRINTS OF B+O RMY BLDG
(Give present full title in quotes; assigned title, if any, in brackets.)
BASEMENT AND CITY COURT HOUSE }
If record has had other titles, list them with dates or quantities or both

2. Dates 1905, 1926, DATES OF PRINTS
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 2 ROLLS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF BLUE PRINTS PERTAINING TO
(Purpose and general nature of record. Principal items of information

BASEMENT OF BALTIMORE & OHIO RMY BLDG
shown. Summary of forms used in making record, their headings, etc. If a very

AND CITY COURT HOUSE SHOWING FULL
general or miscellaneous record, detailed information as to type of records

LAYOUT OF SAME GIVING DETAILED
contained and dates covered by each should be given. Unless contents of these

PLANS OF BUILDING AND FLOOR SPACE,
records are described by other Forms 12-13HR, such forms should be filled out

WITH REGARD TO ELECT EQUIPMENT
and attached)

6. Contents--continued AND ELECTRICAL CONNECTIONS
IN AND LEADING INTO BUILDINGS,

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 2 ROLLS 3" X 52" 25 PRINTS EACH ROLL
(Of record or container. Height, width, thickness or depth. Average number of
TOTAL 50 PRINTS
pages or documents)

11. Location by dates and quantities 1 ROLL (B.O. BLDG) IN BIN NO.
(Room, vault, wall--N.E.S.W., section, bin, shelf,

21 AND 1 ROLL (COURT HOUSE) IN BIN NO. 20
cabinet, on floor)

BY WEST WALL IN VAULT NEAR ROOM 102 CITY HALL BLDG,

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

Delcher, Mack Dilworth - Jan. 10, 1940. No. 64
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

Baltimore City State Maryland

Name of agency or office Bureau of Mechanical Electrical Service
(Office of custody) (Office which made the record, if different)

Address of office of custody Room 320, Municipal Office Bldg.
(Name of building, room number street address)

1. Title [Blue Prints for Alterations to Warehouse Courtland St.]
(Give present full title in quotes; assigned title, if any, in brackets.)
If record has had other titles, list them with dates or quantities or both

2. Dates 1915 Only
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Rolls
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents RECORDS CONSIST OF DETAILED BLUE PRINTS PERTAINING TO REPAIRS & ALTERATIONS TO MUNICIPAL STORAGE WAREHOUSE ON COURTLAND ST. FOR THE USE OF ELECTRICAL COMMISSION SHOWING SPECIFICATIONS AND DETAILED MEASUREMENTS OTHER NOTED INFORMATION ALSO DATE AND SCALE OF PRINT
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NONE
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE
 (Self-contained--describe what it shows. If separate, fill out a form for it,
 and place cross reference here to that form by title and identification number)
9. Writing BLUE PRINTS
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
 and years covered by each kind of writing)
10. Size 2 ROLLS 2" X 20" EACH, 3 PRINTS EACH.
 (Of record or container. Height, width, thickness or depth. Average number of
TOTAL 6 PRINTS.
 pages or documents)
11. Location by dates and quantities BIN NO 21 BY WEST WALL IN VAULT.
 (Room, vault, wall--N.E.S.W., section, bin, shelf,
NEXT TO ROOM # 102 CITY HALL BLDF
 cabinet, on floor)
12. Other information _____
 (Condition of record if not good. Relation to other records.
 Information on prior, subsequent, or similar records. Whether record is known
 to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____
 (Author) (Publisher)
 (Place of publication) (Date of publication)

DELCHER-MACK-DILWORTH 1-17-1940 # 65
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM # 320, MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title (MUSEUM DEPT BLDG. BLUE PRINTS)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1927 ONLY
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 WOODEN FILE DRAWER.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents RECORDS CONSIST OF SECTIONAL DETAILED
(Purpose and general nature of record. Principal items of information

BLUE PRINTS FOR PROPOSED CONSTRUCTION OF
shown. Summary of forms used in making record, their headings, etc. If a very

MUSEUM OF ART BLDG SHOWING FLOOR AND
general or miscellaneous record, detailed information as to type of records

OUTSIDE PLANS, DETAILED MEASUREMENTS
contained and dates covered by each should be given. Unless contents of these

& SPECIFICATIONS ALSO BOILER ROOM AND ELECTRICAL
records are described by other Forms 12-13HR, such forms should be filled out

EQUIPMENT, MEASUREMENTS AND CONNECTIONS.
(and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 DRAWER 6" X 22" X 60" 12 PRINTS
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities IN CABINET BY SOUTH WALL
(Room, vault, wall--N.E.S.W., section, bin, shelf,
IN ROOM # 322 MUNICIPAL BLDG
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Delcher-Mack-Dilworth 1-17-1940 No 66
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~Country~~ Baltimore City State MARYLAND
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room #320 MUNICIPAL Bldg.
(Name of building, room number, street address)

1. Title INCINERATOR BLUE PRINTS
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1925 1927-1937
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 WOOD FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1926 MISSING
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Records consist of PRINTS showing sectional parts of
(Purpose and general nature of record. Principal items of information

#1-2-3 INCINERATORS IN DETAIL AS TO MEASUREMENTS,
shown. Summary of forms used in making record, their headings, etc. If a very

SPECIFICATIONS PERTAINING TO THE CONSTRUCTION OF SAME
general or miscellaneous record, detailed information as to type of records

ALSO PLANS FOR ELEC. EQUIPMENT & OTHER MACHINERY, FLOOR
contained and dates covered by each should be given. Unless contents of these

PLANS, SCALE & DATE

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing BLUEPRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size: 1 WOODEN DRAWER 6" X 22" X 60" 36 PRINTS
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities IN CAB. BY SOUTH WALL IN ROOM
(Room, vault, wall--N.E.S.W., section, bin, shelf,

322 MUNICIPAL Bldg.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Delcher-Mack-Dilworth 1-17-1940 # 67
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

Baltimore City State MARYLAND
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room # 320 MUNICIPAL Bldg.
(Name of building, room/number, street address)

1. Title { BACK RIVER DISPOSAL PLANT BLUE PRINTS }
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1924
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 1 WOODEN FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Records consist of blue prints of building plans in detailed
(Purpose and general nature of record. Principal items of information)

SECTIONAL DRAWINGS FOR BACK RIVER DISPOSAL PLANT SHOWING FLOOR
shown. Summary of forms used in making record, their headings, etc. If a very

PLANS CONDUIT ROUTES & THEIR CONNECTIONS TO ELECTRICAL CONTROL
general or miscellaneous record; detailed information as to type of records

HOUSE TRANSFORMER HOUSES AND OTHER ROUTES FOR ELECTRICAL SERVICE
contained and dates covered by each should be given. Unless contents of these

FOR ALL BUILDINGS ALSO SCALE AND DATE OF PRINT.
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size WOODEN FILE DRAWER 6" X 22" X 60" 11 PRINTS
(Of record of container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities IN CABINET by south wall in ROOM # 322
(Room, vault, wall--N.E.S.W., section, bin, shelf,

MUNICIPAL Bldg.
cabinet, or floor) ✓

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

DELCHER-MACK-DILWORTH JAN. 17, 1940 NO. 68
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MD.
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title { BLUE PRINTS OF CITY SCHOOLS }
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1925
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 WOOD FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF BLUE PRINTS OF VARIOUS SCHOOLS
(Purpose and general nature of record. Principal items of information

IN CITY SHOWING FIRST FLOOR LAYOUTS IN
shown. Summary of forms used in making record, their headings, etc. If a very

DETAILS AS TO MEASUREMENTS AND GENERAL
general or miscellaneous record; detailed information as to type of records

FLOOR PLAN. PRINTS USED FOR REFERENCE
contained and dates covered by each should be given. Unless contents of these

IN INSTALLATION OF ELECTRICAL SERVICE
records are described by other Forms 12-13HR, such forms should be filled out

IN BUILDINGS.
and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1 WD. FILE DRAWER 2 1/2" X 20" X 40"
(Of record or container. Height, width, thickness or depth. Average number of

5 PRINTS.
pages or documents)

11. Location by dates and quantities IN CABINET BY SOUTH
(Room, vault, wall--N.E.S.W., section, bin, shelf,

WALL IN ROOM 322 MUNICIPAL BLDG,
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

_____ (Place of publication) _____ (Date of publication)

DELCHER - PEYTON (Worker's full name) OCT. 10, 1939 (Date) NO. 69 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MD.

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title "B. B. SPECIFICATION FORMS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates JULY 20, 1929
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 WOOD FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling B. B. SPECIFICATION FORMS
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF BLUE PRINTS SHOWING PLANS
(Purpose and general nature of record. Principal items of information

& SPECIFICATIONS FOR INSTALLING VENTILATION
shown. Summary of forms used in making record, their headings, etc. If a very

SYSTEM IN INCINERATOR NO. 1 FILING DETAILED
general or miscellaneous record, detailed information as to type of records

DISCRIPTION AND MEASUREMENTS AS TO BUILDING
contained and dates covered by each should be given. Unless contents of these

AND ALL MATERIAL TO BE USED.
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 WA FILE DRAWER 2 1/2" X 25" X 38" 4 PRINTS
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities 2 DRAWER FROM TOP IN CABINET
(Room, vault, wall--N.E.S.W., section, bin, shelf,
NEAR CENTER OF VAULT NEAR ROOM 318 MUNICIPAL
cabinet, on floor)
BLDF.

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Delcher-Mack-Dilworth 1-4-40 7070
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
- 1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody ROOM # 320 MUNICIPAL Bldg.
(Name of building, room number, street address)

1. Title "PROPOSED DEVELOPEMENT OF FAIRMOUNT"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates July 1919
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 1 Bdl.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling PROPOSED DEVELOPEMENT OF FAIRMOUNT
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents RECORDS CONSIST OF BLUEPRINTS PERTAINING TO THE
(Purpose and general nature of record. Principal items of information

DEVELOPEMENT OF FAIRMOUNT IN THE GWYNNS FALLS AREA.
shown. Summary of forms used in making record, their headings, etc. If a very

SHOWING THE PROPOSED LAY OUT OF ROADS LOTS AND BLOCKS USED
general or miscellaneous record; detailed information as to type of records

BY ELECTRICAL COMMISSION FOR REFERENCE PURPOSES FOR THE
contained and dates covered by each should be given. Unless contents of these

PROPOSED PLAN OF SUPPLYING
records are described by other forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing BLUEPRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1 BUNDLE 2 1/2" x 12" x 12" 2 PRINTS
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities IN CAB #5 by W. WALL IN VAULT.
(Room, vault, wall--N.E.S.W., section, bin, shelf,

NEXT TO ROOM #102 CITY HALL Bldg.
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

Delcher-Mack-Dilworth

(Worker's full name)

1-17-40

(Date)

71

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State Maryland

Name of agency or office Bur. of Mech. Elec. Service
(Office of custody) (Office which made the record, if different)

Address of office of custody Room 320, Municipal Bldg.
(Name of building, room number, street address)

1. Title (Blue Prints of Bay View Hospital)
(Give present full title in quotes; assumed title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1926 ONLY
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-wood file DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records consist of Blueprints showing Conduit
(Purpose and general nature of record. Principal items of information

Layout for Bay View Hosp. Grounds, showing Routes
shown. Summary of forms used in making record, their headings, etc. If a very

connections, detailed measurements, BUILDING'S Layout Plans,
general or miscellaneous record, detailed information as to type of records

SCALE AND DATE. Tracings show routes of light circuits,
contained and dates covered by each should be given. Unless contents of these

Telep. Cables + sizes, Layout of Bldg's. + their Elec.
records are described by other Forms 12-13HR, such forms should be filled out

Conn. lines, Manholes, specifications + etc
and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing Blue Prints + Tracings
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 1-drawer 6" X 22" X 60" 2 PRINTS 2 TRACINGS
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities in Cab. By S. Wall in Room 322
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
Municipal Bldg.

12. Other information _____
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
(Place of publication) (Date of publication)

Delcher Mack Dilworth - Jan 17, 1940. No. 72
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

Baltimore City State Maryland

Name of agency or office Bureau of Mechanical Electrical Service
(Office of custody) (Office which made the record, if different)

Address of office of custody Room 320, Municipal Office Bldg.
(Name of building, room number, street address)

1. Title (BLUE PRINTS, ROLAND PARK & GUILFORD CONDUITS)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1913 and 1915
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 wood file drawer
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether some information shown in another record. Explain why records are missing, if possible)

6. Contents Records consist of Blue Prints showing
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
Conduit System Made and Operated by the Roland Park Co. in Roland Park and Guilford Prior to taking Over of Same by City. Records Shows Locations and Routes of Conduit, Manholes, Arc Lights, Power

6. Contents--continued Lighting System, Scale and Date
-
7. Arrangement None
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing None
 (Self-contained--describe what it shows. If separate, fill out a form for it,
 and place cross reference here to that form by title and identification number)
9. Writing BLUE PRINTS
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
 Typed-printed form. Typed printed head. Printed. Photostat. Other. Give months
 and years covered by each kind of writing)
10. Size 1-wood file drawer 2 1/2" x 20" x 40" 3 BLUE PRINTS
 (Of record or container. Height, width, thickness or depth. Average number of
 pages or documents)
11. Location by dates and quantities In Cabinet by South Wall in
 (Room, vault, wall--N.E./S.W., section, bin, shelf,
Room #322 Municipal Office Bldg.
 cabinet, on floor)
12. Other information None
 (Condition of record if not good. Relation to other records.
 Information on prior, subsequent, or similar records. Whether record is known
 to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____
 (Author) (Publisher)

 (Place of publication) (Date of publication)

DELPER-MACK-DILWORTH 1-4-1940 NO. 73
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MD

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title { BLUE PRINTS OF BRIDGES }
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1892-1894, 1898-1909, 1901, 1911, DATES OF PRINTS
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 4 ROLLS 1 BUNDLE
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1895-1897 1910
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF BLUE PRINTS OF VARIOUS BRIDGES
(Purpose and general nature of record. Principal items of information

IN CITY SHOWING PLANS AND SPECIFICATIONS OF
shown. Summary of forms used in making record, their headings, etc. If a very

BRIDGES AND DIScription OF WIRING STRUTS,
general or miscellaneous record; detailed information as to type of records

RODS, TRUSSES RETAINING WALLS, TROLLEY POLES,
contained and dates covered by each should be given. Unless contents of those

SUPPORTS, CONNECTIONS AND OTHER NOTED
records are described by other Forms 12-13HR, such forms should be filled out

INFORMATION
and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 ROLL 1" X 3 1/2" 1 ROLL 2" X 3 1/2" 2 ROLLS 4" X 2 1/2"
(Of record or container. Height, width, thickness or depth. Average number of
1 ROLL 1 1/2" X 3 1/2" 1 BDL 1" X 2 1/2" X 2 1/2" 5 PRINTS IN
pages or documents)
EACH ROLL 25 PRINTS IN BDL, TOTAL 50 PRINTS.

11. Location by dates and quantities 1 ROLL 1892-94 IN BIN NO 20 1 ROLL 1911 9-
(Room, vault, wall--N.E.S.W., section, bin, shelf,
1 BDL 1898-1909 IN CABINET NO. 5 2 ROLLS 1901 BIN NO. 20
cabinet, on floor)
ALL BY WEST WALL IN VAULT NEAR ROOM 102 CITY HALL BLDG.

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Delcher-Mack-Dilworth 1-3-1940 No 74
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State MARYLAND
Name of agency or office BUREAU of MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room # 320 MUNICIPAL Bldg.
(Name of building, room number, street address)

1. Title (REFRIGERATION & HEATING BLUE PRINTS)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1902 - 1905
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 BUNDLE
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents RECORDS CONSIST OF BLUEPRINTS MADE BY BALTIMORE
(Purpose and general nature of record. Principal items of information

REFRIGERATION AND HEATING Co. SHOWING UNDERGROUND
shown. Summary of forms used in making record, their headings, etc. If a very

STEAM MAIN ROUTES AND LOCATIONS ALSO DETAILED MEASURE-
general or miscellaneous record, detailed information as to type of records

MENTS AND SCALE DATE AND LEGEND OF PRINT. THESE
contained and dates covered by each should be given. Unless contents of these

PRINTS WERE USED BY ELEC. COMMISSION. FOR REFERENCE
records are described by other forms 12-13HR, such forms should be filled out

IN THE LAYING OF CITY CONDUIT SYSTEM.
and attached.)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing BLUEPRINTS
(Handwritten, Handwritten printed form, Handwritten printed head, Typed,

Typed printed form, Typed printed head, Printed, Photostat, Other. Give months

and years covered by each kind of writing)

10. Size 1 BUNDLE 1 1/2" x 10" x 18" 44 PRINTS
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities IN CABINET NO 3 BY WEST WALL IN VAULT
(Room, vault, wall--N.E.S.W., section, bin, shelf,

NEXT TO ROOM 102 CITY HALL Bldg.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

DELCHER-MACK-DILWORTH 1-4-1940 No 75
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE City State MARYLAND
Name of agency or office BUREAU OF MECHANICAL/ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room 320 MUNICIPAL Bldg.
(Name of building, room number, street address)

1. Title "LAYOUT of PIERS 1-2-3-4-5-6 foot of PRATT ST. HARBOR BOARD 1908"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both.

2. Dates 1908
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 1 Roll
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling LAYOUT of PIERS 1-2-3-4-5-6 foot of PRATT ST. HARBOR BOARD 1908
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible).

6. Contents Consists of blue prints showing plans and specifications
(Purpose and general nature of record. Principal items of information

for construction of PIERS # 1-2-3-4-5-6 giving detailed MEASURE-
shown. Summary of forms used in making record, their headings, etc. If a very

MENTS Type of MATERIAL AND SCALE AND date of PRINT. BLUE PRINTS
general or miscellaneous record; detailed information as to type of records

USED FOR REFERENCE by MECHANICAL/ELECTRICAL BUREAU WHEN
contained and dates covered by each should be given. Unless contents of these

INSTALLING ELECTRICAL SERVICE.

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing BLUEPRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 Roll 3" X 26" 27 BLUE PRINTS
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities IN CABINET No 5 by WEST WALL IN VAULT
(Room, vault, wall--N.E.S.W., section, bin, shelf,
NEAR ROOM 102 CITY HALL Bldg
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Delcher Mack Dilworth
(Worker's full name)

1-11-1940
(Date)

No 76
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~City~~ Baltimore City State MARYLAND

Name of agency or office BUREAU of MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody Room # 320 Municipal Office Bldg.
(Name of building, room number, street address)

1. Title {BLUE PRINTS of Philadelphia Road}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1910
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 Roll
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents RECORDS CONSIST of blue print showing location and
(Purpose and general nature of record. Principal items of information

ROUTE of Philadelphia Road from Luzerne St to East City
shown. Summary of forms used in making record, their headings, etc. If a very

LIMITS GIVING MEASUREMENTS of STREET, CURB LINES AND CROSS
general or miscellaneous record; detailed information as to type of records

STREETS ALSO SCALE AND DATE of PRINT.
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing BLUEPRINT
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 Roll 1" x 12" 1 PRINT
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities BIN No 22 by WEST WALL IN VAULT
(Room, vault, wall--N.E.S.W., section, bin, shelf,
NEXT TO ROOM 102 IN CITY HALL
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Delcher, Mack Dilworth - Jan. 12 - 1940. No. 77.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service.
(Office of custody) (Office which made the record, if different)
Address of office of custody Room #320, Municipal Office Bldg.
(Name of building, room number, street address)

1. Title {BLUE PRINTS of CHARLES ST}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1904
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Roll
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records consist of Blue Prints of Charles
(Purpose and general nature of record. Principal items of information

St. Showing Conduit Routes, P.F.A.T. Ducts,
shown. Summary of forms used in making record, their headings, etc. If a very

C.P. Ducts, Car Tracks, Drains, Water and
general or miscellaneous record, detailed information as to type of records

Gas Pipes and City Ducts. Also Detailed
contained and dates covered by each should be given. Unless contents of these

Measurements, Scale and Date. Blue Prints
records are described by other Forms 12-13HR, such forms should be filled out

Cover Charles St. from Baltimore St. to Lexington St.
and attached)

6. Contents--continued AND ARE USED BY BUREAU OF MECHANICAL ELECTRICAL SERVICE FOR REFERENCE.

7. Arrangement None
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 1 Roll 11" x 12" 3 PRINTS
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities Bin No. 23 by West Wall in Vault
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor) Next to Room 102 in City Hall. BIDE.

12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

Delcher-Mack-Dilworth 1-10-40 No 78
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody Room #320 Municipal Bldg.
(Name of building, room number, street address)

1. Title {Blue Prints of Druid Pumping Station}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1905 - 1907
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 1 Roll
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records consist of blueprints showing sub foundations for electrical equipment for Druid pumping station giving detailed measurements, specifications sectional drawings of mountings, scale and other information
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13PR, such forms should be filled out and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 Roll 2" x 24" 8 PRINTS
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities Bin #21 by W. WALL IN VAULT
(Room, vault, wall--N.E.S.W., section, bin, shelf,
NEXT TO ROOM #102 CITY HALL
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

DELCHER - PEYTON
(Worker's full name)

OCT. 10, 1939
(Date)

79
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320, MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title {BLUE PRINTS OF CHICAGO & ST. LOUIS CONDUIT SYSTEM}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1925 - 1926
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 ROLLS CONTAINING 150 BLUE PRINTS.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CONSISTS OF BLUE PRINTS OF CHICAGO AND ST. LOUIS
(Purpose and general nature of record. Principal items of information

CONDUIT SYSTEM SHOWING CONDUITS, DUCT RUNS, STREET
shown. Summary of forms used in making record, their headings, etc. If a very

LIGHTING PLANS, SUB-STATIONS AND CONNECTIONS.
general or miscellaneous record, detailed information as to type of records

THESE PRINTS WERE USED BY ELECTRICAL COMMISSION
contained and dates covered by each should be given. Unless contents of these

FDR REFERENCE.
records are described by other Forms 12-13HR, such forms should be filled out
and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 2 ROLLS 5" X 36" EACH 75 PRINTS EACH
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents) TOTAL 150 PRINTS

11. Location by dates and quantities ON TOP OF CABINET BY EAST WALL
(Room, vault, wall--N.E.S.W., section, bin, shelf,
IN S.E. CORNER OF VAULT NEAR ROOM 318 MUNICIPAL
cabinet, on floor)
BLDG.

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Delcher-Peylon
(Worker's full name)

Oct 18 1939
(Date)

7080
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~County~~ BALTIMORE CITY State MARYLAND
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room 320 MUNICIPAL Bldg.
(Name of building, room number, street address)

1. Title {BLUE PRINTS of PROPOSED CONSTRUCTION}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1927-1930
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 2.2 Rolls
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Consists of Blueprints showing plans of proposed
(Purpose and general nature of record. Principal items of information

CONSTRUCTION AND ALTERATION PROJECTS IN BALTIMORE CITY SHOWING
shown. Summary of forms used in making record, their headings, etc. If a very

DETAILED SPECIFICATIONS DESCRIPTION OF WORK LOCATION NAME OF
general or miscellaneous record; detailed information as to type of records

STREET OR BUILDING AIRPORT DISPOSAL PLANT OR PUMPING
contained and dates covered by each should be given. Unless contents of those

STATION
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued

7. Arrangement NO CLASSIFICATION
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 22 ROLLS 3" X 36" EACH APPROX. 15 PRINTS EACH ROLL
(Of record or container. Height, width, thickness or depth. Average number of
TOTAL APPROX. 330 PRINTS
pages or documents)

11. Location by dates and quantities IN BOX ON FLOOR BY SOUTH WALL IN VAULT.
(Room, vault, wall--N.E.S.W., section, bin, shelf,
NEAR ROOM 318 MUNICIPAL BLDG.
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

Delcher - Peyton

Bureau of Mechanical Electrical Service

Addenda NO. 1 ITEM # ROOM 320 MUNICIPAL BLDG # 80

| | | |
|---|------------|---|
| 4 | ROLLS | Baltimore Polytechnic Institute |
| 1 | ROLL | Fallsway Viaduct |
| 1 | " " " | Incinerator Bldg. 28th. + Sisson Sts. |
| 2 | ROLLS | Baltimore Municipal Airport |
| 4 | " " " | Enoch Pratt Free Library |
| 1 | " ROLL | Lazeretto Pt. Duct lines + Manholes |
| 1 | " " " | Catsonsville pumping Station |
| 1 | " " " | Towson Pumping Station |
| 1 | " " " | Refuse Disposal Plant |
| 1 | " " " | Duct Lines + Manholes East End of Ft. McHenry |
| 1 | " " " | Storm Water Drains ^{Airport} Broening Hwy. North of |
| 1 | " " " | Public Comfort Sta. of Canton Mkt. |
| 1 | " " " | Refuse incinerator Phila. Rd. |
| 1 | " " " | Broening Highway |
| 1 | Roll " " " | Balto. City Hosp. Nurses Home - Location - 4 ^{Grade Plans} |

Delfcher-Mack-Dilworth 1-18-1940 No 81
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~---~~ Baltimore City State MARYLAND
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room #320 MUNICIPAL OFFICE Bldg.
(Name of building, room number, street address)

1. Title {Blue Print City Jail Conduit Connections}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1925 - 1926
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 wood VILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Consist of blueprints showing conduit connections from
(Purpose and general nature of record. Principal items of information

MAIN CONDUIT TO CITY JAIL giving detailed MEASUREMENTS,
shown. Summary of forms used in making record, their headings, etc. If a very

ROUTES, FIRST FLOOR PLANS, SPECIFICATIONS SCALE AND DATE.
general or miscellaneous record; detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing BLUEPRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size WOOD FILE DRAWER 3" X 1 1/2" X 22" 9 PRINTS
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities IN CABINET BY SOUTH WALL IN ROOM #322
(Room, vault, wall--N.E.S.W., section, bin, shelf,
MUNICIPAL OFFICE Bldg.
cabinet, or floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

Delcher-Mack-Dilworth 1-4-40 # 82
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~Some~~ Baltimore City State MARYLAND
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room #320 MUNICIPAL Bldg.
(Name of building, room number, street address)

1. Title "HARBOR ENGINEERS BLUEPRINTS OF DUGAN'S & O'DONNELL'S WHARVES"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1907
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 1 Roll
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling HARBOR ENGINEERS BLUEPRINTS OF DUGAN'S & O'DONNELL'S WHARVES
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CONSIST OF BLUEPRINTS SHOWING DUGAN'S AND O'DONNELL'S
(Purpose and general nature of record. Principal items of information
WHARVES GIVING DETAILED MEASUREMENTS AND SPECIFICATIONS
shown. Summary of forms used in making record, their headings, etc. If a very
PERTAINING TO SAME THESE PRINTS MADE BY UNITED
general or miscellaneous record; detailed information as to type of records
RAILWAYS AND ELEC. CO. ARE USED BY ELEC. COMM.
contained and dates covered by each should be given. Unless contents of these

FOR REFERENCE PURPOSES.
records are described by other forms 12-13HR, such forms should be filled out
and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing BLUEPRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 Roll 4" x 36" 34 prints
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities IN CAB #5 by W. WALL IN VAULT
(Room, vault, wall--N.E.S.W., section, bin, shelf,
NEXT TO ROOM #102 CITY HALL Bldg.
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

DELCHER-PEUTON
(Worker's full name)

Oct 13 1939
(Date)

No 83
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~City~~ Baltimore City State MARYLAND
Name of agency or office BUREAU of MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room 320 Municipal Bldg.
(Name of building, room/number, street address)

1. Title "ELECTRICAL ENGINEERS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1931 — 1936
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 1 wood file drawer
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling ELECTRICAL ENGINEERS
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Consists of blue prints covering electrical work for
(Purpose and general nature of record. Principal items of information

Balte. City Hospital showing street plans and specifications for
shown. Summary of forms used in making record, their headings, etc. If a very
TRANSFORMER vaults, manholes and connections giving full
general or miscellaneous record; detailed information as to type of records
details of construction and measurements.
contained and dates covered by each should be given. Unless contents of these

PRINTS also show scale, compass point directions and date.
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NONE
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE
 (Self-contained--describe what it shows. If separate, fill out a form for it,

 and place cross reference here to that form by title and identification number)
9. Writing BLUE PRINTS
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.

 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

 and years covered by each kind of writing)
10. Size 1 WOOD VILE DRAWER. 2 1/2" X 25" X 38" 35 BLUE PRINTS
 (Of record or container. Height, width, thickness or depth. Average number of

 pages or documents)
11. Location by dates and quantities TOP DRAWER of CABINET IN CENTER of VAULT
 (Room, vault, wall--N.E.S.W., section, bin, shelf,
NEAR ROOM 318 MUNICIPAL Bldg.
 cabinet, on floor)
12. Other information _____
 (Condition of record if not good. Relation to other records.

 Information on prior, subsequent, or similar records. Whether record is known

 to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
 (Author) (Publisher)

 (Place of publication) (Date of publication)

DELCHER - PENTON
(Worker's full name)

Oct 4 1939
(Date)

no 84
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE City State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL Bldg.
(Name of building, room number, street address)

1. Title MISCEL. BLUE PRINTS
(Give present full title in quotes, assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1912 - 1927
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 20 WOODKILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF BLUE PRINTS SHOWING PLANS SPECIFICATIONS MEASUREMENTS
(Purpose and general nature of record. Principal items of information

AND full details of POWER AND TELEPHONE CONDUITS AT BACK RIVER DISPOSAL
shown. Summary of forms used in making record, their headings, etc. If a very

PLANT ELECTRICAL EQUIPMENT AT CITY HOSPITAL PLANS FOR CHANGING
general or miscellaneous record; detailed information as to type of records

HEATING SYSTEM AT MUNICIPAL Bldg. POLICE Bldg. AND MEMORIAL Bldg
contained and dates covered by each should be given. Unless contents of these

COMBINATION Trolley AND LIGHT BOLE CONNECTIONS FOR CONDUITS FOR
records are described by other Forms 12-13HR, such forms should be filled out

HANOVER STREET BRIDGE, CHARLES ST. SWITCHBOARD AND UNIVERSITY
and attached)

6. Contents--continued PARKWAY, CONDUIT SYSTEM FROM GAY ST. TO FALLS WAY
MANHOLE COVERS, ELECTRICAL FLOW CHARTS, LAMP POST LOCATIONS AT
VARIOUS STREETS AND ELECTRICAL CONNECTIONS AT CITY INSTITUTIONS,
PUMPING STATION AND AIRPORT, SCALE AND DATE OF PRINTS
7. Arrangement NONE = NO CLASSIFICATIONS
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE
 (Self-contained--describe what it shows. If separate, fill out a form for it,
 and place cross reference here to that form by title and identification number)
9. Writing BLUE PRINTS
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
 and years covered by each kind of writing)
10. Size 20 WOOD KILE DRAWERS 2 1/2" X 26" X 38" EACH 15 PRINTS EACH
 (Of record of container. Height, width, thickness or depth. Average number of
Total 300 PRINTS
 pages or documents)
11. Location by dates and quantities IN CABINET by WEST WALL IN VAULT
 (Room, vault, wall--N.E.S.W., section, bin, shelf,
NEAR ROOM 318 MUNICIPAL Bldg.
 cabinet, on floor)
12. Other information
 (Condition of record if not good. Relation to other records.
 Information on prior, subsequent, or similar records. Whether record is known
 to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)
 _____ (Place of publication) _____ (Date of publication)

BUREAU of MECHANICAL ELECTRICAL SERVICE

Vault in hallway NEAR ROOM 318 MUNICIPAL Bldg.

Addenda ITEM
No. 1 #

| | | |
|----------|---|------------------------|
| 1-DRAWER | " | BACK RIVER |
| " | " | BAY VIEW |
| " | " | HEATING LINE |
| " | " | HIGH PRESSURE |
| " | " | SPECL. |
| " | " | SPECL. |
| " | " | MISC. |
| " | " | MISC. |
| " | " | QUILFORD |
| " | " | CITY JAIL |
| " | " | HIGHLANDTOWN |
| " | " | SPECIFICATION FORMS |
| " | " | SYDENHAM |
| " | " | SEWAGE PUMPING STATION |
| " | " | W-W - X-X |
| " | " | ARMORED CABLE |
| " | " | U-U - V-V |
| " | " | AIRPORT |
| " | " | SNOW |
| " | " | Y-Y - Z-Z |

Delcher-Mack-Dilworth 1-10-1940 7085
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

Baltimore City State MARYLAND
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room # 320 Municipal Bldg.
(Name of building, room number, street address)

1. Title {BLUEPRINT of HARBOR bulkhead}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1906
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 1 Roll
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records consist of blueprint of Harbor bulkhead and
(Purpose and general nature of record. Principal items of information)

WATER MAINS showing locations by streets and detailed MEASUREMENTS
shown. Summary of forms used in making record, their headings, etc. If a very

AND SPECIFICATIONS ALSO SIZE AND ROUTES of WATER MAIN NOTED
general or miscellaneous record; detailed information as to type of records)

INFORMATION, SCALE & DATE PRINT MADE FOR THE HARBOR BOARD
contained and dates covered by each should be given. Unless contents of these

of Balto. and used for REFERENCE by E/EC. Comm.
records are described by other Forms 12-13FR, such forms should be filled out

and attached)

6. Contents—continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINT.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 Roll 2" x 16" 1 PRINT
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities IN BIN #22 BY WEST WALL IN VAULT
(Room, vault, wall--N.E.S.W., section, bin, shelf,
NEXT TO ROOM #102 CITY HALL Bldg.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

DEIPHER-MARK-DILWORTH JAN. 2, 1940. 11086
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MD.

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 310 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title { WATER MAINS BLUE PRINTS }
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1923
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 1 ROLL
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF BLUE PRINTS SHOWING SIZE AND TYPES
(Purpose and general nature of record. Principal items of information

OF MAINS, VALVES, FEED LINES, BRANCH CONNECTIONS, FIRE
shown. Summary of forms used in making record, their headings, etc. If a very

PLUG CONNECTIONS, SUPPLY LINES, PUMPING STATIONS AND
general or miscellaneous record; detailed information as to type of records

FILTRATION PLANTS, LOCATIONS BY STREETS & CURBS AND
contained and dates covered by each should be given. Unless contents of these

DETAILS AS TO DIMENSIONS AND LENGTHS.
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPHA BY STREET NAME
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 ROLL 1" X 20" 3 PRINTS
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities ON TOP OF WOODEN CABINET BY
(Room, vault, wall--N.E.S.W., section, bin, shelf,
SOUTH WALL IN ROOM 322 MUNICIPAL BLDG.
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Delcher-Mack-Dilworth 1-8-1940 7087
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~City~~ BALTIMORE CITY State MARYLAND
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room # 320 MUNICIPAL Bldg.
(Name of building, room number, street/address)

1. Title {BLUE PRINTS DOWNTOWN STREETS}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates NONE
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 1 Roll
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents RECORDS CONSIST OF BLUE PRINTS SHOWING VARIOUS SECTIONS
(Purpose and general nature of record. Principal items of information)

IN DOWNTOWN AREA GIVING STEEL TAPE MEASUREMENTS OF
shown. Summary of forms used in making record, their headings, etc. If a very

LENGTH & WIDTH OF STREETS NAME OF STREETS AND IN SOME CASES
general or miscellaneous record, detailed information as to type of records

SHOWING NAME OF OWNER OF GROUND AND IMPROVEMENTS ALSO
contained and dates covered by each should be given. Unless contents of those

GIVING SCALE OF DRAWINGS AND COMPASS POINT MEASUREMENTS.
records are described by other Forms 12-13HR, such forms should be filled out

and attached).

6. Contents--continued _____

7. Arrangement NUMERICALLY by PRINT No.
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE
 (Self-contained--describe what it shows. If separate, fill out a form for it,
 and place cross reference here to that form by title and identification number)
9. Writing BLUE PRINTS
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
 and years covered by each kind of writing)
10. Size 1 Roll 3" x 36" 6 PRINTS
 (Of record or container. Height, width, thickness or depth. Average number of
 pages or documents)
11. Location by dates and quantities BIN #19 by WEST WALL IN VAULT
 (Room, vault, wall--N.E.S.W., section, bin, shelf,
NEXT TO ROOM #102 CITY HALL.
 cabinet, on floor)
12. Other information _____
 (Condition of record if not good. Relation to other records.
 Information on prior, subsequent, or similar records. Whether record is known
 to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)
 _____ (Place of publication) _____ (Date of publication)

Delecher Mack Dilworth - Jan. 14, 1940. No. 88.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~City~~ Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service
(Office of custody) (Office which made the record, if different)
Address of office of custody Room # 320, Municipal Office Bldg.
(Name of building, room number, street address)

1. Title "Hanover Street Sewers"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates None
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Roll
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Hanover St. Sewers.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records consist of Blue Prints Showing
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
Route of Hanover St. Sewer From Cross To Hamburg St. Giving Size of Pipe and Connecting Point and Branches. Also Shows Gas Lines, Water Mains, P.F.A.T. Subway Route, Drains, Pipes and Lines, Sidewalks

6. Contents--continued Streets, Measurements, Scale
and Compass Point Directions.
-
7. Arrangement 1 Blue Print
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)
9. Writing Blue Print
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)
10. Size 1 Roll 1/2" x 18" 1 PRINT
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)
11. Location by dates and quantities Bin No. 22 By West Wall
(Room, vault, wall--N.E.S.W. section, bin, shelf,
in Vault. Next To Room 102
in City Hall.
cabinet, on floor)
12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)
13. (For use in Florida.), Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

DELCHER-MACK-DILWORTH (Worker's full name) 1-11-1940 (Date) No 89 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~City~~ BALTIMORE CITY State MARYLAND
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody ROOM #320 MUNICIPAL Bldg.
(Name of building, room number, street address)

1. Title {IRON GRATING blue print}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1900
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 Roll
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents RECORDS CONSIST OF BLUE PRINT SHOWING DETAILED PLAN
(Purpose and general nature of record. Principal items of information

of IRON GRATING FOR CONDUIT ENTRANCES SHOWING SECTIONAL PARTS MEASUREMENTS WEIGHT OF FRAME AND GRATING, SCALE AND DATE OF BLUE PRINT
shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number).

9. Writing BLUE PRINT
(Handwritten, Handwritten printed form, Handwritten printed head, Typed,
Typed printed form, Typed printed head, Printed, Photostat, Other. Give months
and years covered by each kind of writing)

10. Size 1 Roll 1" x 12" 1 PRINT
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities BIN #22 by WEST WALL IN VAULT.
(Room, vault, wall--N.E.S.W., section, bin, shelf,
NEXT TO ROOM 102 IN CITY HALL.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Delcher-Mack-Dilworth 1-11-1940 No 90
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~County~~ Baltimore City State Maryland

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody Room #320 Municipal Bldg.
(Name of building, room number, street address)

1. Title {CURB LOCATION BLUE PRINT}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1905
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 1 Roll
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents RECORDS CONSISTS OF BLUE PRINT SHOWING PREPOSED
(Purpose and general nature of record. Principal items of information

LOCATION OF CURBS OF LUMBERD ST AND EXCHANGE PLACE.
shown. Summary of forms used in making record, their headings, etc. If a very

BETWEEN QAY AND SOUTH ST GIVING DETAILED PLANS SPECIFICATIONS
general or miscellaneous record; detailed information as to type of records

MEASUREMENTS AND LOCATION OF PREPOSED CURBS.
contained and dates covered by each should be given. Unless contents of these

Also shows SEAK AND COMPASS POINT DIRECTIONS.
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINT
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 Roll 1" X 12" 1 PRINT
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities BIN#22 BY WEST WALL IN VAULT.
(Room, vault, wall--N.E.S.W., section, bin, shelf,
NEXT TO ROOM 102 IN CITY HALL.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

12
DELCHER-MACK-DILWORTH 1-1-1940 No 91
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

BALTIMORE City State MARYLAND
Name of agency or office BUREAU of MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody ROOM 320 MUNICIPAL Bldg
(Name of building, room number, street address)

1. Title "UNITED RAILWAY TRACK LAYOUT"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1900 — 1906
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 2 Rolls
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Roll NOT LABELED 1 Roll LABELED UNITED RY. TRACK LAYOUT.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CONSISTS OF BLUEPRINTS MADE BY UNITED RAILWAY & ELECTRIC CO.
(Purpose and general nature of record. Principal items of information

SHOWING LAYOUT OF THEIR SYSTEM GIVING DETAILED DESCRIPTION AS TO
shown. Summary of forms used in making record, their headings, etc. If a very

LOCATION OF EQUIPMENT BY STREETS TRACK ELEVATION DRAINS AND THEIR
general or miscellaneous record, detailed information as to type of records

LOCATIONS WITH FULL DESCRIPTION AND MEASUREMENTS.
contained and dates covered by each should be given. Unless contents of these

ALSO SHOWS SCALE COMPASS POINT DIRECTION AND DATE.
records are described by other Forms 12-13HR, such forms should be filled out

PRINTS ARE USED FOR REFERENCE BY BUREAU OF ELECTRICAL SERVICE.
and attached)

6. Contents--continued

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1 Roll 3" X 22" - 1 Roll 3" X 36" 32 PRINTS EACH ROLL
(Of record or container. Height, width, thickness or depth. Average number of

TOTAL 64 PRINTS
pages or documents)

11. Location by dates and quantities IN BIN 22 BY WEST WALL IN VAULT
(Room, vault, wall--N.E.S.W., section, bin, shelf,

NEAR ROOM 102 CITY HALL Bldg.
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication) (Date of publication)

Delcher-Mack-Dilworth 1-9-1940 No 92
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~County~~ BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody Room 320 MUNICIPAL Bldg.
(Name of building, room number, street address)

1. Title {SEWER & STORM DRAINS BLUE PRINTS}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1911-1914
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 7 Rolls
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Consists of blue prints and data sheets showing locations
(Purpose and general nature of record. Principal items of information

of SEWERAGE AND STORM DRAINS IN CITY giving full description
shown. Summary of forms used in making record, their headings, etc. If a very

AN MEASUREMENTS OF DRAINS detailed information as to
general or miscellaneous record; detailed information as to type of records

GRADES AND HOUSE CONNECTIONS ROUTES OF DRAINS, DUCT
contained and dates covered by each should be given. Unless contents of these

lengths house no. STREET NAMES SCALE AND DATE. THESE PRINTS
records are described by other Forms 12-13HR, such forms should be filled out

ARE USED by BUREAU of ELECTRICAL COMMISSION.
and attached)

6. Contents--continued _____

7. Arrangement NUMBER by PRINT NO.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten, Handwritten printed form, Handwritten printed head, Typed,

Typed printed form, Typed printed head, Printed, Photostat, Other. Give months

and years covered by each kind of writing)

10. Size 2 ROLLS 3" X 28" EACH 2 ROLLS 2" X 28" EACH 3 ROLLS 2" X 26" EACH
(Of record or container. Height, width, thickness or depth. Average number of

4 PRINTS EACH TOTAL 28 PRINTS
pages or documents)

11. Location by dates and quantities IN CABINET #5 by WEST WALL IN VAULT.
(Room, vault, wall--N/E.S.W., section, bin, shelf,

NEAR ROOM 102 CITY HALL Bldg.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Delcher-Mack-Dilworth 1-10-1940 77093
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

BALTIMORE CITY State MARYLAND
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room #320 Municipal Bldg.
(Name of building, room number, street address)

1. Title {BALTO CITY BLUE PRINT MAPS}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1896
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 Roll
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents RECORDS CONSISTS OF BLUE PRINT MAPS OF THE CITY OF
(Purpose and general nature of record. Principal items of information

BALTIMORE IN DETAIL SHOWING NAMES OF STREETS, BUILDINGS
shown. Summary of forms used in making record, their headings, etc. If a very

PARKS RAILWAY WATERWAYS CEMETARIES AND HARBOR
general or miscellaneous record, detailed information as to type of records

MAPS ARE LAID OFF BY DEGREES AND MINUTES OF LONGITUDE
contained and dates covered by each should be given. Unless contents of these

AND LATITUDE SHOWING MILES BY COMPASS POINT AND SCALE.
records are described by other Forms 12-13HR, such forms should be filled out

MAP WAS PREPARED FROM THE WORK OF TOPOGRAPHICAL
and attached)

6. Contents--continued SURVEY COMM. AND USED BY THE ELECTRICAL
COMM. FOR REFERENCE
-
7. Arrangement NONE
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE
 (Self-contained--describe what it shows. If separate, fill out a form for it,
 and place cross reference here to that form by title and identification number)
9. Writing MAPS
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
 and years covered by each kind of writing)
10. Size 1 Roll 3" x 40" 3 MAPS.
 (Of record or container. Height, width, thickness or depth. Average number of
 pages or documents)
11. Location by dates and quantities BIN # 21 BY WEST WALL IN VAULT.
 (Room, vault, wall--N.E.S.W., section, bin, shelf,
NEXT TO ROOM # 102 CITY HALL.
 cabinet, on floor)
12. Other information
 (Condition of record if not good. Relation to other records.
 Information on prior, subsequent, or similar records. Whether record is known
 to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints
 (Author) (Publisher)
 (Place of publication) (Date of publication)

Delcher-Mack-Kilroy 11-9-1939 7094
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room # 320 Municipal Bldg.
(Name of building, room number, street address)

1. Title "SUPPLIES"
(Give present full title in quotes; assigned title, if any, in brackets.)
{BLUE PRINTS TRANSFORMER VAULTS}
If record has had other titles, list them with dates or quantities or both

2. Dates 1931-1934
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 WOODKILE DRAWER.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SUPPLIES
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents DRAWER CONTAINS BLUE PRINTS SHOWING DETAILED
(Purpose and general nature of record. Principal items of information

PLANS AND SPECIFICATIONS OF VARIOUS TYPES OF TRANSFORMER
shown. Summary of forms used in making record, their headings, etc. If a very

VAULTS GIVING ALL MEASUREMENTS THESE PRINTS WERE MADE
general or miscellaneous record; detailed information as to type of records

BY CONSOLIDATED GAS & ELEC. CO. FOR THE BUREAU OF
contained and dates covered by each should be given. Unless contents of these

MECHANICAL ELECTRICAL SERVICE AND ARE USED FOR
records are described by other Forms 12-13HR, such forms should be filled out

REFERENCE
(If attached)

6. Contents--continued

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size WOOD DRAWER 3 1/2" X 29" X 36" 12 PRINTS
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities 5th DRAWER FROM TOP IN CABINET
(Room, vault, wall--N.E.S.W., section, bin, shelf,
CENTRE OF ROOM # 322 MUNICIPAL Bldg.
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

DELPER-- MACK-DILWORTH JAN, 9, 1940. NO. 95
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

Country BALTIMORE CITY State MD.
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title " PLOTTED CONSTRUCTION DATA "
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1917, 1913-1926
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 ROLL - 4 ENVELOPES - 11 BUNDLES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents CONSISTS OF BLUE PRINTS OF PLOTTED AREAS SHOWING
(Purpose and general nature of record. Principal items of information

STREET NAMES, HOUSE NUMBERS, KIND OF PAVING, MANHOLE
shown. Summary of forms used in making record, their headings, etc. If a very

LOCATIONS, ROUTES OF CONDUITS, POLE CONNECTIONS,
general or miscellaneous record; detailed information as to type of records

JUNCTION BOX LOCATIONS & ELECTRICAL CONNECTIONS,
contained and dates covered by each should be given. Unless contents of these

GIVING DETAILED DESCRIPTIONS OF PLANS AND
records are described by other forms 12-13HR, such forms should be filled out

SPECIFICATIONS.
and attached)

6. Contents--continued _____

7. Arrangement ALPHA, BY NAME OF STREET
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1 ROLL 5"X19" 60 PRINTS 2 BDLs. 5"X15"X26" EACH 100
(Of record or container. Height, width, thickness or depth. Average number of

PRINTS EACH 5 BDLs 5"X8"X15" EACH APPROX 200 PRINTS
pages or documents)

EACH 4 BDLs. 4"X12"X14" EACH APPROX 150 PRINTS EACH 4 ENVELOPES 13"X13" 100 PRINTS
EACH TOTAL APPROX 3260 PRINTS.

11. Location by dates and quantities 1 BDL - 4 ENVELOPES 1925-26 IN
(Room, vault, wall--N.E.S.W., section, bin, shelf,

CAB. NO. 4 BY W. WALL 10 BDLs, 1913-24 IN DRAWER NO. 1 BY S. WALL
cabinet, on floor)

1 ROLL 1917 IN BIN 17 BY W. WALL IN VAULT IN ROOM 102 CITY HALL BLDG.

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

BUREAU OF MECHANICAL ELECTRICAL SERVICEADDENDA 1 ITEM 4 ROOM # 320 MUNICIPAL BLDG

| | | |
|---|------------|---|
| 1 | BUNDLE | PLOTTED CONST DATA 1925 |
| 1 | ENVELOPE 1 | PLOTTED CONSTRUCTION DATA JAN. 1, 1926 - JAN. 30, 1926 |
| 1 | " | " DATA FEBRUARY 1926 |
| 1 | " | PLOTTED CONSTRUCTION DATA MONTH OF MARCH 1926. " " APRIL 1926. " " MAY 1926. " " JUNE 1926. |
| 1 | ENVELOPE | PLOTTED DATA. ① MONTH OF JULY 1926. ② " " AUG 1926. ③ " " SEPT. 1926 ④ " " OCT. 1926 ⑤ " " NOV. 1926 MONTH " DEC. NONE. |

DELCHER-MACK-DILWORTH 1-15-1940. NO. 96
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MD

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title { BLUE PRINTS OF PROPOSED WORK }
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1920 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 5 DRAWERS & 3 BUNDLES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF BLUE PRINTS SHOWING DETAILS OF
(Purpose and general nature of record. Principal items of information

PROPOSED WORK GIVING LOCATION, TYPE OF WORK,
shown. Summary of forms used in making record, their headings, etc. If a very

PLAT NO., DLS. NO., ORDER NO., BUDGET ACCT. NO.,
general or miscellaneous record, detailed information as to type of records

DRAWING NO., DATE OF DRAWING, MATERIAL REQUIRED,
contained and dates covered by each should be given. Unless contents of these

FULL DESCRIPTION OF WORK AND FULL DETAILS AS
records are described by other forms 12-13HR, such forms should be filled out

TO PLANS & SPECIFICATIONS.
and attached)

6. Contents--continued _____

7. Arrangement ALPHA, BY STREET NAME
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 3 BUNDLES 1" X 10" X 13" EACH 200 PRINTS EACH
(Of record or container. Height, width, thickness or depth. Average number of
BUNDLE 1 DRAWER 6" X 22" X 60" 3 DRAWERS
1 1/2" X 13" X 24" EACH 1 DRAWER 3" X 11 1/2" X 22" APPROX 1500 PRINTS EA. TOTAL 8100
pages or documents)

11. Location by dates and quantities 5 DRAWERS IN WOOD CABINET BY
(Room, vault, wall--N.E.S.W., section, bin, shelf,
SOUTH WALL AND 3 BUNDLES IN BOTTOM OF CABINET
cabinet, on floor)
BY SOUTH WALL IN ROOM 322 MUNICIPAL BLDG.

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

DELCHER-MACK-DILWORTH 1-3-1940 NO. 97
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MD

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title { BLUE PRINTS ELECTRICAL UNITS }
(Give present full title in quotes; assigned title, if any, in brackets)

If record has had other titles, list them with dates or quantities or both

2. Dates 1900-1911
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 BUNDLE
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF BLUE PRINTS SHOWING DETAILED
(Purpose and general nature of record. Principal items of information

MEASUREMENTS AND PLANS PERTAINING TO
shown. Summary of forms used in making record, their headings, etc. If a very

ALL ELECTRICAL UNITS AND FITTINGS BOTH
general or miscellaneous record, detailed information as to type of records

OVERHEAD AND UNDERGROUND SUCH AS
contained and dates covered by each should be given. Unless contents of these

JUNCTION BOXES, DISTRIBUTIVE BOXES, LAMP
records are described by other Forms 12-13HR, such forms should be filled out

POSTS, CABLE RACKS, MANHOLES, VENTS,
and attached)

6. Contents--continued AND TRANSFORMERS, GIVING FULL DISCRPTIONS AND MEASUREMENTS.

7. Arrangement NUM. BY NO. OF BLUE PRINT.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1 BUNDLE 3" X 17" X 28" 330 PRINTS
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities IN CABINET NO. 3 BY WEST
(Room, vault, wall--N.E.S.W., section, bin, shelf,

WALL IN VAULT NEXT TO ROOM 102
cabinet, on floor)

CITY HALL BLDG.

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

DELCHER-MACK-DILWORTH 1-17-1940 NO. 98
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MD.

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title { DUCT LENGTH DATA SHEETS & BLUE PRINTS }
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1924 - 1937
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 BUNDLE
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF DUCT LENGTH DATA SHEETS
(Purpose and general nature of record. Principal items of information

AND BLUE PRINTS SHOWING CERTAIN AREAS
shown. Summary of forms used in making record, their headings, etc. If a very

IN CITY WHERE DUCT LENGTH SHEETS
general or miscellaneous record; detailed information as to type of records

HAVE NOT BEEN MADE AND AREAS YET
contained and dates covered by each should be given. Unless contents of these

TO BE PLATTED.

records are described by other Forms 12-13HR, such forms should be filled out

BLUE PRINTS SHOW STREET LOCATIONS,
and attached)

6. Contents--continued CONDUIT ROUTES AND ELECTRICAL CONNECTIONS,

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS & HDWG. DATA SHEETS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

ON RULED PAPER,
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1 DRAWER 3 1/2" X 22" X 60" 100 PRINTS
(Of record or container. Height, width, thickness or depth. Average number of

& 50 DATA SHEETS
pages or documents)

11. Location by dates and quantities BOTTOM OF WOODEN CABINET BY
(Room, vault, wall--N.E.S.W., section, bin, shelf,

SOUTH WALL IN ROOM 322 MUNICIPAL
cabinet, on floor)

BLDG.

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

DELCHER - PEYTON 10-23-1939 NO. 99.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MD.
Name of agency or office: BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title {BLUE PRINTS DUCT LENGTH ROUTES}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1923 - 1924
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 4 BUNDLES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE.
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CONSISTS OF BLUE PRINTS SHOWING ROUTES
(Purpose and general nature of record. Principal items of information

OF DUCT LENGTHS WITH DETAILED MEASUREMENTS
shown. Summary of forms used in making record, their headings, etc. If a very
AND DISRIPTIONS OF CONNECTIONS TO CONDUITS.
general or miscellaneous record, detailed information as to type of records

THESE ARE DUPLICATE PRINTS SHOWING
contained and dates covered by each should be given. Unless contents of these

CORRECTIONS FOR MISSING DUCT LENGTHS
records are described by other Forms 12-13HR, such forms should be filled out

ON FORMER BLUE PRINTS, LOCATIONS ARE
and attached)

6. Contents--continued SHOWN BY STREETS.

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 2 BDLs, 5" X 9" X 1/4" EACH - 2 BDLs, 2" X 9" X 1/2" EACH 100
(Of record or container. Height, width, thickness or depth. Average number of

PRINTS EACH TOTAL 400 PRINTS.
pages or documents)

11. Location by dates and quantities IN DRAWER NO. 5 BY SOUTH
(Room, vault, wall--N.E.S.W., section, bin, shelf,

WALL IN VAULT NEAR ROOM 102 CITY
cabinet, on floor)

HALL BLDF.

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

BUREAU OF MECHANICAL ELECTRICAL SERVICE

ADDENDA ^{NO. 1} ITEM 4 ROOM #370 MUNICIPAL BLDG

| | | |
|---|--------|--|
| 1 | BUNDLE | DUPLICATE SHEETS DATA MISSING ON 20 PLATS CHECKED WITH |
| | | CORRESPONDING DUCT LENGTH SHEETS 1923-1924 |
| 1 | BUNDLE | DUPLICATE SKETCHES DATA MISSING ON 50 DUCT LENGTH |
| | | SHEETS CHECKED WITH CORRESPONDING 20 PLATS-1923-1924 |
| 1 | BUNDLE | MISSING DATA PLOTTED 1924 |
| 1 | " " " | NO LABEL. |

DELCHER-MACK-DILWORTH 1-11-1940 NO. 100
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MD
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title { BLUE PRINTS MULTIPLE DUCT PLUNGER }
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1900
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 ROLL
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF BLUE PRINT SHOWING
(Purpose and general nature of record. Principal items of information

FULL SIZE DRAWING OF PLUNGER FOR
shown. Summary of forms used in making record, their headings, etc. If a very

SQUARE MULTIPLE DUCT GIVING DET-
general or miscellaneous record; detailed information as to type of records

TAILED MEASUREMENTS AND FULL DIS-
contained and dates covered by each should be given. Unless contents of these

CRPTION OF PLUNGER.
records are described by other Forms 12-13FR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement 1 PRINT
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINT
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1 ROLL 1" x 10" 1 PRINT
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities IN BIN NO. 22 BY WEST
(Room, vault, wall--N.E.S.W., section, bin, shelf,

WALL IN VAULT NEXT TO ROOM 102 CITY
cabinet, on floor)

HALL BLDG.

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Delcher-Mack-Dilworth 1-10-40 No 101
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~County~~ BALTIMORE CITY State MARYLAND
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room #320 MUNICIPAL Bldg.
(Name of building, room/number, street address)

1. Title {ROUTES OF CABLE BLUE PRINTS}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1911
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 Roll
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Records consist of blueprints showing routes of cable
(Purpose and general nature of record. Principal items of information

Thru ducts from connecting vaults giving street locations
shown. Summary of forms used in making record, their headings, etc. If a very

Full route of cable and detailed description of vaults
general or miscellaneous record; detailed information as to type of records

Cable connections compass point directions scale and
contained and dates covered by each should be given. Unless contents of these

date.

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 Roll 3" x 24" 9 PRINTS
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities BIN #21 by WEST WALL IN VAULT
(Room, vault, wall--N.E.S.W., section, bin, shelf,
NEXT TO ROOM #102 City Hall Bldg.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Delcher-Penton-Mack 11-6-39 No 102
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~Delcher~~ Baltimore City State Maryland
Name of agency or office BUREAU of MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room #320 Municipal Bldg.
(Name of building, room number, street address)

1. Title {BLUE PRINTS of PROPOSED CONSTRUCTION.}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1910 - -
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 BUNDLE
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS of BLUE PRINTS AND DRAWINGS SHOWING PLANS
(Purpose and general nature of record. Principal items of information

AND SPECIFICATIONS PERTAINING TO PROPOSED ELECTRIC
shown. Summary of forms used in making record, their headings, etc. If a very

CONSTRUCTION IN CITY GIVING FULL DETAILS AS TO LOCATIONS
general or miscellaneous record, detailed information as to type of records

AND DESCRIPTION of PROPOSED WORK.
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out.

and attached)

6. Contents--continued

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS AND DRAWINGS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size BUNDLE 8" x 10" x 12" APPROX 1300 PRINTS
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities ON TOP OF SAFE IN N.E. CORNER ROOM #322
(Room, vault, wall--N.E.S.W., section, bin, shelf,
MUNICIPAL Bldg.
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

Delcher - Peuton
(Worker's full name)

Oct 23 1939
(Date)

No 103
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~County~~ Baltimore City State MARYLAND
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room #320 Municipal Bldg.
(Name of building, room number, street address)

1. Title {BLUE PRINTS of Duct Space Rentals}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1916, 1918, 1924 to 1937.
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 7 BUNDLES AND 1 BINDER.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Consists of blue prints showing duct space to be leased
(Purpose and general nature of record. Principal items of information)

giving full description of ducts, dimension and type of
shown. Summary of forms used in making record, their headings, etc. If a very

cable: distance from conduit to building lines of dwellings
general or miscellaneous record; detailed information as to type of records

and buildings, compass point direction scale and date.
contained and dates covered by each should be given. Unless contents of these

THESE MEASUREMENTS ARE MADE TO DETERMINE THE RATE TO BE
records are described by other Forms 12-13HR, such forms should be filled out

CHARGED FOR RENT of duct space
and attached)

6. Contents--continued _____

7. Arrangement CHRONO. by date of blue prints
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE
 (Self-contained--describe what it shows. If separate, fill out a form for it,

 and place cross reference here to that form by title and identification number)
9. Writing BLUE PRINTS
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.

 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

 and years covered by each kind of writing)
10. Size BINDER 12" X 9" X 1 1/2" APPROX 350 PRINTS - 3 BDLs. 2" X 9" X 12" EACH - 2 BDLs.
 (Of record or container. Height, width, thickness or depth. Average number of
3" X 9" X 12" EACH - 2 BDLs 5" X 9" X 12" EACH. APPROX 350 PRINTS EACH.
 pages or documents)
APPROX. TOTAL 2750 PRINTS.
11. Location by dates and quantities IN SECOND ROW FROM TOP 2ND. BIN FROM EAST
 (Room, vault, wall--N.E.S.W./ section, bin, shelf,
WALL BY SOUTH WALL IN VAULT NEAR ROOM 318 MUNICIPAL BLDG.
 cabinet, on floor)
12. Other information _____
 (Condition of record if not good. Relation to other records.

 Information on prior, subsequent, or similar records. Whether record is known

 to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
 (Author) (Publisher)

 (Place of publication) (Date of publication)

Oct 23-1939

BUREAU of MECHANICAL ELECTRICAL SERVICE

No 103

Room 320 Municipal Bldg.

| Addenda No. 1. | ITEM # | |
|-------------------|-----------|--------------------------------------|
| 1-BUNDLE | " | Duct Length Plotted 1927 |
| 1 - " | " | " " " IN book 1924 |
| 1 - " | " | 1937 |
| 1 - " | " | Duct Lengths 1932 |
| 1 - " | " | Rodded MEASUREMENTS RECORD 1929 |
| 1 - " | " | " " Plotted in duct length book 1933 |
| 1 - " | " | Plotted 7-8-30 |
| 1-BINDER | " | Duct lengths 1918 |

DELCHER-MACK-KILROY
(Worker's full name)

NOV 13 1939
(Date)

No 104
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE City State MARYLAND
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room 320 MUNICIPAL Bldg
(Name of building, room number, street address)

1. Title CURRENT ORDERS RODDED MEASUREMENTS
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1929, 1935-1936
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 3 Wood file drawers
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Consists of blueprints showing house to house connections
(Purpose and general nature of record. Principal items of information

pole TRANSVERS, MANHOLE ENLARGEMENTS, duct space lengths and
shown. Summary of forms used in making record, their headings, etc. If a very

ROUTES of conduits giving full details as to plans, specifications
general or miscellaneous record; detailed information as to type of records

MEASUREMENTS, COMPASS POINT DIRECTIONS SCALE AND DATE.
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 3 WOOD DRAWERS 9" X 11" X 26" EACH APPROX. 400 PRINTS EACH.
(Of record or container. Height, width, thickness or depth. Average number of

APPROX. TOTAL 1200 PRINTS.
pages or documents)

11. Location by dates and quantities IN CABINET by SOUTH WALL IN ROOM
(Room, vault, wall--N.E.S.W., section, bin, shelf,

322 MUNICIPAL Bldg.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

BUREAU OF MECHANICAL ELECTRICAL SERVICE

ADDENDA I-ITEM 4 ROOM 320 MUNICIPAL BLDG.

| | | |
|---|--------|------------------------------------|
| 1 | DRAWER | CURRENT ORDERS - COMPLETED ORDERS. |
| 1 | " | RODDED MEASUREMENTS RECORD 1932. |
| 1 | " | NOT LABELED. |
| | | |
| | | |
| | | |

DELCHER-MACK-DILWORTH (Worker's full name) JAN 18 1940 (Date) No 105 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~County~~ BALTIMORE CITY State MARYLAND
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody ROOM # 320 MUNICIPAL Bldg.
(Name of building, room number, street address)

1. Title { Trolley connection blue prints }
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1925 - 1926
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 wood file DRAWER.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Consists of blue print with data sheet att'd showing
(Purpose and general nature of record. Principal items of information)

CONNECTIONS OF TROLLEY TABS, TROLLEY POLES AND ARC LIGHT
shown. Summary of forms used in making record, their headings, etc. If a very

POLES GIVING DETAILED PLANS OF LOCATIONS AS TO STREETS
general or miscellaneous record, detailed information as to type of records

FULL PLANS, SPECIFICATIONS, AND MEASUREMENTS OF
contained and dates covered by each should be given. Unless contents of these

CONNECTIONS AND IN SOME CASES, PROPOSED CHANGES IN
records are described by other Forms 12-13HR, such forms should be filled out

INSTALLATION.
and attached)

6. Contents--continued

7. Arrangement NONE ?

(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE

(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS AND HAND WRITTEN DATA SHEETS.

(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size WOODEN DRAWER 3" X 11 1/2" X 22" 35 PRINTS - 35 DATA SHEETS

(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities IN CABINET by SOUTH WALL IN ROOM

(Room, vault, wall--N.E.S.W., section, bin, shelf,

322 MUNICIPAL Bldg.
cabinet, on floor)

12. Other information

(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Delcher-Mack-Dilworth

1-4-40

No 106

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~County~~ BALTIMORE City State MARYLAND

Name of agency or office BUREAU of MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody Room #320 Municipal Bldg
(Name of building, room number, street address)

1. Title "U.R.E. Co. Prints of PRATT ST. POWER HOUSE"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1906 - 1909
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 Roll
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling U.R. & E Co PRINTS of PRATT ST. POWER HOUSE.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE.
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Consist of blue prints showing detailed drawings
(Purpose and general nature of record. Principal items of information

AND MEASUREMENTS of PRATT ST POWER HOUSE Including Bldg.
shown. Summary of forms used in making record, their headings, etc. If a very

AND dock. Also drawings for ELECTRIC EQUIPMENT AND
general or miscellaneous record, detailed information as to type of records

MACHINERY giving full plans, specifications AND
contained and dates covered by each should be given. Unless contents of these

MEASUREMENTS, SCALE AND DATE.
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMERICALLY by PRINT. ?
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing BLUE PRINTS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1 Roll 3" x 26" 42 PRINTS
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities IN CABINET #5 by WEST WALL IN VAULT.
(Room, vault, wall--N.E.S/W., section, bin, shelf,

NEXT TO ROOM #102 CITY HALL Bldg.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

DELCHER-PEYTON-MACK
(Worker's full name)

Oct 30 1939
(Date)

No 107
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~County~~ BALTIMORE City State MARYLAND
Name of agency or office BUREAU of MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room 320 MUNICIPAL Bldg.
(Name of building, room number, street address)

1. Title {Bids AND LETTERS}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1925, 1926, 1929
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 397 FOLDERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1927-1928
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents Consists of CONTRACTORS AND FIRMS bids submitted
(Purpose and general nature of record. Principal items of information

To city for VARIOUS ITEMS of EQUIPMENT OR CONSTRUCTION
shown. Summary of forms used in making record, their headings, etc. If a very

projects for BUREAU of MECHANICAL ELECTRICAL SERVICE.
general or miscellaneous record; detailed information as to type of records

Bids give full description of equipment to be furnished
contained and dates covered by each should be given. Unless contents of those

OR SERVICE TO BE PERFORMED list of EQUIPMENT DATE
records are described by other forms 12-13HR, such forms should be filled out

of bid AMOUNT of CHARGE OR bid AND NAME of Bidder.
(and attached)

6. Contents--continued Bids ARE ACCOMPANIED by blue PRINTS showing plans and specifications of projects and correspondence relative to the various bids.
-
7. Arrangement IN FOLDERS NUMERICALLY by ASSIGNED No.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
9. Writing TYPED ON PRINTED FORMS AND LETTER HEADS.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size 397 FOLDERS 9" X 14" EACH APPROX. 3 bids 6 LETTERS EACH
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
APPROX TOTAL 1000 bids - 2400 LETTERS
-
11. Location by dates and quantities 107 FOLDERS YEAR 1925-1ST BIN FROM EAST WALL
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
THIRD SHELF FROM TOP - 100 FOLDERS YEAR 1926-2ND. BIN FROM EAST WALL
THIRD SHELF FROM TOP - 190 FOLDERS YEAR 1929-3RD BIN FROM E. WALL 4TH SHELF
ALL IN VAULT NEAR ROOM 318 MUNICIPAL BLDG.
12. Other information (Condition of record if not good. Relation to other records.)
Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
-
13. (For use in Florida.) Early imprints (Author) (Publisher)
(Place of publication) (Date of publication)

Delcher - Peyton Oct. 4, 1939. No. 108
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State Maryland

Name of agency or office Bureau of Mechanical Electrical Service.
(Office of custody) (Office which made the record, if different)

Address of office of custody Room # 320, Municipal Bldg.
(Name of building, room number, street address)

1. Title (Expired Contracts)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1924 - 1938
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 6 wood file drawers.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See Addenda
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Consists of Expired Contracts Between City of Baltimore And Various Firms Covering The Following Items Or Services Furnished Bureau of Electrical Service, Gas and Elec, Lamp Post For Druid Lake Lighting System, Special Castings For Trolley And Light Poles For Hanover St. Viaduct, St. Signs, Maintenance of Lamp Posts, Gas and Elec. Fixtures Showing Price
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

Per Lamp Per Year, Price For One and Two Burners and Replac- ing Burned Out Units, Supplying Electricity and Steam to City

Buildings, Supplying Gas To City Bldgs. and St Lights, and Maintenance to lights and Equipment in Hameland Where Roland Park

6. Contents--continued Co. Paid a Percentage of Cost, Each Contract Shows Full Description of Items To Be Furnished or Services To Be Rendered, Dates Covered By Contract, Name of Contractor and Itemized List As To Cost and Signature of Official Representing City.

7. Arrangement In Folder's ALPHABETICALLY By Name of Contractor.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hdw. and Typed On Printed Forms.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 6-WOOD WIRE DRAWERS 4 3/4" X 10 1/2" X 14" Each 8 CONTRACTS
(Of record or container. Height, width, thickness or depth. Average number of
EACH DRAWER TOTAL 48 CONTRACTS
pages or documents)

11. Location by dates and quantities In Cabinet By West Wall
(Room, vault, wall--N.E.S.W., section, bin, shelf,
in Vault Near Room 318 Municipal Bldg.
cabinet, on floor)

12. Other information None
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

BUREAU OF MECHANICAL ELECTRICAL SERVICE

ADDENDA NO 1, ITEM 4 ROOM 320 MUNICIPAL BLDG.

| | | |
|---|--------|--|
| 1 | DRAWER | FILE 2. AMER. ST. LIGHTING CO. |
| 2 | " | FILE 1. CONSOLIDATED GAS & ELEC. LIGHT & POWER CO. |
| 1 | " " | MISC. AGREEMENTS. |
| 1 | " " | CONTRACTS FOR LAMP POSTS AND SIGNS TO 1935 |
| 1 | " " | CONTRACTS FOR LAMP POSTS AND SIGNS TO 1937 |

Delcher-Peuton
(Worker's full name)

9-26-39
(Date)

No 109
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody Room #320 Municipal Bldg.
(Name of building, room number, street address)

1. Title {CURRENT CONTRACTS}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1927 - -
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 1 wood file drawer.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CURRENT CONTRACTS FOR SUPPLYING GAS, ELEC. HEAT & STEAM
(Purpose and general nature of record. Principal items of information)

TO THE CITY GOVERNED AND OWNED BUILDINGS AND STREET
shown. Summary of forms used in making record, their headings, etc. If a very

LIGHTS. CONTRACTS SHOW AGREEMENTS AS TO RATES AND TYPE
general or miscellaneous record, detailed information as to type of records

of SERVICE TO BE EXECUTED AND RENEWAL PROVISIONS.
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement IN FOLDERS CLASSIFIED AS TO TYPE OF SERVICE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing TYPED AND H.W. ON PRINTED CONTRACTS.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1 WOOD FILE DRAWER 4 1/2" X 9 1/2" X 12" 9 CONTRACTS.
(Of record of container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities IN WOOD FILE DRAWER IN CABINET by
(Room, vault, wall--N.E.S.W., section, bin, shelf)

WEST WALL IN ROOM #320 MUNICIPAL Bldg.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Delcher-Mack-Fawcett

12-4-1939

No 110

(Worker's full name)

(Date)

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~Delcher-Mack-Fawcett~~ Baltimore City State Maryland

Name of agency or office BUREAU of MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody Room #320 Municipal Bldg.
(Name of building, room number, street address)

1. Title {CORRESPONDENCE COPIES}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1894 - 1914
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 29 VOLUMES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA
(Explain fully; years; numbers; letters; number of records so labeled.)

5. Discontinued and missing records NONE MISSING
(If record discontinued, give reason and state

THIS SYSTEM OF FILING COPIES OF LETTERS DISCONTINUED AS
whether same information shown in another record. Explain why records are
of 1914
missing, if possible)

6. Contents CONSISTS OF IMPRESSION COPIES OF LETTERS FROM THE ELECTRICAL
(Purpose and general nature of record. Principal items of information)

ENGINEER TO VARIOUS FIRMS PERTAINING TO THE LOCATION AND
shown. Summary of forms used in making record, their headings, etc. If a very

NUMBER OF OVERHEAD WIRES IN USE, LETTERS DEAL WITH THE FACT THAT
general or miscellaneous record; detailed information as to type of records

AN UNDERGROUND CONDUIT SYSTEM IS PLANNED WHEREBY OVERHEAD
contained and dates covered by each should be given. Unless contents of these

WIRING WILL BE ELIMINATED ALSO CONSISTS OF INTERDEPARTMENTAL
records are described by other Forms 12-13HR, such forms should be filled out

CORRESPONDENCE PERTAINING TO THE OPERATION AND MAINTENANCE
and attached)

6. Contents--continued of ELECTRICAL COMMISSION.
-
7. Arrangement CHRONO. by DATE of LETTER
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE
 (Self-contained--describe what it shows. If separate, fill out a form for it,
 and place cross reference here to that form by title and identification number)
9. Writing Hdw. AND TYPED ON LETTER HEADS AND BLANK SHEETS.
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
 and years covered by each kind of writing)
10. Size 29 VOLUMES 14" X 12" X 2" EACH APPROX. 600 COPIES EACH
 (Of record or container. Height, width, thickness or depth. Average number of
TOTAL APPROX 17400 COPIES.
 pages or documents)
11. Location by dates and quantities VOLUME 1895 & 1896 IN CABINET #1 by WEST WALL
 (Room, vault, wall--N.E.S.W., section, bin, shelf,
28 VOLUMES 1894 to 1914 INCL. IN BINS 3 & 5 by WEST WALL. ALL IN VAULT
NEAR ROOM 102 City hall bldg.
12. Other information
 (Condition of record if not good. Relation to other records.
 Information on prior, subsequent, or similar records. Whether record is known
 to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____
 (Author) (Publisher)

 (Place of publication) (Date of publication)

BUREAU OF MECHANICAL ELECTRIC SERVICE

ITEM 4. ROOM # 320 MUNICIPAL BUILDING

ADDENDA-NO 1, ITEM 4.

| VOLUME | LETTERS. |
|--------|--|
| 1 | #1 LETTERS TO JUNE 1, 1896 |
| 1 | LETTERS |
| 1 | LETTERS. |
| 1 | LETTERS #1 BOARD OF MUNICIPAL ENGINEERS. |
| 1 | LETTERS #6 ELECTRICAL COMMISSION. |
| 1 | LETTERS #7 ELECTRICAL COMMISSION. |
| 1 | LETTERS #8 ELECTRICAL COMMISSION |
| 1 | " #9 " |
| 1 | " #10 " |
| 1 | " #11 " |
| 1 | " #12 " |
| 1 | " #13 " |
| 1 | " #14 " |
| 1 | " #15 " |
| 1 | " #16 " |
| 1 | " #17 " |
| 1 | " #18 " |
| 1 | " #19 " |
| 1 | " #20 " |
| 1 | " #21 " |
| 1 | " #22 " |
| 1 | " #23 " |
| 1 | " #24 " |

Delcher-Peaton
(Worker's full name)

10-3-1939
(Date)

No 111
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State MARYLAND
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room 320 Municipal Bldg.
(Name of building, room number, street address)

1. Title "CORRESPONDENCE"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1924 - 1932
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 6 wood file drawers & 1 bundle
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CONSISTS OF GENERAL CORRESPONDENCE TO AND FROM BUREAU
(Purpose and general nature of record. Principal items of information

OF ELECTRICAL SERVICE PERTAINING TO WRECKED LAMP CLAIMS, REPAIR
shown. Summary of forms used in making record, their headings, etc. If a very

WORK, MATERIAL ACQUISITIONS, SMOKE ABATEMENT AND INSTALLATION
general or miscellaneous record; detailed information as to type of records

of LAMP POSTS.
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued

7. Arrangement CHRONO. BY DATE OF LETTER.

(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE

(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW. AND TYPED ON LETTER HEADS AND BLAIN SHEETS

(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 6 WOOD KLE BOXES 10 1/2" X 13" X 15 1/2" EACH APPROX. 1600 LETTERS EACH.

(Of record or container. Height, width, thickness or depth. Average number of

IBDL. 1" X 9" X 12" APPROX 200 LETTERS TOTAL APPROX. 9800 LETTERS.

pages or documents)

11. Location by dates and quantities 1 BOX (YRS 1932-35) AND 1 BDL (YRS 1935-37) IN 6TH BIN

(Room, vault, wall--N.E.S.W., section, bin, shelf,

FROM WEST WALL ON 3RD SHELF BY NORTH WALL. - 5 BOXES (1924-1932) ON FLOOR

BY NORTH WALL. ALL IN VAULT NEAR ROOM 318 MUNICIPAL BLDG.

12. Other information

(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Bureau of Mechanical/Electrical Service.

ADDENDA NO 1 ITEM 4. Room # 320 Municipal Office Bldg.

1 Box Labeled Correspondence A.F. 1924.

1 " " " G.Z. 1924.

1 " " " A.H. 1925.

1 " " " H.Z. 1926.

1 " " " A.F. 1926.

1 " NOT LABELED

1 BDL " "

RECEIVED
MAY 10 1926
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

Dilworth-Mack-Kilroy-Fawcett 11-29-40 No 112
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~County~~ Baltimore City State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody Room 320 Municipal Bldg.
(Name of building, room number, street address)

1. Title {GENERAL CORRESPONDENCE}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1894 - 1921
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 FOLDER 1 FILE BOARD 1 HANGING FILE 28 C.B. FILE BOXES.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE APPEND A.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Consists of CORRESPONDENCE FROM AND TO VARIOUS DEPTS. OF BUREAU OF
(Purpose and general nature of record. Principal items of information)

MECHANICAL SERVICE PERTAINING TO PLANS OF CONSTRUCTION OF ELECTRICAL SUBWAY
shown. Summary of forms used in making record, their headings, etc. If a very

ELECTRICAL SERVICE TO VARIOUS FIRMS AND CITY BLDG'S OPERATION AND MAINTENANCE
general or miscellaneous record, detailed information as to type of records

of STREET AND LAMP LIGHTING SYSTEM APPLICATIONS FOR POSITIONS AND GENERAL
contained and dates covered by each should be given. Unless contents of these

CORRESPONDENCE PERTAINING TO THE OPERATION OF THE MECHANICAL
records are described by other Forms 12-13HR, such forms should be filled out

ELECTRICAL SERVICE BUREAU OF BALTO. CITY.
(and attached)

6. Contents--continued _____

7. Arrangement CHRONO BY DATE OF LETTER
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing H.D.W. AND TYPED ON PRINTED LETTER HEADS AND BLANK SHEETS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size FILE BOARD 14" X 9" APPROX 900 LETTERS / FOLDER 6" X 10" - 150 LETTERS
(Of record or container. Height, width, thickness or depth. Average number of

1 HANGING FILE BDL. 3" X 9" X 12" - 1500 LETTERS - 28 C.B. FILE BOXES 12" X 12" X 3" EACH
pages or documents)

APPROX 200 LETTERS EACH - TOTAL APPROX 8150 LETTERS

11. Location by dates and quantities FILE BOARD (1896-1897) AND 1 HANGING FILE (1913-1917) IN BIN #7
(Room, vault, wall--N.E.S.W., section, bin, shelf)

1 FOLDER (1907-1919) IN CABINET IN N.E. CORNER 22 C.B. FILE BOXES (1898-1921)
cabinet, on floor)

ON TOP OF CABINET - 6 C.B. FILE BOXES (1894-1897) ON TOP SHELF IN CABINET - ALL IN VAULT
NEXT TO ROOM 102 CITY HALL BLDG.

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

DILWORTH - MACK - FAWCETT - KILROY

BUREAU OF MECHANICAL ELECTRICAL SERVICE

APPENDIX ITEM 4 ROOM # 320 MUNICIPAL BLDG

| | | |
|---|----------|-------------------------------|
| 1 | FILE BOX | 1898 TO 1904 INCL. |
| 1 | " " | 1898 TO JUNE 1904 INCL. |
| 1 | " " | 1899 |
| 1 | " " | OCT. 1, 1899 TO JAN. 1, 1901 |
| 1 | " " | 1901 |
| 1 | " " | 1902 |
| 1 | " " | 1903 |
| 1 | " " | 1904 |
| 1 | " " | 1905 |
| 1 | " " | 1906 |
| 1 | " " | 1907 |
| 1 | " " | 1908 |
| 1 | " " | 1909 |
| 1 | " " | MUNICIPAL LIGHTING COMMISSION |
| 1 | " " | HIGHWAY ENGINEER PAVING |
| 1 | " " | NO. LABEL |
| 1 | " " | D.H. PARK E.L. PLANT |
| 1 | " " | INVOICES |
| 1 | " " | 1918 |
| 1 | " " | NO. LABEL |
| 1 | " " | INCOMING JAN. 1, 1920 |
| 1 | " " | OUTGOING AUG. 1, 1920 |

DELCHER - PEYTON OCT. 25, 1939 113
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320, MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title "CORRESPONDENCE"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1936 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 4 Wood FILE DRAWERS.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE.
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents CONSISTS OF CORRESPONDENCE FROM AND TO BUREAU
(Purpose and general nature of record. Principal items of information

OF ELECTRICAL SERVICE PERTAINING TO REPAIR ORDER
shown. Summary of forms used in making record, their headings, etc. If a very

ESTIMATES, WRECKED LAMP POSTS, DAMAGE CLAIMS AND
general or miscellaneous record, detailed information as to type of records

INTERDEPARTMENTAL CORRESPONDENCE PERTAINING TO OPERATIONS
contained and dates covered by each should be given. Unless contents of these

OF BUREAU OF ELECTRICAL SERVICE
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPHA, BY NAME OF CORRESPONDENT.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HAND AND TYPED ON PRINTED LETTER HEADS.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 4 WOOD FILE DRAWERS 11" X 12" X 2 1/2" EACH APPROX 350
(Of record or container. Height, width, thickness or depth. Average number of
LETTERS EACH TOTAL APPROX 1400 LETTERS.
pages or documents)

11. Location by dates and quantities IN CABINET IN N.W. CORNER OF
(Room, vault, wall--N.E.S.W., section, bin, shelf,
ROOM 320 MUNICIPAL BLDG.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

DEICHER-MACK-DILWORTH

BUREAU OF MECHANICAL ELECTRICAL SERVICE

ADDENDA-ITEM 4 ROOM # 320 MUNICIPAL BLDG.

| | | |
|---|----------|---------------------|
| / | FILE BOX | 1936 CORRESPONDENCE |
| / | " " " | 1937 " |
| / | " " " | 1938 " |
| / | " " " | 1939 " |

DEICHER-MACK-DILWORTH JAN. 19, 1940 114
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW,
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320, MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title { GENERAL CORRESPONDENCE }
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1932 — 1936
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 WOOD YILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF CORRESPONDENCE RELATIVE TO SMOKE
(Purpose and general nature of record. Principal items of information

COMPLAINTS FROM VARIOUS SOURCES.
shown. Summary of forms used in making record, their headings, etc. If a very

WHEN COMPLAINTS ARE FILED EITHER BY PHONE OR IN
general or miscellaneous record, detailed information as to type of records

PERSON, A REPORT IS FILLED OUT AND FILED FOR REFERENCE.
contained and dates covered by each should be given. Unless contents of these

SEE ATT'D VOIDED FORM OF REPORT.
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMER. BY FILE NO.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HW AND TYPED ON LETTER HEADS AND FORMS.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 DRAWER 11" X 15" X 27" APPROX 2500 LETTERS
(Of record or container. Height, width, thickness or depth. Average number of
3500 REPORTS.
pages or documents)

11. Location by dates and quantities IN CABINET ON NORTH SIDE OF
(Room, vault, wall--N.E.S.W., section, bin, shelf.
GLASS PARTITION IN WEST END OF ROOM 321 MUNICIPAL
cabinet, on floor)
BLDG.

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

DEPARTMENT OF PUBLIC WORKS
BUREAU OF SMOKE CONTROL
COMPLAINT

114

Date.....

Against..... Address.....

By..... Address.....

Personal call

Telephone call

Letter



Received by..... Referred to.....

General Nature of Complaint.....

Particulars

Action taken

[Handwritten signature and scribbles covering the Particulars and Action taken sections]

DELCHER-MACK-KILROY (Worker's full name) NOV. 9, 1939 (Date) 115 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

Country BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title {CORRESPONDENCE}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1894 TO DATE.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 WOOD YALE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling CORRESPONDENCE.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents CONSISTS OF GENERAL CORRESPONDENCE TO AND FROM BUREAU OF
(Purpose and general nature of record. Principal items of information

MECHANICAL ELECTRICAL SERVICE PERTAINING TO TEST CASES IN COURT
shown. Summary of forms used in making record, their headings, etc. If a very

RELATIVE TO OPERATIONS OF BUREAU, REPAIR WORK, AND MAINTENANCE
general or miscellaneous record, detailed information as to type of records

AND OPERATION OF ELECTRICAL COMMISSION.
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement IN FOLDERS ALPHA, BY NAME OF CORRESPONDENT
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing TYPED AND HDWS. ON LETTER HEADS AND BLANK PAPER.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 2 DRAWERS 11 1/2" X 16" X 28" EACH. APPROX 7000 LETTERS
(Of record or container. Height, width, thickness or depth. Average number of
Each Total APPROX 14000 LETTERS.
pages or documents)

11. Location by dates and quantities IN CABINET CENTRE OF ROOM 322 MUNICIPAL
(Room, vault, wall--N.E.S.W., section, bin, sholf,
BLDG.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication) _____ (Date of publication)

DELCHER-MACK-FAWCETT
(Worker's full name)

(Date)

12-22-1939

(Form identification number)

No 116

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody Room #320 MUNICIPAL Bldg.
(Name of building, room/number, street address)

1. Title {DRAWINGS OF MANHOLE & JCT. BOXES}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1902-1916
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 15 BUNDLES & 9 ROLLS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Consists of DRAWINGS of MANHOLE AND JUNCTION BOXES
(Purpose and general nature of record. Principal items of information

SHOWING LOCATION by STREET giving full description and
shown. Summary of forms used in making record, their headings, etc. If a very

LOCATION MEASUREMENTS AND CONDUIT CONNECTIONS. PLANS AND
general or miscellaneous record; detailed information as to type of records

SPECIFICATIONS of proposed PRATT ST POWER house, PIPE ROUTES
contained and dates covered by each should be given. Unless contents of these

AND LOCATIONS giving description and size of pipes in conduit
records are described by other Forms 12-13HR, such forms should be filled out

SYSTEM STREET ARC lights giving locations by STREETS, CABLE
(and attached)

6. Contents--continued Routes Thru duct space giving detailed MEASUREMENTS AND LOCATIONS
-
7. Arrangement ALPHA BY NAME OF STREET
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
9. Writing DRAWINGS.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size 1 BDL 4" X 10" X 14" APPROX 650 DRAWINGS - 1 BDL 7" X 10" X 14" APPROX 850 DRAWINGS
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
4 BDL 2 1/2" X 9" X 14" EA. APPROX 250 DRAWINGS EA. 1 BDL 6" X 7" X 18" APPROX 700 DRAWINGS
2 BDL 2 1/2" X 8" X 14" EA. APPROX 300 DRAWINGS EA. 4 BDL 2" X 9" X 14" APPROX 150 DRAWINGS
1 Roll 4" X 26" - 8 Rolls 8" X 19" EA. APPROX 500 DRAWINGS EACH.
TOTAL APPROX. 9400 DRAWINGS.
11. Location by dates and quantities 2 BDL (1913-16) IN DRAWER No 1 by south wall 5 BDL (1904-06) IN DRAWER No 4 by So. wall - 1 BDL (1902) IN DRAWER No 6 by S. Wall - 7 BDL & 1 Roll (1907-09) IN CABINET No 5 by south wall - 8 Rolls (1904-11) IN CABINET No 3 by west cabinet, on floor
wall All in vault NEAR ROOM 102 City Hall.
12. Other information (Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Bureau of Mechanical Electrical Service.

ITEM 4.

ADDENDA NO. 1.

Room #320 Municipal Bldg.

| | | |
|---|---------|---------------------------------|
| 1 | ROLL | 1904 |
| 1 | " " | 1905 |
| 1 | " " | 1906 |
| 1 | " " | 1907 |
| 1 | " " | 1908 |
| 1 | " " | 1909 |
| 1 | " " | 1910 |
| 1 | " " | 1911. |
| 2 | BUNDLES | FINISHED DATA. |
| 1 | " " | BOXES 1904. |
| 1 | " " | " 1905. |
| 1 | " " | " 1906. |
| 1 | " " | VOID NO. 5-D-6-PRINT. |
| 1 | " " | BOXES 1907. |
| 1 | " " | " 1908. |
| 1 | " " | " 1909. |
| 1 | " " | PIPES LAT. - S.E.D. TRUNK 1906. |
| 1 | " " | " 1905. |
| 1 | " " | ARC LIGHT 1909. |
| 1 | " " | PIPES 1908. |
| 2 | " " | " 1909. |
| 1 | ROLL | NOT LABELED. |

DELPER-MACK-KILROY
(Worker's full name)

NOV. 8, 1939
(Date)

117
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title {DRAWINGS OF DUCT LENGTHS & LOCATIONS}
(Give present full title in quotes, assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1912 - 1914
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 WOOD FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents CONSISTS OF DRAWINGS SHOWING DUCT LENGTHS AND
(Purpose and general nature of record. Principal items of information

THEIR LOCATIONS, ROUTES OF SAME, FULL DETAILS AS TO MEASUREMENTS
shown. Summary of forms used in making record, their headings, etc. If a very

AND STREETS, UNDERGROUND CONCRETE DISTRIBUTING BOX LOCATIONS,
general or miscellaneous record, detailed information as to type of records

MANHOLE FRAMES AND COVERS GIVING FULL DESCRIPTION AND MEASURE-
contained and dates covered by each should be given. Unless contents of these

MENTS, COMPASS POINT DIRECTIONS, SCALE AND DATE.
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued

7. Arrangement NUMER. BY DRAWING NUMBER (NOT CONSECUTIVE)
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing DRAWINGS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 2^{WD} FILE DRAWERS 3 1/2" X 29" X 36" EACH. APPROX 120
(Of record or container. Height, width, thickness or depth. Average number of
DRAWINGS EACH TOTAL APPROX 240 DRAWINGS.
pages or documents)

11. Location by dates and quantities IN CABINET IN CENTRE OF ROOM
(Room, vault, wall--N.E.S.W., section, bin, shelf,
322 MUNICIPAL BLDE.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication) _____ (Date of publication)

Bureau of Mechanical/Electrical Service

Addenda ITEM 4 Room # 320 Municipal Bldg. Item # 4

1 DRAWER

DUCT LENGTH SHEETS

1 " "

MISS. COMPLETED PLANS - WORK ORDER TO BE ISSUED WHEN NEEDED.

DELCHER - PEYTON
(Worker's full name)

OCT 7, 1939
(Date)

118
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title { DRAWINGS OF CURBS & STREETS }
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1911-1912-1913 - 1924-1929-1931 DATES OF DRAWINGS.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 13 ROLLS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF DRAWINGS SHOWING LOCATIONS AND
(Purpose and general nature of record. Principal items of information

CURB AND STREET MEASUREMENTS OF MONUMENT
shown. Summary of forms used in making record, their headings, etc. If a very

STREET STATION, FRAY MILLS STATION, ST. GEORGES RD,
general or miscellaneous record, detailed information as to type of records

MELROSE AVE, OLD HARFORD RD & GLENMORE, PARKWOOD
contained and dates covered by each should be given. Unless contents of these

AND BELAIR RD, HARFORD AND FORREST AVE, WILLOW
records are described by other Forms 12-13HR, such forms should be filled out

AVE EAST OF YORK RD, GIVING FULL DETAILS OF
and attached)

6. Contents--continued LOCATIONS, STREET, CURB AND INTERSECTIONS,
ALSO DRAWINGS OF ORNAMENTAL CAST IRON LAMP POSTS
INSTALLED GIVING DIMENSIONS FROM BASE TO TOP AND
ANCHOR BASE OF LAMP POSTS
7. Arrangement NONE
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE
 (Self-contained--describe what it shows. If separate, fill out a form for it,
 and place cross reference here to that form by title and identification number)
9. Writing DRAWINGS
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
 and years covered by each kind of writing)
10. Size 13 ROLLS 4" X 30" EACH. 4 DRAWINGS EACH ROLL
 (Of record or container. Height, width, thickness or depth, Average number of
TOTAL 52 DRAWINGS
 pages or documents)
11. Location by dates and quantities 3 ROLLS COVERING 1929-1931 ON TOP OF
 (Room, vault, wall--N.E.S.W., section, bin, shelf,
CABINET IN CENTER OF VAULT AND 10 ROLLS IN METAL CONTAINER
ON FLOOR IN N.W. CORNER OF VAULT NEAR ROOM 318 MUNICIPAL BLDG.
12. Other information
 (Condition of record if not good. Relation to other records.
 Information on prior, subsequent, or similar records. Whether record is known
 to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints
 (Author) (Publisher)
 (Place of publication) (Date of publication)

Delcher-Mack-Dilworth

(Worker's full name)

(Date)

1-3-1940

(Form identification number)

No 119

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

City BALTIMORE CITY State MARYLAND
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room 320 Municipal Bldg.
(Name of building, room number, street address)

1. Title "FOREMAN'S WHITE SHEETS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1908 - 1913
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 7 BDL'S.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA.
(Explain fully; years; numbers; letters; number of records so labeled.)

5. Discontinued and missing records NONE.
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CONSISTS OF DRAWINGS OF CONDUIT ROUTES, ELECTRIC
(Purpose and general nature of record. Principal items of information

CONNECTIONS, MANHOLE ENTRANCE LOCATIONS AND CONCRETE
shown. Summary of forms used in making record, their headings, etc. If a very

BOXES GIVING FULL DESCRIPTION OF LOCATIONS BY STREETS AND
general or miscellaneous record, detailed information as to type of records

DETAILED MEASUREMENTS. DRAWINGS ALSO SHOW COMPASS POINT
contained and dates covered by each should be given. Unless contents of these

DIRECTIONS, SCALE AND DATE
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement IN BUNDLES BY YEARS
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing DRAWINGS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 3 BDL'S. 3" X 5" X 11" 75 DRAWINGS EACH - 2 BDL'S. 5" X 10" X 11" APPROX
(Of record or container. Height, width, thickness or depth. Average number of
100 DRAWINGS EACH - 2 BDL'S. 7" X 11" X 16" APPROX 150 DRAWINGS EACH.
pages or documents)
TOTAL APPROX 725 DRAWINGS.

11. Location by dates and quantities IN CABINET # 3 BY WEST WALL IN VAULT
(Room, vault, wall--N.E., S.W., section, bin, shelf,
NEAR ROOM 102 CITY HALL BLDG.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

BUREAU OF MECHANICAL ELECTRICAL SERVICE

ITEM 4.

ADDENDA-NO. 1

ROOM # 320 MUNICIPAL BLDG

| | | |
|----|--------|-----------------------------|
| 1 | BUNDLE | White Sheet 1908 |
| 1 | " " | " " 1909 |
| 1 | " " | Foreman's White Sheet 1910. |
| 1 | " " | " " " 1911. |
| 1 | " " | " " " 1912. |
| 2. | " " | " " " 1913. |

Delcher, Mack Dilworth - Jan. 10, 1940. No. 120.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service.
(Office of custody) (Office which made the record, if different)
Address of office of custody Room 320, Municipal Office Bldg.
(Name of building, room number, street address)

1. Title [Blue Prints and Drawings S. Kirk & Son Store Plans]
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates None
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Roll
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Records consist of Blue Prints and
(Purpose and general nature of record. Principal items of information

Drawings of S. Kirk & Son Store Plans in
shown. Summary of forms used in making record, their headings, etc. If a very

Detail as to Measurements and Arrange-
general or miscellaneous record, detailed information as to type of records

ments of Show Cases, Desk Phones and
contained and dates covered by each should be given. Unless contents of these

Elect. Equipment and Various Connections
records are described by other Forms 12-13HR, such forms should be filled out

Submitted to Electrical Commission for Approval.
and attached)

6. Contents--continued _____

7. Arrangement None
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing Blue Prints and Drawings
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 Roll 4" x 26" 9 PRINTS 3 DRAWINGS
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities Bin No. 1 by West Wall in
(Room, vault, wall--N.E.S.W., section, bin, shelf,
Vault Next to Room 102 City Hall.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
(Place of publication) (Date of publication)

DELCHER-MACK-DILWORTH 1-8-1940 # 121
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM # 320, MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title (PIPE LINE DRAWINGS)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates NONE
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 BDL
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents RECORDS CONSIST OF ROUGH DRAWINGS
(Purpose and general nature of record. Principal items of information

SHOWING ROUTE OF 14" PIPE THRU BUILDINGS
shown. Summary of forms used in making record, their headings, etc. If a very

NO OTHER INFORMATION GIVEN
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out
and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing DRAWINGS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 1 ROLL 3" X 40" 8 DRAWINGS
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities BIN NO 19 BY WEST WALL IN VAULT, NEXT TO ROOM # 102
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
CITY HALL BLDG

12. Other information _____
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
(Place of publication) (Date of publication)

Delcher - Mock - Dilworth Jan 4, 1940 No. 122
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service
(Office of custody) (Office which made the record, if different)
Address of office of custody Room # 320 Municipal Office Bldg.
(Name of building, room number, street address)

1. Title { Drawings of Proposed Manhole Changes }
(Give present full title in quotes; assigned title, if any, in brackets)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1914 - 1916
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Bundle
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

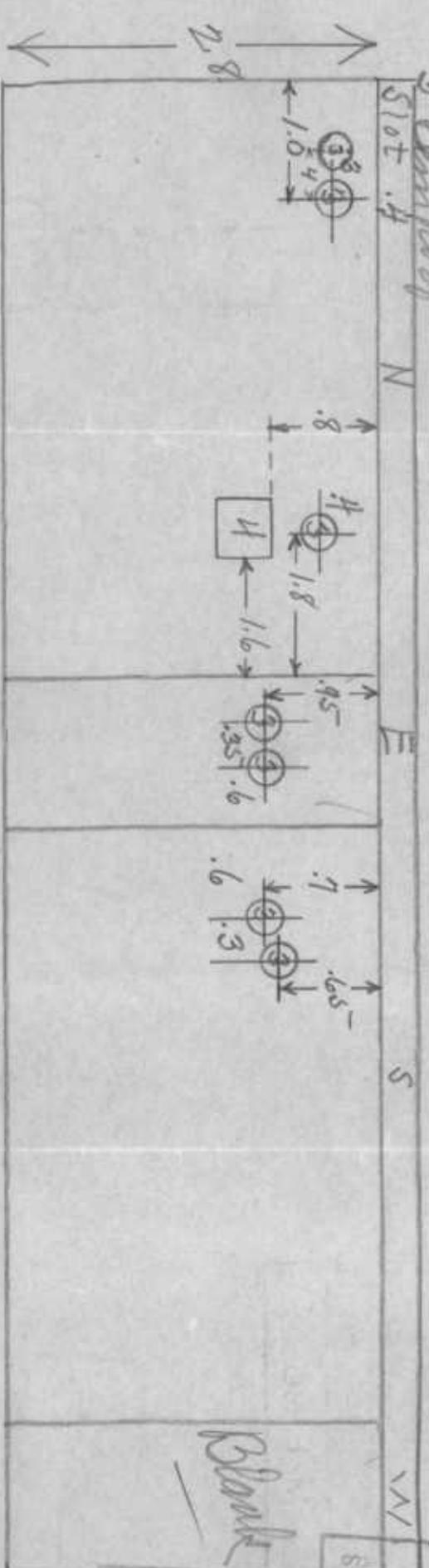
5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents Records Consist of Drawings Pertaining
(Purpose and general nature of record. Principal items of information
To Proposed Changes of Manhole Locations,
shown. Summary of forms used in making record, their headings, etc. If a very
S & D Trunk Lines, Line Pole Connections
general or miscellaneous record, detailed information as to type of records
Distributing Box Connections and Lateral
contained and dates covered by each should be given. Unless contents of these
Connections, Giving Full Description and
records are described by other Forms 12-13HR, such forms should be filled out
Measurements. See Attached Drawing For
and attached)

6. Contents--continued Further Details.
-
7. Arrangement Numerically By Drawing Number.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
9. Writing Drawings
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size 1 Bundle 2" x 8" x 13" 150 DRAWINGS
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
11. Location by dates and quantities Drawer No 7 By South Wall
(Room, vault, wall--N.E.S.W., section, bin, shelf, in Vault, cabinet, on floor) Next To Room 102 City Hall.
12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints
(Author) (Publisher)
 (Place of publication) (Date of publication)

1st Coar
3rd Coar
2" beam bolear
3" beam bolear



RECEIVED
AUG 20 1916
SIGNED

RECEIVED
AUG 18 1916
SIGNED

Philpot

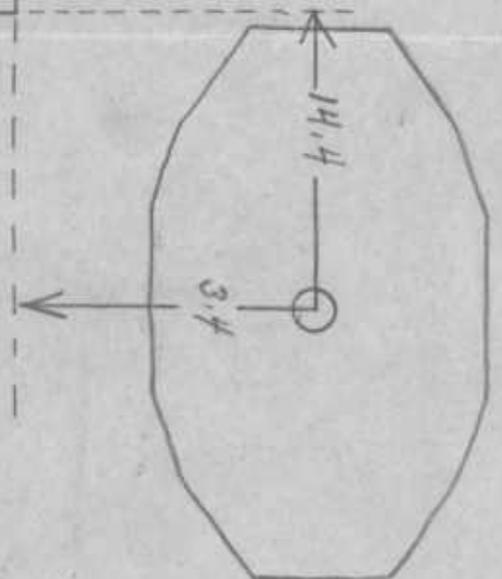
ST

VOID

VOID

B.L.

1407-1415



D. B.

DATE _____ PLAT 42-0

Serial # 122.

| | |
|---------------|-----------------------------------|
| LOCATION | across St from 1416 Phipps St. |
| FOREMAN | J. H. Hogg |
| LINESMAN | J. H. Hogg |
| DATE | 6-18-18 |
| STYLE OF LINE | S+D-13 |
| ORDER NO. | 895 M. E. NO. 060 |

PLOTTED
BY
NAME J G JR

Delcher-Mack-Dilworth 1-4-1940 No. 123
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service.
(Office of custody) (Office which made the record, if different)
Address of office of custody Room # 320, Municipal Bldg.
(Name of building, room number, street address)

1. Title "OBsolete Sewer & Taps"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates None
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Bundle
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Obsolete Sewer and Taps
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents Records Consist of Drawings Pertaining To
(Purpose and general nature of record. Principal items of information
shown. Summary of forms used in making record, their headings, etc. If a very
general or miscellaneous record, detailed information as to type of records
contained and dates covered by each should be given. Unless contents of these
records are described by other Forms 12-13HR, such forms should be filled out
and attached)

Sewer and Water Taps, Showing Location By
Streets and Detailed Measurements and Scale.
See Attached Drawing For Further Details.

6. Contents--continued _____

7. Arrangement None
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Drawings
(Handwritten. Handwritten/printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1 Bundle 1" x 8" x 13" - 65 DRAWINGS.
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities: Drawer No. 7 By South
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Wall in Vault.
cabinet, on floor)

Next To Room

#102 City Hall Bldg

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication)

(Date of publication)



SOLD

SOLD

SOLD

Harrison St
17' 0"

Lexington St



Flag

Serial # 123.

Delcher-Mack-Powcett - 12-22-39 No. 124
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~City~~ Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service.
(Office of custody) (Office which made the record, if different)
Address of office of custody Room # 320, Municipal Bldg.
(Name of building, room number, street address)

1. Title [Drawings of Conduit Drains]
(Give present full title in quotes; assigned title, if any in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1894 - 1896
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Bundle
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Records consist of Drawings of Conduit
(Purpose and general nature of record. Principal items of information
Drains, Showing Street Locations, Connections,
shown. Summary of forms used in making record, their headings, etc. If a very
Outlets, Detailed Measurements, Scale and Date.
general or miscellaneous record, detailed information as to type of records
See Attached Drawing For Further Details.
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement Alpha. By Name of Street.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Drawings.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed: Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1 Bundle 2'x7'-12" - 200 DRAWINGS.
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities In Drawer No. 6 By South
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Wall in Vault. Next To Room
cabinet, on floor)
102 City Hall Bldg.

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Shays

Conway Barre

Serial # / 24

DEICHER-MACK-FAWCETT DEC. 21, 1939 125
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title {DRAWINGS & DATA SHEETS OF ELECTRICAL CONNECTIONS}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1899 - 1903
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 63 ENVELOPES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF DRAWINGS ACCOMPANIED BY DATA SHEETS
(Purpose and general nature of record. Principal items of information

PERTAINING TO UNDERGROUND AND OVERHEAD ELECTRICAL
shown. Summary of forms used in making record, their headings, etc. If a very

CONNECTIONS GIVING DESCRIPTION AND MEASUREMENTS
general or miscellaneous record, detailed information as to type of records

AND SHOWING LOCATIONS BY STREETS.
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement IN ENVELOPES ALPHA, BY STREETS.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing DRAWINGS AND HANDWRITTEN DATA SHEETS;
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 63 ENVELOPES 6" X 18" EACH. APPROX 190
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)
DRAWINGS WITH DATA SHEETS ATTA EACH ENVELOPE.
TOTAL APPROX 11970 DRAWINGS 11970 DATA SHEETS

11. Location by dates and quantities IN DRAWERS 8 & 9 BY SOUTH
(Room, vault, wall--N.E.S.W., section, bin, shelf,
WALL IN VAULT NEXT TO ROOM 102 CITY HALL BLDG.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

BUREAU OF MECHANICAL & ELECTRICAL SERVICE

Addenda NO1 - ITEM 4, ROOM #370 MUNICIPAL Bldg

| | | | |
|---|----------|---|--|
| / | ENVELOPE | | HENRIETTA ST 1901 |
| / | " | " | ORIGINAL DATA 1902 SPECIAL WORK TROLLEY TAPS ARC LIGHT POLES - POLE CONNECTIONS P. & F. A. T. CONNECTIONS |
| / | " | " | ORIGINAL DATA 1900 CHARLES ST. MCCLELLAND - BANK LANE - LOMBARD ST. - UHLER ALLEY - FAYETTE COMMERCE ST. |
| / | " | " | HANDOVER ST. 1901 |
| / | " | " | DISTRIBUTION 1901 |
| / | " | " | 1903 CENTER MARKET SPACE - FAYETTE ST - LIBERTY ST. SHARP ST. MCCLELLAN ST. INTERSECTING BALTIMORE ST. HOT AIR PIPES |
| / | " | " | TRUNK LINE 1903 GRANBY ST - CENTRAL AVE PRATT ST. |
| / | " | " | " " 1903 CALVERT - REED - RICHMOND - BIDDLE - PRESTON - LINDEN AVE |
| / | " | " | WEST BALTIMORE ST. 1901 |
| / | " | " | FAYETTE ST. 1901 |
| / | " | " | HOWARD ST. 1901 |
| / | " | " | GERMAN ST. SOUTH & WATER ST DATA. 1901 |
| / | " | " | NORTH ST. 1901 |
| / | " | " | SOUTH & WATER 1901 |
| / | " | " | LINDEN AVE 1901 |

BUREAU OF MECHANICAL ELECTRICAL SERVICE

ROOM # 320 MUNICIPAL Bldg.

ADDENDUM ^{NO 1 A} ITEM 4

| | | |
|---|----------|--|
| 1 | ENVELOPE | 1901 |
| 1 | " | LIGHT ST & ST. PAUL |
| 1 | " | 1901 P.F.A. |
| 1 | " | CALVERT ST. |
| 1 | " | 1901 |
| 1 | " | EAST BALTIMORE ST. MANHOLES |
| 1 | " | ORIGINAL DATA 1902 LOMBARD ST TRUNK LINE |
| 1 | " | 1901 EAGER ST FROM CLIFTON PLACE |
| 1 | " | 1901 ETTING ST. |
| 1 | " | 1901 LIBERTY ST |
| 1 | " | 23d & 24th ST. 1902 |
| 1 | " | ORIGINAL DATA 1902 - DAVIS & CLAY ST. |
| 1 | " | GUILFORD AVE. 1902. |
| 1 | " | ORIGINAL DATA 1902 - MISCEL. CONNECTIONS |
| 1 | " | LEXINGTON ST. |
| 1 | " | CHARLES ST. |
| 1 | " | NORTH & GREENMOUNT AVE - NORTH ST. 1902 |
| 1 | " | ORIGINAL DATA 1902 NORTH & SOUTH ST. |
| 1 | " | " " 1902 GREEN ST. FRANKLIN LANE & LITTLE SHARP ST |
| 1 | " | ORIGINAL DATA 1902 ELLICOTT, HOLLINGSWORTH AND GRANT ST ALSO FRENCH & GILLINGHAM ALLEYS AND CHEAPSIDE & POST OFFICE AVES |
| 1 | " | ORIGINAL DATA 1902 LOMBARD ST DISTRICT LINE |

BUREAU OF MECHANICAL ELECTRICAL SERVICE

Addenda ^{NDI.B} ITEM 4

Room # 320 Municipal Bldg.

| | | |
|---|----------|---|
| 1 | ENVELOPE | ORIGINAL DATA 1902 DRUID HILL AVE |
| 1 | " " | " " 1902 EAST BALTIMORE ST |
| 1 | " " | " " 1902 HANOVER ST |
| 1 | " " | " " 1902 LEXINGTONS ST. TRUNK LINE |
| 1 | " " | " " 1902 SHARP ST |
| 1 | " " | " " 1902 CALVERT ST |
| 1 | " " | " " 1902 CLAY ST |
| 1 | " " | " " 1902 UHLER'S ALLEY & BALTIMORE ST. |
| 4 | " " | NO LABEL |
| 1 | " " | DRUID HILL PARK |
| 1 | " " | MADISON AVE - EUTAW ST - LOMBARD ST - PENNA. AVE 1899-1900 |
| 1 | " " | ORIGINAL DATA 1902 HOLLIDAY ST, |
| 1 | " " | " " 1902 LIBERTY ST. |
| 1 | " " | " " 1902 LEXINGTON ST. |
| 1 | " " | " " 1902 WATER ST. |
| 1 | " " | " " 1902 EUTAW ST. |
| 1 | " " | " " 1902 FAYETTE ST. |
| 1 | " " | " " 1902 GAY ST. |
| 1 | " " | " " 1902 LOMBARD ST |
| 1 | " " | " " 1902 PARK AVE |
| 1 | " " | FORREST ST 1901 |
| 1 | " " | GERMAN ST - HOLLIDAY ST - LEXINGTON ST - BALTO. ST POLE CONNECTIONS 1899 - 1900 |
| 1 | " " | SHARP ST 1901 |

Bureau of Mechanical Electrical Service

ADDENDUM - ITEM 4 Room # 320 Municipal Office Bldg.

→ 1 Envelope Labeled AS FOLLOWS.

German & Lombard Sts. and Intsections - Also Including
Gas Pipes Continuing Along South, Water, Concord &
Bowly Sts. to Falls.

Charles St - North & South Sts. Clay St - Liberty to
Park Ave - Gold St. Saratoga & Davis St. Intersection
Holliday & Water Sts. Intersection.

1903 Boxes Baltimore St. At Howard, Eutaw and Light Sts.

Boxes - Lexington St At Eutaw - Howard & Park Ave.

Boxes - Eutaw & Saratoga Sts. - Pipes Light & Water -

Pratt & Commerce - Gay & Madison - Pebert & Stoddard Al.

Light & Balderston - Caroline & Lombard

Women's College - Md. Club - Hotel Belvidere

Arc Lt., Phone, U.F. L & P. & P.F.A.T Connections.

Several Walls of Holes.

Delcher-Mack-Dilworth 1-4-1940 No 126
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room 320 Municipal Bldg.
(Name of building, room number, street address)

1. Title {DRAWINGS of Conduit Routes}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1900 AND 1912-1920
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 5 BDL'S.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Consists of DRAWINGS showing CONDUIT ROUTES MANHOLES
(Purpose and general nature of record. Principal items of information

UNDERGROUND CONNECTIONS, POLE CONNECTIONS JUNCTION BOXES
shown. Summary of forms used in making record, their headings, etc. If a very

TROLLEY POLE CONNECTIONS, ARC LIGHTS, DISTRIBUTING AND
general or miscellaneous record, detailed information as to type of records

TELEPHONE BOXES giving full details of LOCATIONS by STREETS
contained and dates covered by each should be given. Unless contents of these

AND DETAILED DISCRPTION of ALL ROUTES, MANHOLES AND
records are described by other Forms 12-13HR, such forms should be filled out

CONNECTIONS.
and attached)

6. Contents--continued

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing DRAWINGS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1 BDL 3" X 3" X 8" APPROX 100 DRAWINGS - 1 BDL 7" X 9" X 20" APPROX
(Of record or container. Height, width, thickness or depth. Average number of
200 DRAWINGS - 1 BDL 4" X 8" X 14" APPROX 150 DRAWINGS.
2 BDL'S 4" X 5" X 9" EACH APPROX 150 DRAWINGS EACH.
pages or documents)
TOTAL APPROX 750 DRAWINGS.

11. Location by dates and quantities 1 BDL (1900) DRAWER No. 7 by south wall
(Room, vault, wall--N.E.S.W., section, bin, shelf,
1 BDL (1912-1915) DRAWER No 3 by South wall 3 BDL'S (1915-1920)
DRAWER No. 4 by south wall all in vault near Room 102
cabinet, on floor
City Hall Bldg.

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

DELCHER-PEYTON-MACK
(Worker's full name)

11-1-1939
(Date)

No 127
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~County~~ Baltimore City State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody Room 320 MUNICIPAL Bldg.
(Name of building, room number, street address)

1. Title CORRESPONDENCE, Bids, BLUE PRINTS RELATIVE TO CONSTRUCTION WORK
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1899-1920 1926-1936
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 30 WOOD KYLE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1921-1925 MISSING
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF CORRESPONDENCE FROM AND TO BUREAU OF MECH. ELECTRICAL
(Purpose and general nature of record. Principal items of information

SERVICE PERTAINING TO OPERATION AND MAINTENANCE OF BUREAU. CONSTRUCTION
shown. Summary of forms used in making record, their headings, etc. If a very

WORK CONTRACTORS bids AND bonds AND INTERDEPARTMENTAL MATTERS, BLUE PRINTS
general or miscellaneous record, detailed information as to type of records)

PERTAINING TO CONSTRUCTION WORK ELECTRICAL EQUIPMENT CONDUIT LOCATIONS
contained and dates covered by each should be given. Unless contents of these

AND cable routes giving full details as to locations and description
records are described by other Forms 12-13HR, such forms should be filled out

of equipment work progress reports of WPA showing location of project
and attached)

6. Contents--continued AND DESCRIPTION OF WORK. REPORTS OF APPROPRIATIONS AND DISBURSEMENTS OF ELEC. COMM. FOR 1938 PERSONNEL LIST OF ELEC. BUREAU. PAYROLL SCHEDULES, CUT OFF TICKETS, ASSIGNMENT FORMS AND VARIOUS OTHER REPORTS OF MECHANICAL SERVICE BUREAU.
7. Arrangement 1899-1920-ALPHA BY NAME OF CORRESPONDENT 1926-1936 NUMBER BY YEARS.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
9. Writing BLUE PRINTS & HDWR. AND TYPED ON LETTER HEADS AND FORMS.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size 30 WOOD FILE DRAWERS 10" X 15" X 27" EACH APPROX 3000 DOCUMENTS EACH
(Of record of container. Height, width, thickness or depth. Average number of pages or documents)
DRAWER TOTAL APPROX 90 000 DOCUMENTS
11. Location by dates and quantities 12 DRAWERS (1899-1920) IN CABINET BY EAST WALL IN VAULT NEAR ROOM 102 CITY HALL - 18 DRAWERS (1926-1936) IN CABINET BY WEST WALL IN VAULT NEAR ROOM 102 CITY HALL.
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

Delcher -
Payton

Bureau of Mechanical Electrical Service

Appendix NO. 1, ITEM 4

ROOM 320 MUNICIPAL BLDG. # 127.

| | | | | |
|---|-------------|-------------|-------|------|
| 1 | FILE DRAWER | 1-2099 | - | 1931 |
| 1 | " " " | 2100-4499 | - | 1931 |
| 1 | " " " | 4500-7200 | | 1931 |
| 1 | " " " | 1-2900 | | 1930 |
| 1 | " " " | 2900-4499 | | 1930 |
| 1 | " " " | 4500-7200 | | 1930 |
| 1 | " " " | 1932- | 1- | 1899 |
| 1 | " " " | 1932- | 1900- | 3999 |
| 1 | " " " | 1932- | 4000- | 7299 |
| 1 | " " " | 1928- | 1- | 2560 |
| 1 | " " " | 1928- | 2601- | 7401 |
| 1 | " " " | 1927- | 1- | 2560 |
| 1 | " " " | 1927- | 2610- | 7401 |
| 1 | " " " | 1934- | 1935- | 1936 |
| 1 | " " " | 1934- | 1935- | 1936 |
| 1 | " " " | 1934- | 1935- | 1936 |
| 2 | " | NOT LABELED | | |

DELPER-MACK-KILROY
(Worker's full name)

11-10-39
(Date)

NO. 128
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MD.

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title { DUCT SPACE RENTAL RECORD }
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1901 - - .
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 18 LOOSE LEAF BINDERS.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents CONSISTS OF RECORD OF DUCT SPACE OCCUPIED & LEASED
(Purpose and general nature of record. Principal items of information

BY VARIOUS FIRMS FROM CITY SHOWING NAME OF LESSEE
shown. Summary of forms used in making record, their headings, etc. If a very

LOCATION OF CONDUIT, FIBRE NO. DATE OCCUPIED DATE VACATED;
general or miscellaneous record; detailed information as to type of records

DATE OF APPLICATION DUCT LENGTH CLASS OF CABLE AND
contained and dates covered by each should be given. Unless contents of these

REMARKS. ALSO RECORD OF DUCT SPACE HOUSE & POLE
records are described by other Forms 12-13HR, such forms should be filled out

SERVICES LEASED AND OCCUPIED SHOWING NAME OF LESSEE
and attached)

6. Contents--continued STREET LOCATION, FIBRE NO., DATE OCCUPIED & VACATED, DATE OF APPLICATION, DUCT LENGTH, CLASS OF CABLE & REMARKS. SEE ATTD. FORMS.
-
7. Arrangement ALPHA, BY STREET NAME.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
9. Writing TYPED ON PRINTED FORMS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size 3 LL BINDERS 9"X14"X2" EACH APPROX 200 SHEETS EACH 8 BINDERS 9"X14"X10" EACH APPROX 1000 SHEETS EACH 4 BINDERS 9"X14"X5" EACH APPROX 500 SHEETS EACH 3 BINDERS 9"X14"X12" EACH APPROX 1200 SHEETS EACH TOTAL APPROX 14200 SHEETS.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
11. Location by dates and quantities IN SAFE IN S.W. CORNER ROOM 322 MUNICIPAL BLDG.
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Serial # 128

Serial # 128

Delcher-Mack-Fawcett

(Worker's full name)

12-14-1939

(Date)

No 129

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State MARYLAND

Name of agency or office BUREAU of MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody Room 320 MUNICIPAL Bldg.
(Name of building, room number, street address)

1. Title {Duct RENTAL Bills}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1899-1920
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 2 WOOD VILE DRAWERS.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Consist of duct RENTAL bills showing date of bills, NAME of debtor
(Purpose and general nature of record. Principal items of information)

DATES FROM AND TO LENGTH of TIME ducts USED. No. of FEET, PRICE PER FOOT
shown. Summary of forms used in making record, their headings, etc. If a very

AND AMOUNT used. Bill also shows whether for MAIN OR DISTRIBUTING
general or miscellaneous record, detailed information as to type of records

CONDUITS used. Signed by chief clerk checking bill. CHIEF ENGINEER
contained and dates covered by each should be given. Unless contents of these

Abbreviating bill and comptroller RECEIVING PAYMENT.

records are described by other Forms 12-13HR, such forms should be filled out

SEE Attd Copy.
and attached)

6. Contents--continued _____

7. Arrangement IN FOLDERS FILED BY NAME OF FIRM.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
_____ and place cross reference here to that form by title and identification number)

9. Writing HdW. & TYPED ON PRINTED FORMS.
(Handwritten. / Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
_____ and years covered by each kind of writing)

10. Size 2 WOOD FILE DRAWERS 10 1/2" X 17" X 24" EACH APPROX 5000
(Of record or container. Height, width, thickness or depth. Average number of
BILLS EACH TOTAL APPROX 10000 BILLS.
pages or documents)

11. Location by dates and quantities IN CABINET BY WEST WALL IN VAULT
(Room, vault, wall--N.E.S.W., section, bin, shelf,
NEAR ROOM 102 CITY HALL BLDG.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
_____ to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

#129

BALTIMORE, MD., November 8, 1916

THE CHESAPEAKE & POTOMAC TELEPHONE COMPANY

Baltimore, Md.

In accordance with your lease from the ELECTRICAL COMMISSION, the conduit rental as below, for duct space in the City Conduits occupied by your Company, will be due and payable at the office of the City Comptroller ten days from this date, viz: November 18, 1916

MAIN CONDUITS.

| FROM | TO | TIME | DUCT FEET | @ | AMOUNT |
|--------|---------|----------|-----------|----|--------|
| 5-8-16 | 11-8-16 | 6 months | 269.60 | 7¢ | \$9.44 |

DISTRIBUTING CONDUITS

| | | | | | |
|--------|---------|----------|--------|----|-------|
| 5-8-16 | 11-8-16 | 6 months | 930.48 | 7¢ | 32.56 |
|--------|---------|----------|--------|----|-------|

Total \$42.00

Checked

John J. Mahavan
Chief Clerk

Received Payment,

Approved.

W. J. Thomas
Chief Engineer

For the Comptroller

wj

DUPLICATE

DELCHER-MACK-KILROY (Worker's full name) 11-8-1939 (Date) No 130 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~County~~ BALTIMORE CITY State MARYLAND
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title "DUCT SPACE RECORDS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1904 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 5 WOOD KILE DRAWERS.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling DUCT SPACE RECORDS.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF INSPECTORS REPORT OF DUCT SPACE OCCUPIED OR VACATED
(Purpose and general nature of record. Principal items of information)

DUCT SPACE OCCUPIED REPORT SHOWS REPORT NO. KIND OF CONDUIT NAME of
shown. Summary of forms used in making record, their headings, etc. If a very

LESSEE DATE ON FROM AND TO DUCT LENGTH DUCT CLASS OF CABLE AND REMARKS
general or miscellaneous record; detailed information as to type of records

INSPECTORS REPORT FOR DUCT SPACE VACATED SHOWS NO. OF REPORT KIND of
contained and dates covered by each should be given. Unless contents of these

CONDUITS DATE ON FROM AND TO. DUCT LENGTH DUCT CLASS OF CABLE AND
records are described by other Forms 12-13HR, such forms should be filled out

DATE OF APPLICATION.
and attached)

6. Contents--continued _____

7. Arrangement VACATED SPACE = CHRONO. by date of REPORT.
OCCUPIED SPACE = ALPHA by NAME of LESSEE.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HdW. & Typed on PRINTED CARD.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 5 wood file DRAWERS 6 1/2" X 18" X 29" EACH APPROX 5000 CARDS
(Of record or container. Height, width, thickness or depth. Average number of
EACH TOTAL APPROX 25000 CARDS
pages or documents)

11. Location by dates and quantities IN CABINET IN CENTER OF ROOM 322
(Room, vault, wall--N.E.S.W., section, bin, shelf,
Municipal Bldg.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

YEAR

NO. _____

BUREAU OF MECHANICAL ELECTRICAL SERVICE
OF BALTIMORE CITY

Serial # 130

INSPECTOR'S REPORT OF DUCT SPACE VACATED

CONDUITS

LESSEE

| DATE | ON | FROM | TO | DUCT LENGTH | DUCT | CLASS OF CABLE | DATE OF APPLICATION |
|------|----|------|----|-------------|------|----------------|---------------------|
|------|----|------|----|-------------|------|----------------|---------------------|

Card for
~~UNOCCUPIED~~

Delcher Mack Kilroy 11-9-39 No. 131
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State Maryland

Name of agency or office Bureau of Mechanical Electrical Service
(Office of custody) (Office which made the record, if different)

Address of office of custody Room # 320, Municipal Bldg.
(Name of building, room number, street address)

1. Title [Duct Space & Cable Records]
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1901 — 1906
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 wood file drawer
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents These Records Represent Duct Space Occupied By City For Street Lighting and Other City Electrical Service. Records Show Sheet Number, Classification, District, Conduits and Main Conduits,
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these

Electrical Operating Office. Column Heading Shows, Date Changed, Date Credited, On, From, To, Number
(records are described by other forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued of Ducts, Duct Length, Duct Feet,
Feet Charged and Duct Feet Credited.

7. Arrangement Numerically By Circuit Number.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Adv. On Printed Ruled Pages.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1 Wood file DRAWER 3 1/2" x 29" x 36" 400 SHEETS
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities In Cabinet in Center
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Room # 320 Municipal Bldg.
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

DELCHER-PEYTON-MACK
(Worker's full name)

11-6-1939
(Date)

No 132
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title {DUCT SPACE RENTAL SHEETS}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1905 - 1921
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 4 WOOD FILE DRAWERS.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF DUCT SPACE RENTAL RECORD SHEETS SHOWING LOCATION
(Purpose and general nature of record. Principal items of information)

DUCT SPACE LENGTH OCCUPIED PRICE PER FOOT TOTAL CHARGE DATES
shown. Summary of forms used in making record, their headings, etc. If a very

COVERED BY RECORD AND NAME OF LESSEE. ALSO CONTAINS CORRESPONDENCE
general or miscellaneous record; detailed information as to type of records

TO AND FROM MECH ELEC. SERVICE BUREAU RELATIVE TO RENTAL
contained and dates covered by each should be given. Unless contents of these

of occupied duct space.
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement Albha by NAME of LESSEE.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing SEE SERIAL NO 161 SEPARATE INDEX.
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing Hdw. & typed on printed forms.
(Handwritten. Handwritten/printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 4 wood file drawers 11" x 18" x 26" each approx 5000 sheets
(Of record of container. Height, width, thickness or depth. Average number of
each total approx. 20 000 sheets.
pages or documents)

11. Location by dates and quantities IN CABINET IN N.E. CORNER ROOM 322
(Room, vault, wall--N.E.S.W., section, bin, shelf,
MUNICIPAL Bldg.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records:
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

DELCHER - MACK - KILROY, NOV. 10, 1939 133
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320, MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title (CONDUIT SYSTEM ROUTES)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1912 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 VOLUME
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents CONSISTS OF PLATS SHOWING DUCT LENGTHS,
(Purpose and general nature of record. Principal items of information)

ROUTES OF CONDUIT, MANHOLES, JUNCTION AND
shown. Summary of forms used in making record, their headings, etc. If a very

DISTRIBUTING BOXES AND THEIR LOCATIONS, AND
general or miscellaneous record, detailed information as to type of records

ALL OF THE UNDERGROUND CONDUIT SYSTEM OF CITY.
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMERICALLY BY PLAT NO.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing PLATS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1 VOLUME 30" X 24" X 5" 626 PLATS.
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities ON TABLE SOUTH WEST END
(Room, vault, wall--N.E.S.W., section, bin, shelf,

OF ROOM 322 MUNICIPAL BLDG.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

DELPER-PEYTON 10-23-39 NO. 134
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MD.

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG
(Name of building, room number, street address)

1. Title { DUCT RENTAL ACCOUNTS }
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1900-1920
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 2 VOLUMES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF ACCOUNTS RELATIVE TO LEASED DUCT SPACE
(Purpose and general nature of record. Principal items of information

ON RENTAL BASIS SHOWING NAME OF LESSEE, DATE OF
shown. Summary of forms used in making record, their headings, etc. If a very

BOND, NAME OF BONDING CO. RATE PER DUCT FOOT, DATE
general or miscellaneous record, detailed information as to type of records

OF APPLICATION, DUCT SPACE OCCUPIED, DUCT SPACE
contained and dates covered by each should be given. Unless contents of these

VACATED NET TOTAL OCCUPIED, TIME COVERED BY
records are described by other forms 12-13HR, such forms should be filled out

RENTAL, AMOUNT, DATE OF RENT NOTICE, DATE
and attached)

6. Contents--continued PAID & REMARKS.

7. Arrangement CHRONO. BY DATE OF APPLICATION.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HOW ON PRINTED FORM PAGES.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 2 VOLUMES 19 1/2" X 12" X 1" EACH 100 PAGES
(Of record or container. Height, width, thickness or depth. Average number of

EACH VOLUME. TOTAL 200 PAGES.
pages or documents)

11. Location by dates and quantities 2D. BIN FROM EAST WALL 2D.
(Room, vault, wall--N.E.S.W., section, bin, shelf,

ROW FROM TOP BY SOUTH WALL IN VAULT
cabinet, on floor)

NEAR ROOM 318 MUNICIPAL BLDG.

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

DELPHER-PEYTON
(Worker's full name)

10-19-39
(Date)

NO. 135
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MD.

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title { RECORD OF DUCT SPACE LEASED }
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1900 - 1915
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 2 VOLUMES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents CONSISTS OF RECORD OF DUCT SPACE LEASED
(Purpose and general nature of record. Principal items of information

FROM CITY ON RENTAL BASIS BY VARIOUS FIRMS
shown. Summary of forms used in making record, their headings, etc. If a very

SHOWING WHETHER DISTRIBUTING OR MAIN
general or miscellaneous record, detailed information as to type of records

CONDUIT DATE OF LEASE, NAME OF LESSEE,
contained and dates covered by each should be given. Unless contents of these

PERMIT NO. CABLE DRAWN IN, CABLE DRAWN
records are described by other forms 12-13HR, such forms should be filled out

OUT, STREET LOCATION, DUCT LENGTH, CABLE
and attached)

6. Contents--continued LENGTH, CLASS OF CABLE AND
REMARKS.
-
7. Arrangement CHRONO. BY DATE OF APPLICATION
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)
9. Writing HOW ON PRINTED FORM PAGES.
(Handwritten, Handwritten printed form, Handwritten printed head, Typed,
Typed printed form, Typed printed head, Printed, Photostat, Other. Give months
and years covered by each kind of writing)
10. Size 2 VOLUMES 14" X 24" X 2" EACH
(Of record or container. Height, width, thickness or depth. Average number of
300 PAGES EACH. TOTAL 600 PAGES.
pages or documents)
11. Location by dates and quantities IN TOP ROW 3^D. BIN FROM
(Room, vault, wall--N.E.S.W., section, bin, shelf,
EAST WALL BY SOUTH WALL IN VAULT
cabinet, on floor)
NEAR ROOM 318 MUNICIPAL BLDG.
12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

DELCHER-MACK-KILROY (Worker's full name) NOV. 8, 1939 (Date) 136 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody ROOM 320, MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title (DUCT SPACE RENTAL RECORD)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1901-1917
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 8 LEDGERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents CONSISTS OF RECORD OF DUCT SPACE LEASED IN 6 MONTH
(Purpose and general nature of record. Principal items of information

PERIODS, SHOWING NAME OF LESSEE, AMOUNT OF SPACE LEASED PER
shown. Summary of forms used in making record, their headings, etc. If a very

MONTH, DATE OF LEASE, PERIOD OF RENTAL, RATE OF RENTAL PER DUCT
general or miscellaneous record, detailed information as to type of records

FOOT, AMOUNT OF BOND, DATE VACATED, DATE OCCUPIED, TOTAL FAR
contained and dates covered by each should be given. Unless contents of these

MONTH, SUMMARY FOR YEAR, PRODUCTION TOTAL, UNPRODUCTIVE TOTAL,
records are described by other forms 12-13HR, such forms should be filled out

AND GRAND TOTAL FOR YEAR.
(and attached)

6. Contents--continued _____

7. Arrangement ALPHA, BY NAME OF LESSEE CHRONO. BY MONTH.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HAND WRITTEN ON RULED PAGES.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 8 LEDGERS 14" X 11 1/2" X 1 1/2" EACH. 150 PAGES EACH
(Of record or container. Height, width, thickness or depth. Average number of
TOTAL 1200 PAGES.
pages or documents)

11. Location by dates and quantities 1 LEDGER 1911-1912 IN CABINET BY WEST WALL
(Room, vault, wall--N.E.S.W., section, bin, shelf,
1901-1917
IN VAULT ROOM NEAR ROOM 102 CITY HALL AND 2 LEDGERS IN 3 DRAWER,
1901-1917
1 LEDGER IN 6TH DRAWER 2 LEDGERS IN 9TH DRAWER, 2 LEDGERS IN 10TH DRAWER IN CABINET
1901-1917
CENTRE OF ROOM 322 MUNICIPAL BLDG.

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

DELCHER-PEYTON-MACK OCT. 27, 1939. 137
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320, MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title (DUCT RENTAL CASH BOOK)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1912-1925
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Cash books.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF CASH BOOK SHOWING COLLECTIONS RECEIVED
(Purpose and general nature of record. Principal items of information

FOR RENTALS OF DUCT SPACE LEASED BY CITY TO VARIOUS
shown. Summary of forms used in making record, their headings, etc. If a very

FIRMS, GIVING NAME OF LESSEE, DATE OF LEASE, LOCATION OF
general or miscellaneous record, detailed information as to type of records

DUCTS, AMOUNT OF FEET LEASED, PRICE PER FOOT TOTAL
contained and dates covered by each should be given. Unless contents of these

AMOUNT AND DATE PAID, ITEMS TOTALED MONTHLY
records are described by other forms 12-13HR, such forms should be filled out

SHOWING TOTAL AMOUNT TO COMPTROLLER MONTHLY
and attached)

6. Contents--continued _____

7. Arrangement CHRONO. BY DATE OF ENTRY.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HANDWRITTEN ON RULED PAGES.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1 BOOK 20" X 14" X 1 1/2" 1 BOOK 14" X 8 1/2" X 1"
(Of record or container. Height, width, thickness or depth. Average number of

150 PAGES EACH.
pages or documents)

11. Location by dates and quantities 2D ROW FROM TOP, 16TH BIN FROM EAST
(Room, vault, wall--N.E.S.W., section, bin, shelf,

WALL BY SOUTH WALL IN VAULT ROOM NEAR ROOM 318
cabinet, on floor)

MUNICIPAL BLDG.

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Delcher-Peyton-Moak 10-27-1939 No. 138
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State Maryland

Name of agency or office Bureau of Mechanical Electrical Service
(Office of custody) (Office which made the record, if different)

Address of office of custody Room # 320, Municipal Bldg.
(Name of building, room number, street address)

1. Title Duct Rental Ledger Sheets
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1912 — 1934
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Loose Leaf Binder
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Binder Contains Debits & Credit Entries
(Purpose and general nature of record. Principal items of information

pertaining to charges for duct space rentals
shown. Summary of forms used in making record, their headings, etc. If a very

general or miscellaneous record, detailed information as to type of records

of firms, location, amount of duct feet used,
contained and dates covered by each should be given. Unless contents of these

Rate Per Foot and Total Charge Also Contains City
records are described by other forms 12-13HR, such forms should be filled out

Comptroller's Summary of Cash Received
and attached)

6. Contents--continued For Electrical Commission By Dates
and Years.

7. Arrangement Alpha. By Name of Firm Chron. By Date of Accounts.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handwritten Ruled SHEETS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1 Binder 14" x 12" x 2" 150 SHEETS.
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities 2nd. Row From Top in 7th Bin
(Room, vault, wall--N.E.S.W., section, bin, shelf,

From East Wall, By South Wall in Vault Near
cabinet, on floor)

Room # 318 Municipal Bldg.

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

Delcher Mack-Milroy 11-10-1939 No. 139
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service
(Office of custody) (Office which made the record, if different)
Address of office of custody Room # 320, Municipal Bldg.
(Name of building, room number, street address)

1. Title Record of Conduits Leased To Postal Teleg. Co.
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1902 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Loose Leaf Binder
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Binder Contains Loose Leaf Binder Sheets
(Purpose and general nature of record. Principal items of information

Pertaining To Main Conduits Between Manholes
shown. Summary of forms used in making record, their headings, etc. If a very

and Distributing Conduits, House and Pole
general or miscellaneous record, detailed information as to type of records

Service Leased By The Postal Telegraph Co.
contained and dates covered by each should be given. Unless contents of these

Records Show Duct Lengths Occupied By
records are described by other Forms 12-13HR, such forms should be filled out

Dates and Total Duct Lengths Used Giving
and attached)

6. Contents--continued

7. Arrangement Alpha By Streets--Num. By Block No.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Typed On Loose Leaf Ledger Sheets.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1 Binder 14"x9"x7" 1400 SHEETS
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities On 3rd Shelf in Safe South West
(Room, vault, wall--N.E.S.W., section, bin, shelf,
Corner of Room # 322 Municipal Bldg.
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

DEICHER-MACK-FAWCETT 12-6-39 NO. 140
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MD.

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 370 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title " SEWER COMMISSION "
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1907-1909
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 1 VOLUME
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEWER COMMISSION
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF RECORD OF LABOR AND MATERIAL
(Purpose and general nature of record. Principal items of information

COST AND HAULING CHARGE FOR CHANGES
shown. Summary of forms used in making record, their headings, etc. If a very

AND REPAIRS TO CONDUIT SYSTEM MADE TO
general or miscellaneous record, detailed information as to type of records

COMPLY WITH REQUEST OF SEWER
contained and dates covered by each should be given. Unless contents of these

COMMISSION SHOWING ELEC. COMMISSION
records are described by other Forms 12-13HR, such forms should be filled out

WORK ORDER NO. DATE OF BILL, REASON
and attached)

6. Contents--continued FOR CHANGE OR REPAIR AMOUNT AND COST OF MATL. LABOR HOURS, TOOL COST, LOCATION OF WORK, DATE WORK PERFORMED, TOTAL COST AND DATE PAID.
7. Arrangement CHRONO. BY DATE OF BILL.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
9. Writing HOW ON RULED PAGES.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size 1 VOLUME 14" X 8" X 1" 200 PAGES.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
11. Location by dates and quantities IN WOODEN CABINET BY WEST WALL IN VAULT NEAR ROOM 102 CITY HALL BLDG.
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints
(Author) (Publisher) (Place of publication) (Date of publication)

Delcher-Mack-Fawcett

(Worker's full name)

12-19-1939

(Date)

No 141

(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~County~~ Baltimore City State Maryland
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room 320 Municipal Bldg.
(Name of building, room number, street address)

1. Title {Conduit Construction Cost Record}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1899 - 1903
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 2 VOLUMES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Consists of different items of construction cost per duct ft.
(Purpose and general nature of record. Principal items of information)

Showing monthly report of duct ft laid and total cost breakdown of cost
shown. Summary of forms used in making record, their headings, etc. If a very

by organization office plans preliminary expense cost of excavation,
general or miscellaneous report, detailed information as to type of records

concrete manholes and conduits cost per duct ft service and
contained and dates covered by each should be given. Unless contents of these

distribution cost of materials used labor salaries and summary
records are described by other Forms 12-13HR, such forms should be filled out

of all charges
(and attached)

6. Contents--continued

7. Arrangement Chrono by date of entry.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hdvw. ON PRINTED PAGES.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 2 VOLUMES 9" X 6" X 1/4" EACH 100 PAGES EACH.
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities

(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

12. Other information IN CABINET BY EAST WALL IN VAULT NEXT TO
(Condition of record if not good. Relation to other records.

ROOM 102 CITY HALL Bldg.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

DELCHER-MARK-FAWCETT 1-18-40 NO. 142
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MD.

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title " MISCELLANEOUS PAPERS 1898 TO 1909 INCL "
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1898-1909
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 48 ENVELOPES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling MISCELLANEOUS PAPERS 1898 TO 1909 INCL.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF MISCELLANEOUS PAPERS, DOCUMENTS
(Purpose and general nature of record. Principal items of information

A LEDGER SHEETS SHOWING ELECTRICAL COMMISSION
shown. Summary of forms used in making record, their headings, etc. If a very

EXECUTIVE EXPENSES FOR YEARS 1903-1908 SUMMARY
general or miscellaneous record, detailed information as to type of records

COST PERCENTAGE 1898-1908, TOTAL DUCT FEET LAID 1902,
contained and dates covered by each should be given. Unless contents of these

1906 + 1908 + COST OF SAME, INTEREST PAID ON 1922 + 1928
records are described by other Forms 12-13HR, such forms should be filled out

LOANS, CONSTRUCTION COST FOR BURNT DISTRICT,
and attached)

6. Contents--continued COST OF EXCAVATION 1898-1907, HOUSE CONNECTIONS
FDR 1904, INTEREST ON EXPENDITURES 1898-1903, BANKING
FUND COLLECTIONS 1897-1903, FINANCIAL STATEMENTS COVERING
OPERATIONS 1898-1906, CONSTRUCTION EXPENSE 1909 SEE ADDENDA,
7. Arrangement NONE
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE
 (Self-contained--describe what it shows. If separate, fill out a form for it,
 and place cross reference here to that form by title and identification number)
9. Writing HDW ON ON BLANK PAPER & LEDGER SHEETS
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
 and years covered by each kind of writing)
10. Size 48 ENVELOPES 6" X 10" EACH APPROX
 (Of record or container. Height, width, thickness or depth. Average number of
20 DOCUMENTS EACH ENVELOPE TOTAL APPROX
 pages or documents)
960 DOCUMENTS
11. Location by dates and quantities IN DRAWER NO. 6 BY SOUTH
 (Room, vault, wall--N.E.S.W., section, bin, shelf,
WALL IN VAULT NEAR ROOM 102 CITY HALL BLDG.
 cabinet, on floor)
12. Other information
 (Condition of record if not good. Relation to other records.
 Information on prior, subsequent, or similar records. Whether record is known
 to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints
 (Author) (Publisher)
 (Place of publication) (Date of publication)

BUREAU OF MECHANICAL ELECTRICAL SERVICE

ADDENDA NO. 1 ITEM. 6 ROOM 320 MUNICIPAL BLDG.

CONDUIT EXPENDITURES FOR 1907, ELECTRIC COMMISSION STATEMENT OF
AVAILABLE
APPROPRIATION AND EXPENDITURE 1898-1907, STORE YARD ACCOUNT
1898-1905, FIXED CHARGES 1898 TO 1907, SINKING FUND TABLES
OPERATIVE ACCOUNT 1898-1908, CONTRACT FOR CONDUIT 1908, HAULING
RATES BY DISTRICTS, INSURANCE 1898-1909 INCL. PAVING COST PER FOOT
1906, INVENTORY CEMENT BAGS 1903-1909, INVENTORY TERRE COTTA
CONDUIT JAN. 1908 AND NOV. 1908. RECAPS FOR 1904 AND 1907 AND
GENERAL SUMMARY OF CONSTRUCTION COST PER DUCT FOOT 1898-1909.

Delcher-Mack-Fawcett 12-6-1939 No. 143
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State MARYLAND
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room 320 Municipal Bldg.
(Name of building, room number, street address)

1. Title "F.L.P. DRUID HILL PARK"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1903 - 1904
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 1 VOLUME
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling F.L.P. DRUID HILL PARK
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF RECORD SHOWING COST OF CONSTRUCTION MAINTENANCE
(Purpose and general nature of record. Principal items of information

AND OPERATION OF ELECTRICAL PLANT AT DRUID PARK GIVING DETAILED
shown. Summary of forms used in making record, their headings, etc. If a very

DESCRIPTION OF MATERIALS USED AND WORK PERFORMED DATES OF PURCHASES
general or miscellaneous record; detailed information as to type of records

OR OTHER TRANSACTIONS ALSO SHOWS AMOUNT OF APPROPRIATION FOR YRS
contained and dates covered by each should be given. Unless contents of these

1902-1904 AND ITEMIZED COST OF LABOR COAL SUNDRIES AND
records are described by other Forms 12-13MR, such forms should be filled out

EXTRAORDINARY EXPENSES 1-1-1903 - 12-31-1903 AND AMOUNT OF PAY ROLL
and attached)

6. Contents--continued for 1903 & 1904 showing dates of pay.
7. Arrangement CHRONO. BY DATE OF ENTRY
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
9. Writing HdW. ON PRINTED PAGES.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size 1 VOLUME 12" X 8" X 1" 185 PAGES of which 25 PAGES ARE USED.
(Of record or container. Height, width, thickness or depth, Average number of pages or documents)
11. Location by dates and quantities IN CABINET by WEST WALL IN VAULT
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

DELPER-MACK-FAWCETT. DEC. 13, 1939. SERIAL No. 144.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE.
(Office of custody) (Office which made the record, if different)
Address of office of custody ROOM 320 MUNICIPAL BLDE.
(Name of building, room number, street address)

1. Title (CONSTRUCTION, OPERATION AND MAINTENANCE ACCOUNT)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1901 - 1910
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-VOLUME
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents CONSISTS OF CONSTRUCTION OPERATIVE AND MAINTENANCE ACCOUNTS
(Purpose and general nature of record. Principal items of information

SHOWING NAME OF ACCOUNT AND ENTRIES FOR LABOR AND CONSTRUCTION
shown. Summary of forms used in making record, their headings, etc. If a very

POSTS CHARGED TO RESPECTIVE ACCOUNT. COLUMN HEADLINES SHOW
general or miscellaneous record, detailed information as to type of records

NAME OF ACCOUNT DATE PAGE NO. LABOR CLASSIFICATION. LABOR TOTALS
contained and dates covered by each should be given. Unless contents of these

AND GRAND TOTAL. ALSO CONTAINS MONTHLY SUMMARY OF ACCOUNTS
records are described by other Forms 12-13HR, such forms should be filled out

SHOWING TOTAL CHARGED TO ORGANIZATION, OFFICE, PLANS, M.T.L.
and attached)

6. Contents--continued MAINTENANCE AND OPERATIVE ACCOUNTS AND
TOTAL CHARGES.

7. Arrangement CHRONO. BY DATE OF ENTRY.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HANDWRITTEN ON PRINTED PAGES.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1 VOLUME 10 1/2" X 7 1/2" X 1" 150 PAGES
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities IN CABINET BY WEST WALL IN
(Room, vault, wall--N.E.S.W., section, bin, shelf,

VAULT ROOM NEXT TO ROOM 102, CITY HALL BLDE.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

DEACHER - MACK - FAWCETT DEC. 4, 1939 SERIAL No. 145
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title (CONSTRUCTION LABOR ACCOUNT)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1899 - 1915
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 75 VOLUMES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE MISSING
(If record discontinued, give reason and state

THIS SYSTEM DISCONTINUED IN 1915.
whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF WEEKLY PAY ROLL BOOKS SHOWING WEEK
(Purpose and general nature of record. Principal items of information

ENDING DATE, LETTER CLASSIFICATION NUMBER, DAYS,
shown. Summary of forms used in making record, their headings, etc. If a very

HOURS, RATE PER DAY, AMOUNT FOR PERIOD AND TOTAL
general or miscellaneous record, detailed information as to type of records

AMOUNT OF PAYROLL. ALSO SHOWS CONSTRUCTION
contained and dates covered by each should be given. Unless contents of these

ACCOUNT NO. AND NAME OF DEPARTMENT.
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement IN BOOKS BY NAME OF DEPARTMENT. CHRONO. BY WEEK ENDING DATE.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HANDWRITTEN ON PRINTED PAGES.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 39 BOOKS 17" X 13" X 1/4" EACH - 36 BOOKS 15" X 7 1/4" X 1/4" EACH ^{100 Pages Each} ^{100 Pages Each}
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities IN CABINET NO. 2, BY WEST WALL IN
(Room, vault, wall--N.E.S.W., section, bin, shelf,
VAULT NEAR ROOM 102, CITY HALL BLDG.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

BELCHER-MACK-KILROY

BUREAU OF MECHANICAL & ELECTRIC SERVICE

ROOM # 320 MUNICIPAL BUILDING

ADDENDA NO. 1 ITEM 4.

| | | |
|---|--------|---|
| 1 | VOLUME | LETTER A - MAR 20 TO AUG 3, 1899. |
| 1 | " " | " A - AUG 4 TO DEC 28 1899. |
| 1 | " " | " A - DEC 29, 1899 TO SEPT 9, 1901 |
| 1 | " " | " A - SEPT 5, 1901 TO AUG 20, 1903. |
| 1 | " " | " A - |
| 1 | " " | " B - |
| 1 | " " | " C - APR 5, 1899 TO APR 18, 1901 |
| 1 | " " | " C APR 19, 1901 TO APR 9, 1903 |
| 1 | " " | " D |
| 1 | " " | " D |
| 1 | " " | " E JULY 1900 TO OCT 31, 1901 |
| 1 | " " | " E |
| 1 | " " | " F. |
| 1 | " " | " H |
| 1 | " " | " I APR 21, 1899 TO APR 18, 1901 |
| 1 | " " | " I " 19, 1901 TO MAY 1, 1903 |
| 1 | " " | " I |
| 1 | " " | " L |
| 1 | " " | " M. MAR. 24. 1899 ^T TO JAN 31, 1901 |
| 1 | " " | " M FEB. 1, 1901. TO APL 2 1903 |
| 1 | " " | " M |
| 1 | " " | " O. JULY 28 - 1899 TO JUNE 26 - 1902 |
| 1 | " " | " O |

BUREAU OF MECHANICAL ELECTRIC SERVICE

ROOM # 320 MUNICIPAL BUILDING

ITEM 4.

ADDENDA NO. 1. A.

| | | |
|---|--------|---|
| 1 | VOLUME | CONSTRUCTION ACCOUNTS MAY. 6-1904 TO SEPT. 22, 1904 |
| 1 | " " | " " " SEPT. 29-1904 TO MAR. 9-1905 |
| 1 | " " | " " " MAR. 16, 1905 TO JUNE 22-1905 |
| 1 | " " | " " " JUNE 16, 1905 TO SEPT. 14, 1905 |
| 1 | " " | GAY ST. EXPLOSION a/c - NOV. 9, 1900 TO JAN. 10, 1901 PARK BOARD a/c OCT 25-01 ^{MAR 21 1904} |
| 1 | " " | Z. MAY. 14, 1903 TO OCT. 1, 1903. |
| 1 | " " | Z. MAR. 21, 1899 TO MAY. 16, 1901. |
| 1 | " " | Z. MAY. 17, 1901 TO MAY. 7, 1903. |
| 1 | " " | CONSTRUCTION ACCOUNT OCT. 1, 1903 - MAY 5, 1904 |
| 1 | " " | V. MAR. 25, 1903 TO OCT. 1, 1903. |
| 1 | " " | V. MAY. 10, 1901 TO MAR. 19, 1903 |
| 1 | " " | W. JULY. 27, 1899 TO SEPT. 21, 1899 |
| 1 | " " | P. JULY 26, 1900 TO JAN. 29, 1903. |
| 1 | " " | R. APR. 4, 1901. TO DEC. 25, 1902 |
| 1 | " " | S. FEB. 26, 1903 TO OCT. 1, 1903 |
| 1 | " " | V. DEC. 29, 1899 TO MAY. 19, 1901. |
| 1 | " " | CONSTRUCTION ACCOUNT SEPT. 21-1905 TO JAN. 4, 1906. |
| 1 | " " | " " " JULY. 31, 1908. TO OCT. 22, 1908. |
| 1 | " " | " " " JAN. 25, 1907 TO MAY. 16, 1907. |
| 1 | " " | " " " MAY. 17, 1907. TO AUG. 8, 1907 |
| 1 | " " | " " " AUG. 9, 1907 TO NOV. 28, 1907. |
| 1 | " " | " " " OCT. 23-1908 TO MAR. 4, 1909 |
| 1 | " " | " " " MAY. 28-1909 TO JULY. 29, 1909 |

BUREAU OF MECHANICAL ELECTRIC SERVICE

ITEM 4 ROOM # 320 MUNICIPAL BUILDING

ADDENDA- NO 1 B

| | | | |
|---|--------|----------------------|----------------------------------|
| / | VOLUME | CONSTRUCTION ACCOUNT | MAR. 5, 1909, TO MAY 27, 1909 |
| / | " " | " " | NOV. 29, 1907 TO APL. 23, 1908. |
| / | " " | " " | APL. 24, 1908 TO JULY. 30, 1908. |
| / | " " | " " | WEEK. ENDING. MAR. 14, 1909. |
| / | " " | " " | " " MAR. 9, 1915. |
| / | " " | " " | AUG. 26, 1910 TO DEC. 1, 1910. |
| / | " " | " " | FEB. 18, 1910 TO MAY. 5, 1910 |
| / | " " | " " | MAY. 6, 1910 TO JUNE 30, 1910 |
| / | " " | " " | JULY. 30, 1909 TO FEB. 17, 1910. |
| / | " " | " " | JULY 1, 1910 TO AUG. 25, 1910. |
| / | " " | " " | AUG. 15, 1912 TO NOV. 14, 1912. |
| / | " " | " " | APL. 27, 1911 TO JUNE 29, 1911 |
| / | " " | " " | SEPT. 18-1913 TO OCT. 30, 1913. |
| / | " " | " " | JAN. 5, 1906 TO APL. 26, 1906 |
| / | " " | " " | APL. 27, 1906 TO AUG. 9, 1906 |
| / | " " | " " | AUG. 10, 1906, TO JAN. 24, 1907. |
| / | " " | " " | DEC. 2, 1910 TO APL. 20, 1911 |
| / | " " | " " | JULY. 6, 1911 TO SEPT. 28, 1911 |
| / | " " | " " | APL. 18, 1912 TO AUG. 8, 1912. |
| / | " " | " " | OCT. 5, 1911 TO JAN. 25, 1912. |
| / | " " | " " | FEB. 1, 1912 TO APL. 11, 1912. |
| / | " " | " " | NOV. 21, 1912 TO MAR. 13, 1913. |
| / | " " | " " | NOV. 27, 1913 TO DEC. 11, 1913 |

ITEM 4. BUREAU OF MECHANICAL ELECTRICAL SERVICE

Addenda NO. 1 C. ROOM #320 MUNICIPAL BLDG

| | | | |
|---|--------|-----------------------|---------------------------------|
| / | VOLUME | CONSTRUCTION ACCOUNT. | NOV. 6, 1913 TO NOV. 20, 1913 |
| / | " " | " " | JUNE 12, 1913 TO JULY 3, 1913 |
| / | " " | " " | MAY, 8, 1913 TO JUNE 5, 1913 |
| / | " " | " " | MAR, 20, 1913 TO MAY 1, 1913 |
| / | " " | " " | JULY 10, 1913 TO JULY 24, 1913. |
| / | " " | " " | SEPT, 11, 1913 TO OCT. 16, 1913 |

DELCHER-MACK-FAWCETT DEC 7, 1939 SERIAL NO. 146.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title "GENERAL ACCOUNT OF CONSTRUCTION EXPENSE"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1898 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 4 VOLUMES.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA NO. 1
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CONSISTS OF CONSTRUCTION EXPENSE RECORD IN 3 CLASSIFICATIONS
(Purpose and general nature of record. Principal items of information

VIZ. GENERAL EXPENSE & MONTHLY PAYROLL, CONSTRUCTION MATERIAL &
shown. Summary of forms used in making record, their headings, etc. If a very

WEEKLY PAYROLL AND SERVICE & DISTRIBUTION, BREAKDOWN OF
general or miscellaneous record, detailed information as to type of records

GEN. EXPENSE AND MONTHLY PAYROLL IS PRINTING, SUNDRIES, SALARIES
contained and dates covered by each should be given. Unless contents of those

FOR ORGANIZATION ACCT, STATIONERY & SALARIES FOR OFFICE ACCT,
records are described by other Forms 12-13HR, such forms should be filled out

DRAWING MATERIAL AND SALARIES FOR PLANS ACCT, SUNDRIES &
and attached)

SALARIES FOR M.T.L. ACCT, MATERIAL & LABOR FOR SPECIAL CONSTRUCTION
ACCT, SALARIES & LABOR FOR OPERATING & MAINTENANCE ACCT,

BREAKDOWN FOR CONSTRUCTION, MATL. & WEEKLY PAYROLL IS MATERIAL & LABOR FOR

EXCAVATING, CONCRETE, & MANHOLE ACCTS., DUCT FEET LAID, MATERIAL & LABOR FOR CONDUIT ACCT. MATERIAL & LABOR FOR PAVING, SERVICE AND DISTRIBUTION & M.T.L. ACCTS., TOTALS MATERIAL & LABOR & GRAND TOTAL.

6. Contents--continued BREAK DOWN FOR SERVICE & DISTRIBUTION IS MATERIAL & LABOR FOR EXCAVATION, CONCRETE, SERVICE & JCT. BOXES, ACCTS., DUCT FT. LAID, MATL. & LABOR FOR CONDUIT, PAVING & M.T.L. ACCTS. & TOTALS. ALSO SHOWS VENDOR, DATE OF BILL VOUCHER NO. & INVOICE BOOK NO. FOR MATL. PURCHASED, AND SUMMARY OF MATERIAL USED. SEE COPY ATT'D.

7. Arrangement CHRONO. BY DATE OF ENTRY.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)

9. Writing HDW. ON PRINTED FORM.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)

10. Size 4 VOLUMES 15 1/2" X 34" X 1 1/2" EACH 200 PAGES
(Of record or container. Height, width, thickness or depth. Average number of pages or documents.)
EACH VOLUME. TOTAL 800 PAGES.

11. Location by dates and quantities IN BIN NO. 18 BY WEST WALL IN VAULT NEAR ROOM 102 CITY HALL BLDF.
(Room, vault, wall--N.E.S.W.; section, bin, shelf, cabinet, on floor)

12. Other information (Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints (Author) (Publisher)
(Place of publication) (Date of publication)

ITEM. 4. BUREAU OF MECHANICAL ELECTRICAL SERVICE

ADDENDA NO1 ROOM. 320 MUNICIPAL BLDG.

| | | |
|---|--------|---|
| 1 | VOLUME | GENERAL ACCOUNT OF CONSTRUCTION EXPENSE |
| 1 | " | " " " " " " |
| 1 | " | " " " " " " |
| 1 | " | " " " " " " |
| | | |

ELECTRICAL COMMISSION OF BALTIMORE, MD.

GENERAL ACCOUNT OF CONSTRUCTION AND EXPENSE.

MONTH OF _____

| BOUGHT OF | DATE OF BILL | VOUCHER NUMBER | INVOICE BOOK | GENERAL EXPENSE AND MONTHLY PAY-ROLL | | | | | | | | | | | | CONSTRUCTION MATERIAL AND WEEKLY PAY-ROLL | | | | | | | | | | | | | | | | | | | | |
|---|--------------|----------------|--------------|--------------------------------------|-----------|------------------------|-----------|-------------------|-----------|------------|-----------|-----------------------|---------|----------------------------|---------|---|---------|---------|-----------|---------|-----------|---------|-----------------|-----------|---------|---------|-----------|---------|---------------------------|---------|-----------|---------|-----------|-------|--|--|
| | | | | ORGANIZATION. | | OFFICE. | | PLANS. | | M. T. & L. | | SPECIAL CONSTRUCTION. | | OPERATING AND MAINTENANCE. | | EXCAVATION. | | | CONCRETE. | | MANHOLES. | | CONDUIT. | | | | PAVING. | | SERVICE AND DISTRIBUTION. | | | | | | | |
| | | | | Printing & Sundries. | Salaries. | Station'y & Furniture. | Salaries. | Drawing Material. | Salaries. | Sundries. | Salaries. | Material. | Labor S | Salaries & Labor R | Labor V | Material. | Labor A | Labor M | Material. | Labor B | Material. | Labor C | Duct, ft. laid. | Material. | Labor D | Labor O | Material. | Labor I | Material. | Labor E | Material. | Labor P | Material. | Labor | | |
| <div style="position: absolute; top: 50%; left: 50%; transform: translate(-50%, -50%); opacity: 0.5; font-size: 2em;">/</div> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

SERIAL NO. # 146

Delcher-Mack-Kilroy 11-27-1939 SERIAL No. 147
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM.

County Baltimore City - State Maryland
Name of agency or office Bureau of Mechanical Electrical Service
(Office of custody) (Office which made the record, if different)
Address of office of custody Room # 320, Municipal Bldg.
(Name of building, room number, street address)

1. Title Monthly Summary of Material Used
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates May 1914 - March 1916
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 23 Bundles
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Records Consist of Monthly Summary Sheets
(Purpose and general nature of record. Principal items of information
of Material Used During Period Shown. Totals Shown
shown. Summary of forms used in making record, their headings, etc. If a very
For Material Used Are Taken From Construction
general or miscellaneous record, detailed information as to type of records
Reports, Shown On Serial No. 146 and Are Entered
contained and dates covered by each should be given. Unless contents of these
in Material Classification Columns and On Proper
records are described by other Forms 12-13HR, such forms should be filled out
Date Line. Column Headings Show Date, Expense
and attached)

6. Contents--continued Classified Letter Symbols and Percent
To Be Added and Deducted, Grand Total For All Columns,
Total Used (By Stock Account) Total Used (By Construction
Reports.)

7. Arrangement Chrono. By Month of Entry.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handwritten On Printed Forms.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 23 Bundles 14" x 10 1/2" x 16" Each. APPROX 50
(Of record or container. Height, width, thickness or depth. Average number of

SHEETS EACH BUNDLE TOTAL 1150 SHEETS.
pages or documents)

11. Location by dates and quantities In Bin No. 31 By South Wall
(Room, vault, wall--N.E.S.W., section, bin, shelf,

in Vault in Hallway Near Room No. 102 City
cabinet, on floor)

Hall Bldg.

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication)

(Date of publication)

DELCHER-MARK-FAWCETT DEC. 19, 1939 SERIAL NO. 148
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title CONSTRUCTION & COST RECORD
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1917-1921 1926-1928 1932-1937
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 6 BUNDLES & 8 LOOSE LEAF BINDERS.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA NO. 1
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records 1922-1925 1929-1930.
(If record discontinued, give reason and state

SEE SERIAL # 372 FOR 1931
whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CONSISTS OF COST RECORDS FOR LABOR & MATL. FOR VARIOUS JOBS
(Purpose and general nature of record. Principal items of information

COMPLETED BY BUREAU OF MECH. ELEC. SERVICE SHOWING ORDER NO.,
shown. Summary of forms used in making record, their headings, etc. If a very

DRAWING NO., LOCATION OF WORK, DATE ORDER ISSUED, ACCT CHARGED
general or miscellaneous record, detailed information as to type of records

TO, FOREMANS NAME, DATE & HOURS WORKED, TYPE OF WORK,
contained and dates covered by each should be given. Unless contents of these

AND TRUCK HIRE COST.
records are described by other Forms 12-13HR, such forms should be filled out

SUMMARY SHOWS CLASSIFICATION AND TYPE OF WORK AND COST,
and attached)

6. Contents--continued REPORT OF PAVING ORDERS GIVING ORDER NO, DATE, DATE WORK COMPLETED & COST AND TOTAL COST OF LABOR AND MATERIAL, BACK OF SHEET SHOWS CLASSIFICATION OF MATERIAL USED, GIVING SIZES, DATE AND QUANTITY USED UNIT & TOTAL COST,

7. Arrangement BY MONTHS CHRONO. BY DATE OF ENTRY D.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW, TYPED ON PRINTED FORM.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 8 L.L. BINDERS 11 1/2" X 18" X 3" EACH APPROX 150 SHEETS
(Of record or container. Height, width, thickness or depth. Average number of

EACH 2 BDL'S. 5" X 11 1/2" X 18" EACH APPROX. 850 SHEETS EACH.
pages or documents)

4 BDL'S. 4" X 11 1/2" X 18" EACH APPROX. 700 SHEETS EACH. TOTAL 5700

11. Location by dates and quantities 3 BINDERS-1921-1928 - 2 BINDERS 1932-1934 &
(Room, vault, wall--N.E.S.W., section, bin, shelf,

6 BDL'S. 1933-1937 IN 7TH. BIN FROM E. WALL BY S. WALL 5TH ROW FROM TOP AND 3
cabinet, on floor)

BINDERS 1917-1921 IN 1ST BIN FROM E. WALL BY S. WALL 1ST ROW FROM TOP IN VAULT NEAR ROOM 318 MUNICIPAL
BLDF,

12. Other information
(Condition of record if not good. Relation to other records.

SEE COPY ATTD.
Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

_____ (Place of publication) _____ (Date of publication)

DELCHER - MACK - FAWCETT.

SERIAL NO. 148

ADDENDA NO. 1

ITEM, 4

BUREAU OF MECHANICAL ELECTRICAL SERVICE

ADDENDA NO. 1.

ROOM 320 MUNICIPAL BLDG.

| | | |
|---|---------|---|
| 1 | BUNDLE | 1933 |
| 1 | " | 1934 |
| 1 | " | 1936 |
| 1 | " | 1937 |
| 1 | " | CONSTRUCTION COST RECORDS 1934-35-36-37 |
| 1 | " | NO. LABEL |
| 8 | BINDERS | " " |

CONSTRUCTION AND COST RECORD
BUREAU OF
MECHANICAL-ELECTRICAL SERVICE

CITY OF BALTIMORE
DEPARTMENT OF PUBLIC WORKS

ORDER NO. _____
ENGINEERING AND CONSTRUCTION DIVISION
DRAWING NO. _____

LOCATION _____
ORDER ISSUED _____ CHARGE TO LEDGER ACCOUNT _____ CHARGE TO _____

FOREMEN _____

LABOR

| CONDUIT LINES | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | TOTAL HOURB | RATE | COST | | | | |
|-----------------------|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|-------------|------|------|--|--|--|--|
| FOREMAN | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FOREMAN | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LABOR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LABOR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LABOR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LABOR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LABOR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| MANHOLES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FOREMAN | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BRICKLAYERS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LABOR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LABOR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LABOR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LABOR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LABOR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| RODDING AND MEASURING | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FOREMAN | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LABOR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LABOR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LABOR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LABOR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LABOR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TRUCK HIRE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| AIR COMPRESSOR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| GRAND TOTAL | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| SUMMARY | | | | UNIT COST | COST PER FT. | TOTAL COST |
|----------------------------|-------------|-----------|----------|-----------|-----------------------------|------------|
| CONDUIT | TERRA COTTA | LIN. FEET | DUCT FT. | | | |
| | FIBRE | LIN. FEET | | | | |
| TRANSFORMER MANHOLES | | | | No. | ARC LIGHT CONNECTIONS | No. |
| MANHOLES BUILT | | | | No. | POLE CONNECTIONS | No. |
| HAND BOXES BUILT | | | | No. | HOUSE CONNECTIONS | No. |
| DISTRIBUTING BOXES | | | | No. | FIRE ALARM CONNECTIONS | No. |
| TROLLEY POLE CONNECTIONS | | | | No. | POLICE CALL BOX CONNECTIONS | No. |
| TRAFFIC SIGNAL CONNECTIONS | | | | No. | JUNCTION BOXES | No. |

| RECORD OF PAVING ORDERS | | | |
|-------------------------|-------------|----------------|------|
| ORDER NO. | DATE ISSUED | DATE COMPLETED | COST |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

| COSTS | | |
|----------------|--|--|
| LABOR | | |
| MATERIAL | | |
| PAVING | | |
| TRUCK HIRE | | |
| AIR COMPRESSOR | | |
| SUPERVISION | | |
| CABLE CHANGES | | |
| TOTAL | | |

REMARKS

DELCHER-MACK-FAWCETT (Worker's full name) DEC. 19, 1939 (Date) SERIAL NO 149 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State Maryland

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320, MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title (MISCELLANEOUS COST RECORD)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1898 - 1914
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 BINDER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents CONSISTS MISCELLANEOUS RECORDS AND PRINTED REPORTS COVERING
(Purpose and general nature of record. Principal items of information)

DUCT SPACE OCCUPIED AND LEASED FROM 1898 TO 1910, GIVING LOCATION OF
shown. Summary of forms used in making record, their headings, etc. If a very

CONDUIT OCCUPIED AND LEASED AND NUMBER OF FEET LEASED OR OCCUPIED.
general or miscellaneous record, detailed information as to type of records

ALSO CONTAINS CONDUIT CONSTRUCTION COST SHEETS, LATERAL AND DISTRIBUTION
contained and dates covered by each should be given. Unless contents of these

COST SHEETS, AND JUNCTION BOX COST SHEETS SHOWING LIST OF MATERIAL USED
records are described by other Forms 12-13HR, such forms should be filled out

HOURS AND DAYS WORKED AND COST OF LABOR AND MATERIAL.
and attached)

6. Contents--continued THERE IS A FINANCIAL STATEMENT INCLUDED IN RECORDS WHICH SHOWS NET EXPENDITURES AS PER COMPTROLLERS RECORDS FROM 1998 TO 1905 INCL AND STATEMENT OF TOTAL CONSTRUCTION COST FOR SAME PERIOD SHOWING CLASSIFICATION OF EXPENSE AND TOTALS. SEE ATTD FORM.
7. Arrangement BY RESPECTIVE GROUPS CHRON BY DATE OF ENTRY
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
9. Writing TYPED ON BLANK PAPER, PRINTED SHEETS AND REPORTS.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size 1 BINDER 10" X 18" X 2" APPROX 300 REPORTS.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
11. Location by dates and quantities IN TOP OF WOOD CAB. BY NORTH WALL IN VAULT NEAR ROOM 102 CITY HALL BLDG.
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

FINANCIAL STATEMENT

9321

NET EXPENDITURES AS PER COMPTROLLER'S RECORDS

| Year | GENERAL EXPENSE | PRELIMINARY | TRUNK | SERVICE & DIST. | TOTAL |
|------|-----------------|-------------|-------|-----------------|------------|
| 1898 | - | - | - | - | \$2,791.68 |
| 1899 | - | - | - | - | 573,507.94 |
| 1900 | - | - | - | - | 284,564.27 |
| 1901 | - | - | - | - | 188,963.15 |
| 1902 | - | - | - | - | 119,068.79 |
| 1903 | - | - | - | - | 103,556.23 |
| 1904 | - | - | - | - | 145,840.54 |
| 1905 | - | - | - | - | 161,952.17 |

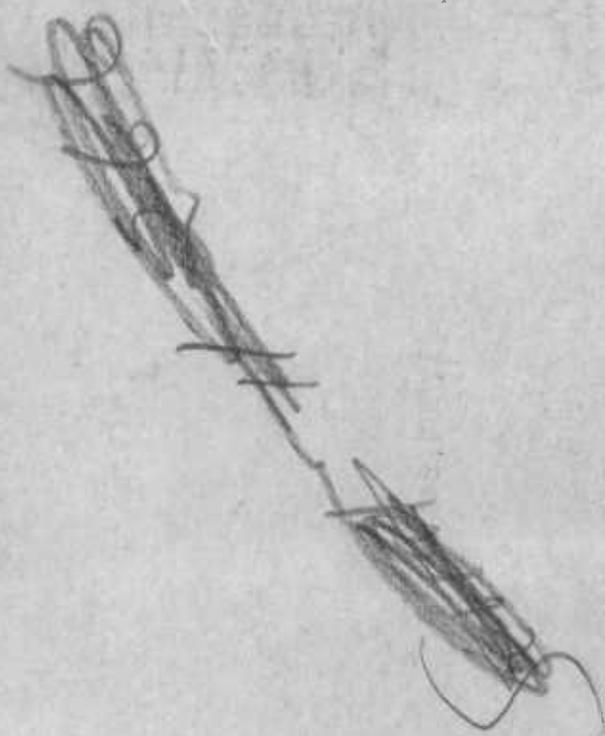
\$1,380,244.77

| 1898-1899- | GENERAL EXPENSE | PRELIMINARY | TRUNK | SERVICE & DIST. | TOTAL |
|------------|-------------------|------------------|-------------------|-------------------|---------------------|
| 1900 | \$30,047.93 | \$8,125.47 | \$285,974.35 | \$3,114.76 | \$327,262.51 |
| 1901 | 19,689.67 | 10,375.14 | 119,195.75 | 28,185.92 | 177,446.48 |
| 1902 | 20,411.27 | 8,609.27 | 81,725.75 | 101,661.07 | 212,408.86 |
| 1903 | 18,030.25 | 8,436.06 | 67,319.35 | 45,451.67 | 139,237.33 |
| 1904 | 16,045.30 | 5,655.70 | 94,970.68 | 4,118.35 | 130,790.03 |
| 1905 | 19,214.89 | 4,871.23 | 19,818.80 | 75,871.84 | 119,776.76 |
| | 32,829.97 | 6,119.21 | 97,341.99 | 44,215.40 | 180,506.57 |
| | <u>156,269.78</u> | <u>52,192.08</u> | <u>766,346.67</u> | <u>302,619.01</u> | <u>1,277,427.54</u> |

Plus Stock 30,849.96
 December 31, 1905 \$1,308,277.50

Material bills paid in January 1906, Deficit - - - \$71,967.27
 included in stock. -----
 Total \$84,907.01
12,939.74

#149



DELCHER-MACK-KILROK NOV. 10, 1939 SERIAL NO. 150
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

Country Baltimore City State Maryland

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320, MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title (CONSTRUCTION COST SUMMARY SHEETS)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1898 - 1909
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 BOUND VOLUME
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF SUMMARY SHEETS BY YEARS FROM 1898
(Purpose and general nature of record. Principal items of information

TO 1909 INCL SHOWING CONSTRUCTION COST, LABOR AND MATERIALS
shown. Summary of forms used in making record, their headings, etc. If a very

FOR EXCAVATING, CONCRETE, MANHOLES, CONDUIT LAYING, PAVING
general or miscellaneous record, detailed information as to type of records

AND POLE CONNECTIONS, SHOWING PERCENT OF ENTIRE COST
contained and dates covered by each should be given. Unless contents of these

AND AVERAGE FOR COMPLETE WORK AND ENTIRE COST ENTRIES
records are described by other Forms 12-13HR, such forms should be filled out

AS TO SUPPLIES, SALARIES, MATERIALS AND LABOR.
(and attached)

6. Contents--continued

7. Arrangement IN SECTIONS BY NAME OF ITEMIZED COST SHEET
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing TYPED AND HQUW ON PRINTED FORM
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 BOUND VOLUME 8" X 18" X 2" APPROX 300 SHEETS
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities BOTTOM SHELF IN SAFE S.W. CORNER
(Room, vault, wall--N.E.S.W., section, bin, shelf,
ROOM 322 MUNICIPAL BLDG.
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

Delcher-Peyton-Mack 10-27-1939 SERIAL NO. 151
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service
(Office of custody) (Office which made the record, if different)
Address of office of custody Room # 320 Municipal Bldg.
(Name of building, room number, street address)

1. Title { LEDGER SHEETS }
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1921 - 1932
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity Loose Leaf Binder
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Binder Contains Gen. Ledger Sheets and
(Purpose and general nature of record. Principal items of information
Entries For Debits - Representing Electrical
shown. Summary of forms used in making record, their headings, etc. If a very
Com. Operating, Maintenance, Materials, Con-
general or miscellaneous record, detailed information as to type of records
struction, Labor, Salaries, Credits Pertaining
contained and dates covered by each should be given. Unless contents of these

To Increase of Appropriations and Other
records are described by other Forms 12-13HR, such forms should be filled out

Entries Pertaining To Credits To Balances Shown.
and attached)

6. Contents--continued _____

7. Arrangement NUM. BY ACCOUNT NO
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing Handwritten On Printed SHEETS.
(Handwritten Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 Binder 14" x 16" x 1 1/2" 25 SHEETS.
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities 2nd Row From Top in 6th Bin
(Room, vault, wall--N.E.S.W., section, bin, shelf,
From East Wall By South Wall in Vault
cabinet, on floor)
Near Room # 318 Municipal Bldg.

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

DELCHER-PEYTON-MACK
(Worker's full name)

NOV. 6, 1939
(Date)

SERIAL NO. 152
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE MD. State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320, MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title "MECHANICAL DIVISION"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1929 - 1934
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 WOOD FILE DRAWERS.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA NO. 1
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE.
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF INTERDEPARTMENTAL TRANSFER VOUCHERS SHOWING ITEMIZED AMOUNTS
(Purpose and general nature of record. Principal items of information

WITH ATTACHED INVOICES CORRESPONDING TO ITEMS SHOWN ON VOUCHERS.
shown. Summary of forms used in making record, their headings, etc. If a very

VOUCHERS SHOW BUREAU OF BUREAU OF MECHANICAL ELECTRICAL SERVICE VERSUS
general or miscellaneous record, detailed information as to type of records

NAME OF DEPARTMENT TO WHOM SERVICE RENDERED, DEPT. NO., DATE, DESCRIPTION AND
contained and dates covered by each should be given. Unless contents of these

NATURE OF CHARGE (LABOR, MATERIAL, TRUCK HIRE) BY ORDER NO., CHARGE APPROPRIATION
records are described by other Forms 12-13HR, such forms should be filled out

NO. AMOUNT CREDIT APPROPRIATION NO., SIGNED BY DEPT. HEAD AND
and attached)

6. Contents--continued APPROVED BY DEPT HEAD RECEIVING SERVICE, CASHIERS
STUBS REPRESENT MONIES RECEIVED BY BUREAU OF RECEIPTS, SAME TO BE
CREDITED TO BUREAU OF MECHANICAL ELECTRICAL SERVICE.
-
7. Arrangement CHRONO. BY DATE OF INVOICES.
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE.
 (Self-contained--describe what it shows. If separate, fill out a form for it,
 and place cross reference here to that form by title and identification number)
9. Writing HW. & TYPED ON PRINTED FORMS.
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
 and years covered by each kind of writing)
10. Size 3 FILE DRAWERS 8" X 14" X 18" INCL. APPROX. 3000 VOUCHERS
 (Of record or container. Height, width, thickness or depth. Average number of
 pages or documents)
WITH INVOICES AND 300 CASHIERS STUBS EACH DRAWER
TOTAL 9000 VOUCHERS 900 STUBS
11. Location by dates and quantities ON TOP OF SAFE IN N.E. CORNER OF
 (Room, vault, wall--N.E.S.W., section, bin, shelf,
 cabinet, on floor)
ROOM 322 MUNICIPAL BLDG.
12. Other information
 (Condition of record if not good. Relation to other records.
 Information on prior, subsequent, or similar records. Whether record is known
 to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints
 (Author) (Publisher)
 (Place of publication) (Date of publication)

Delcher-Peyton (Worker's full name) 10-20-1939 (Date) SERIAL No. 153 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service.
(Office of custody) (Office which made the record, if different)
Address of office of custody Room # 320, Municipal Bldg.
(Name of building, room number, street address)

1. Title [Duct Rental Ledger]
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1912 - 1917
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Bound Ledger
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records Consist of Ledger Showing
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)
Double Entry for Duct Space Rental Debits and Credits. All Totals Balance With Comptrollers Cash Book By Monthly Totals. Also Contains Summary of Total Yearly Charges for Rentals and Total Cash Reserved For Same.

6. Contents--continued _____

7. Arrangement Alpha. By Name of Firm.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing Handwritten on Printed Pages.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 Bound LEAFER 14" x 8 1/2" x 1". 158 PAGES
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities Top Row - 2nd. Bin From East
(Room, vault, wall--N.E.S.W., section, bin, shelf,
Wall By South Wall in Vault NEAR
cabinet, on floor)
Room # 318 Municipal Bldg.

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

DELCHER-FAWCETT-MACK DEC. 14, 1939. SERIAL NO. 154.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY, State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE.
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title { TIME AND MATERIAL REPORTS }
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1910-1913
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 C.B. FILE BOX.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CONSISTS OF TIME & MATERIAL REPORTS, TIME
(Purpose and general nature of record. Principal items of information

REPORT TO PAYMASTER SHOWS DATE, EMPLOYEES LETTER
shown. Summary of forms used in making record, their headings, etc. If a very

& NUMBER, HOURS WORKED, REMARKS, TOTAL HOURS,
general or miscellaneous record, detailed information as to type of records

LABOR REPORT NOS. TO WHICH CHARGE IS MADE AND SIGNATURE
contained and dates covered by each should be given. Unless contents of those

OF FOREMAN, MATERIAL REPORT MADE TO BOOKKEEPER
records are described by other Forms 12-13HR, such forms should be filled out

SHOWS DATE, CLASS OF MATERIAL LEDEER ACCT. CHARGE
and attached)

6. Contents--continued AND QUANTITY OF MATERIAL. SIGNED BY
CHIEF CLERK. SEE ATTD. FORMS.
7. Arrangement CHRONO. BY DATE OF RESPECTIVE FORMS.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)
9. Writing HOW ON PRINTED FORMS.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)
10. Size 1 C.B. FILE BOX 12" X 12" X 3" APPROX. 1250 TIME 4
(Of record or container. Height, width, thickness or depth. Average number of
1250 MATL. REPORTS.
pages or documents)
11. Location by dates and quantities IN BIN 36 BY SOUTH ^{WALL} IN VAULT NEAR
(Room, vault, wall--N.E.S.W., section, bin, shelf,
ROOM 102 CITY HALL BLDG.
cabinet, on floor)
12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication) (Date of publication)

#26

TIME REPORT.

DATE, Feb 23, 1910.

Paymaster, Electrical Commission, Baltimore:

Please allow for this day, to the following men, the TIME set opposite their respective number:

| No. | Letter. | Hours. | Remarks. |
|-----|---------|--------|----------------|
| 2 | a | 8 | Building |
| 92 | ' | 8½ | Storage House |
| 121 | ' | 8½ | ' |
| 123 | ' | 8½ | ' |
| 135 | ' | 8½ | ' |
| 20 | a | 8 | Building |
| 136 | ' | 8½ | Oil House |
| 144 | ' | 9½ | ' |
| 147 | ' | 17 | ' |
| 152 | a | 9½ | Building |
| 154 | ' | 8½ | ' |
| 155 | ' | 8½ | Basement House |
| 178 | ' | 9½ | ' |

Total,

Charge as per Labor Reports, Nos.

5851 - 5852

5853

Sign Chas E. Seaman
Per A. Rowe

DEICHER-MACK-FAWCETT
(Worker's full name)

12-19-39
(Date)

SERIAL NO. 155
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM # 320, MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title (CONDUIT LOANS DISTRIBUTION FUND REPORTS)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1910 - 1912
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 LOOSE LEAF BINDER.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents RECORD CONSISTS OF FINANCIAL STATEMENTS
(Purpose and general nature of record. Principal items of information

PERTAINING TO DISTRIBUTION OF FUNDS FOR ELECTRICAL
shown. Summary of forms used in making record, their headings, etc. If a very

CONSTRUCTION OF CITY CONDUIT SYSTEM OUT OF
general or miscellaneous record, detailed information as to type of records

VARIOUS APPROPRIATED CONDUIT LOANS SHOWING
contained and dates covered by each should be given. Unless contents of these

ITEMIZED ACCOUNT OF LABOR COST MATERIAL USED
records are described by other Forms 12-13HR, such forms should be filled out

AND RESPECTIVE LOAN.
and attached)

6. Contents---continued _____

7. Arrangement CHRONO. BY DATE OF REPORT.
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE
 (Self-contained--describe what it shows. If separate, fill out a form for it,
 and place cross reference here to that form by title and identification number)
9. Writing TYPED AND HANDWRITTEN ON BLANK PAPER
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
 and years covered by each kind of writing)
10. Size 1 BINDER 14" X 10" X 1/2" 250 REPORTS.
 (Of record or container. Height, width, thickness or depth. Average number of
 pages or documents)
11. Location by dates and quantities IN TOP OF WOOD CAB. BY NORTH WALL IN
 (Room, vault, wall--N.E.S.W., section, bin, shelf,
VAULT NEAR ROOM # 102 CITY HALL BLDG.
 cabinet, on floor)
12. Other information _____
 (Condition of record if not good. Relation to other records.
 Information on prior, subsequent, or similar records. Whether record is known
 to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____
 (Author) (Publisher)

 (Place of publication) (Date of publication)

DEICHER - PEYTON
(Worker's full name)

OCT 20, 1937
(Date)

SERIAL NO. 156
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title " LETTERS "
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1937 - -
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 5 METAL FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA NO. 1
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF CORRESPONDENCE FROM AND TO BUREAU
(Purpose and general nature of record. Principal items of information

MECHANICAL ELECTRICAL SERVICE PERTAINING TO PLANS AND
shown. Summary of forms used in making record, their headings, etc. If a very

SPECIFICATIONS OF CONSTRUCTION, PROPOSALS, CONTRACTS,
general or miscellaneous record, detailed information as to type of records

BONDS, BIDS, CUT OFF OF EMPLOYEES, W.P.A. PROJECTS,
contained and dates covered by each should be given. Unless contents of these

PROGRESS OF CONSTRUCTION, BUDGET, REQUISITIONS,
records are described by other Forms 12-234R, such forms should be filled out

REVENUE, APPROPRIATIONS, DISBURSEMENTS AND
and attached)

6. Contents--continued GENERAL CORRESPONDENCE RELATIVE TO
OPERATION + MAINTENANCE.
7. Arrangement CHRONO. BY DATE OF LETTER, IN NUMBERED FOLDERS.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing BEE SERIAL 157 FOR SEPARATE INDEX.
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)
9. Writing HDWL. & TYPED ON LETTER HEADS & BLANK PAPER.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)
10. Size 5 METAL FILE DRAWERS 10" X 15" X 27" EACH APPROX
(Of record or container. Height, width, thickness or dophth. Average number of
200 LETTERS EACH DRAWER TOTAL APPROX 1000 LETTERS
pages or documents)
11. Location by dates and quantities IN METAL FILE CABINET BY SOUTH
(Room, vault, wall--N.E.S.W., section, bin, shelf,
WALL IN ROOM 320 MUNICIPAL BLDF.
cabinet, on floor)
12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication) (Date of publication)

Gettnerman - Delcher

SERIAL No. 156

ADDENDA NO. 1

General Correspondence Files.

Addenda ITEM # 4 Room # 320 Municipal Bldg. Item # 4

1 Drawer Labeled

Letters - 1937

1937-38

1937-38

1939

1939

DELPHER
(Worker's full name)

SEPT. 20, 1939
(Date)

SERIAL NO. 157
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title "CARD INDEX"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1930 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 1 METAL FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling CARD INDEX
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CONSISTS OF CARD INDEX TO LETTERS
(Purpose and general nature of record. Principal items of information

SHOWN ON SERIAL NO. 156 SHOWING NAME OF
shown. Summary of forms used in making record, their headings, etc. If a very

CORRESPONDENT AND NUMBER OF FOLDER
general or miscellaneous record, detailed information as to type of records

CONTAINING CORRESPONDENCE
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out
and attached)

6. Contents--continued _____

7. Arrangement ALPHA BY NAME OF CORRESPONDENT
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing TYPED ON RULED CARDS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 FILE DRAWER 4" X 5 3/4" X 15" APPROX 300
(Of record or container. Height, width, thickness or depth. Average number of
CARDS
pages or documents)

11. Location by dates and quantities IN METAL FILE CABINET BY SOUTH WALL
(Room, vault, wall--N.E.S.W., section, bin, shelf,
IN ROOM 320 MUNICIPAL BLDG.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

DELICHER-MACK-DILWORTH JAN. 17, 1940 SERIAL NO. 158
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title "TRANSIT BOOKS"
(Give present full title in quotes; assigned title, if any, in brackets.)
{ CARD INDEX }
If record has had other titles, list them with dates or quantities or both

2. Dates 1900-1914
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 2 WOODEN FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA NO. 1
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents CONSISTS OF CARD INDEX TO TRANSIT BOOKS
(Purpose and general nature of record. Principal items of information

SHOWN ON SERIAL 283 SHOWING TRANSIT BOOK NO. PAGE NO.
shown. Summary of forms used in making record, their headings, etc. If a very

FOR RESPECTIVE STREET LOCATIONS. SEE ATTD. FORM
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPHA BY STREETS
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing TYPED ON RULED CARDS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 2 DRAWERS 4" X 5 1/2" X 15" EACH APPROX 9000 CARDS
(Of record or container. Height, width, thickness or depth. Average number of
EACH DRAWER TOTAL APPROX 4000 CARDS
pages or documents)

11. Location by dates and quantities IN WOOD CABINET ON TOP OF WOOD CABINET
(Room, vault, wall--N.E.S.W., section, bin, shelf,
BY SOUTH WALL IN ROOM 322 MUNICIPAL BLDG.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication) _____ (Date of publication)

Book # Page

BOONE ST. (CONTINUED)

| | | |
|----|----|---------------------------------------|
| 57 | 14 | 21st. St. Field Transit Book Drawings |
| " | 15 | 1st. Al. S. of 21st. St. |
| " | 16 | 2nd Al. S. of 21st. St. |
| " | 17 | 20th St. |
| " | 20 | 1st. Al. S. of 20th St. |
| " | 21 | 2nd. Al. S. of 20th St. |

✓
VOID

Delcher, Mack, Dilworth - Jan 17, 1940. SERIAL NO. 159.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

Baltimore City State Maryland
Name of agency or office Bureau of Mechanical/Electrical Service.
(Office of custody) (Office which made the record, if different)
Address of office of custody Room #320 Municipal Office Bldg.
(Name of building, room number, street address)

1. Title "INDEX TO OFFICE PLANS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1914 - 1915
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 WOODEN FILE DRAWER.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Index to Office Plans.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Records Consist of Index Cards for All
(Purpose and general nature of record. Principal items of information

Plans Made by Old Electrical Commission
shown. Summary of forms used in making record, their headings, etc. If a very

Cards Show Location, Title of Drawing,
general or miscellaneous record, detailed information as to type of records

Record of Any Changes Made in Plans,
contained and dates covered by each should be given. Unless contents of these

Date of Changes and Identification Letters
records are described by other Forms 12-13HR, such forms should be filled out

and Number of Plan. This System Abandoned
and attached)

6. Contents--continued IN 1916 AND IS NOW OBSOLETE AND WILL BE DESTROYED IN THE NEAR FUTURE AS OLD PRINTS REFERRED TO HAVE BEEN DESTROYED
-
7. Arrangement ALPHA, BY TITLE OF DRAWING.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
9. Writing Typed On Ruled Cards
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size 1 WOOD FILE DRAWER 6" X 8 3/4" X 12" APPROX 1200 CARDS,
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
11. Location by dates and quantities IN WOOD CABINET ON TOP OF WOOD CAB.
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
by South Wall in Room #322 Municipal Office Bldg.
12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____
(Author) (Publisher)
(Place of publication) (Date of publication)

Delcher-Mack-Kilroy 11-24-39 SERIAL NO. 160.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937.
1734 NEW YORK AVE. NW.
Washington, D. C.

VOLUMES AND UNBOUND RECORDS FORM

Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service.
(Office of custody) (Office which made the record, if different)
Address of office of custody Room # 320, Municipal Bldg.
(Name of building, room number, street address)

1. Title [Personnel Card File]
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1906 - 1916.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 6 WOOD FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See Addenda NO. 1.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Records Consist of Personnel Record Cards
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other forms 12-13HR, such forms should be filled out and attached)
Showing Name of Employee, Work Classification, Badge No., Ward, Precinct, Address of Employee, Date Registered, Recommended By and Date Service Discontinued, Showing By Stamp Whether Resigned, Laid Off, or Discharged.

6. Contents--continued In Cases of Where Employee Was Discharged Tickets Are Attached Showing Reason For Discharge.

7. Arrangement By Wards: Alpha, By Name of Employee.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handwritten On Ruled Cards.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 12 WOOD FILE DRAWERS 3"X4"X14" Each APPROX 500 CARDS
(Of record or container. Height, width, thickness or depth. Average number of

EACH 4 WOOD FILE DRAWERS 7"X12"X14" Each APPROX 500 CARDS
pages or documents)

EACH TOTAL APPROX 8000 CARDS

11. Location by dates and quantities IN Bin No. 6 By South Wall in
(Room, vault, wall--N.E.S.W., section, bin, shelf,

VAULT Near Room No. 702 City Hall
cabinet, on floor)

BLDE.

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

Bureau of Mechanical/Electrical Service.

Addenda ITEM. 4. Room #320 Municipal Bldg.

| | | |
|---|--------------|---------------------------------|
| 1 | FILE DRAWER, | 1906 |
| 1 | " | 1907 |
| 1 | " | 1908 |
| 1 | " | 1909 |
| 1 | " | 1912-13-14-15. |
| 1 | " | Resident 1915 |
| 1 | " | Ward 1915 |
| 1 | " | Current 1915 |
| 1 | " | Laid off June 1-15 |
| 1 | " | Resident 1915 |
| 1 | " | Ward, 1915 |
| 1 | " | Laid Off June 1-15 - 1910-1911. |
| 1 | " | Laid Off Jan. 25, 1916. |
| 1 | " | Laid Off Jan. 25, 1916. |
| 1 | " | Discharged or Resigned |
| 1 | " | Resident and Ward. |

DELCHER-MACK-KILROY
(Worker's full name)

NOV. 11, 1939.
(Date)

SERIAL NO. 161
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~Country~~ BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title (DUCT RENTAL INDEX CARDS)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1898 - 1919
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 12 WOODEN FILE DRAWERS
(Number or volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA NO. 1
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF CARD INDEX TO RECORDS SHOWN ON SERIAL NO. 132
(Purpose and general nature of record. Principal items of information

CARD SHOWS GIVEN FILE NUMBER, NAME OF CORRESPONDENT OR RECORD,
shown. Summary of forms used in making record, their headings; etc. If a very

AND NATURE OF RECORD OR CORRESPONDENCE.
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of those

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPHA BY NAME OF CORRESPONDENT OR RECORD
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HOW ON RULED CARDS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 12 WOOD FILE DRAWERS 3 1/2" X 5 1/2" X 13" EACH APPROX 600 CARDS
(Of record or container. Height, width, thickness or depth. Average number of
EACH DRAWER, TOTAL APPROX 7200 CARDS
pages or documents)

11. Location by dates and quantities IN WOOD CABINET ON TOP OF TABLE IN S.E.
(Room, vault, wall--N.E.S.W., section, bin, shelf,
CORNER OF ROOM NO. 312 MUNICIPAL BLDG.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

BUREAU OF MECHANICAL ELECTRICAL SERVICE

ITEM 4.

ROOM 320 MUNICIPAL BLDG.

| | | |
|-----|------------------|-------------|
| - 1 | WOOD FILE DRAWER | A - B. |
| 1 | " " " | B - CA. |
| 1 | " " " | C - CE. |
| 1 | " " " | CITY - ENF. |
| 1 | " " " | CP - F.Q. |
| 1 | " " " | FR - H2. |
| 1 | " " " | I - L2. |
| 1 | " " " | MC - M2. |
| 1 | " " " | RD - STD. |
| 1 | " " " | N - RN. |
| 1 | " " " | S - UN. |
| 1 | " " " | V - Z. |
| | | |

1900
 WILLIAM W. DELICHER
 1000
 WILLIAM W. DELICHER
 1000

1900
 WILLIAM W. DELICHER
 1000

1900
 WILLIAM W. DELICHER
 1000

1900

Delcher-Peyton 9-28-39 SERIAL No. 162
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service
(Office of custody) (Office which made the record, if different)
Address of office of custody Room 320, Municipal Bldg.
(Name of building, room number, street address)

1. Title "SMOKE CONTROL BUREAU"
(Give present full title in quotes; assigned title, if any, in brackets.)
{INDEX}
If record has had other titles, list them with dates or quantities or both)

2. Dates 1932 - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 - Loose Leaf Binder
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Smoke Control Bureau
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Consist of Names and Addresses of All Industries and Establishments in The City of Baltimore. Where Correspondence Pertaining To Permits or Reports of Smoke Offense is on File A Given File Number is Recorded Next To Name of Offending Establishment Listed. In Cases of Dwellings Same Are Listed
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued and Given The Correspondence File Number Only When Contact is Made To or From Snake Control Board. Book is Used As An Index To Correspondence File Shown On Serial No. 114
7. Arrangement Alphabetically By Name of Industry.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
9. Writing Hdw. and Typed On Ruled Sheets.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size 1 Loose Leaf Binder 11 1/2" X 9 1/2" X 1 1/2"
(Of record or container. Height, width, thickness or depth. Average number of 100 SHEETS. pages or documents)
11. Location by dates and quantities On Top of WOOD FILE CABINET BY
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
Glass PARTITION in Room #321 Municipal Bldg.
12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

DEICHER - PEYTON
(Worker's full name)

Oct. 27, 1939.
(Date)

SERIAL NO. 163.
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title (COMBUSTION UNIT PERMIT AND SMOKE COMPLAINT CARDS)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1932 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 31 WOOD FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA NO. 1.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE.
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF WHITE CARDS SHOWING RECORDS OF CASES
(Purpose and general nature of record. Principal items of information

WHERE PERMIT HAS BEEN GRANTED FOR INSTALLATION OF
shown. Summary of forms used in making record, their headings, etc. If a very

COMBUSTION UNITS SUCH AS OIL BURNERS, HOME AND PLANT
general or miscellaneous record, detailed information as to type of records

AUTOMATIC FIRED BOILERS ETC. GIVING STREET ADDRESS, CONTRACTORS
contained and dates covered by each should be given. Unless contents of those

NAME, MANUFACTURER'S NAME PERMIT NO. DATE OF ISSUE AND
records are described by other Forms 12-13HR, such forms should be filled out

DISCUSSION OF UNIT. ACCOMPANYING THE WHITE CARD IS A GREEN
and attached)

6. Contents--continued CARD REPRESENTING CASES WHERE COMPLAINTS HAVE BEEN MADE RELATIVE TO SMOKE NUISANCE GIVING NAME OF OFFENDER, LOCATION OF PROPERTY, DATE OF COMPLAINT AND NAME OF COMPLAINANT.
-
7. Arrangement ALPHA, BY STREET NAME, NUM. BY HOUSE NO.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
9. Writing TYPED ON PRINTED CARD.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size 3 WOOD FILE DRAWERS, 4 1/2" X 6" X 18" EACH, APPROX.
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
250 WHITE & 50 GREEN CARDS EACH DRAWER TOTAL APPROX. 7750 WHITE & 1550 GREEN CARDS.
11. Location by dates and quantities IN WOODEN CABINET, BY GLASS PARTITION
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor)
IN S.W. CORNER ROOM 321 MUNICIPAL BLDG.
12. Other information
(Condition of record if not good. Relation to other records. Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

BUREAU OF MECHANICAL ELECTRICAL SERVICE.

ITEM. 4

ROOM 320 MUNICIPAL BLDG.

| | | |
|---|------------------|---------------------|
| 1 | WOOD FILE DRAWER | A |
| 1 | " " " | BA - BEL |
| 1 | " " " | BEN - BRI |
| 1 | " " " | BRO - CA |
| 1 | " " " | CE - CI |
| 1 | " " " | CI - AND END OF C'S |
| 1 | " " " | D |
| 1 | " " " | E - EI |
| 1 | " " " | EL - EX |
| 1 | " " " | FA - FL |
| 1 | " " " | FE - FV |
| 1 | " " " | F - FL |
| 1 | " " " | FO - AND END OF F'S |
| 1 | " " " | HA - HE |
| 1 | " " " | HI - AND END OF H'S |
| 1 | " " " | I - J - K |
| 1 | " " " | LA - LE |
| 1 | " " " | LI - AND END OF L'S |
| 1 | " " " | MA - MI |
| 1 | " " " | MO - MY |
| 1 | " " " | N |
| 1 | " " " | O |
| 1 | " " " | PA - PH |
| 1 | " " " | PI - AND END OF P'S |
| 1 | " " " | Q - RA - RI |
| 1 | " " " | RO - AND END OF R'S |
| 1 | " " " | SA - SI |
| 1 | " " " | SM - SY |
| 1 | " " " | T - TV |
| 1 | " " " | V - WH |
| 1 | " " " | WI - X - Y - Z |

DELCHER-MACK-KILROY NOV. 7 1939 SERIAL NO. 164.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

Country BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title "MECHANICAL ELECTRICAL SERVICE PLAT INDEX MAP"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1926
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 HANGING MAP
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling MECHANICAL ELECTRICAL SERVICE PLAT INDEX MAP
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF AN INDEX MAP USED FOR LOCATING
(Purpose and general nature of record. Principal items of information

MANHOLE LOCATIONS SHOWN ON SERIAL NO. 46
shown. Summary of forms used in making record, their headings, etc. If a very

MAP SHOWS DRAWINGS OF PLATTED AREAS IN BALTIMORE
general or miscellaneous record; detailed information as to type of records

CITY FIVE CLASSIFICATION LETTER AND NUMBER
contained and dates covered by each should be given. Unless contents of these

CORRESPONDING TO NUMBER 9 LETTER ON MANHOLE
records are described by other Forms 12-13HR, such forms should be filled out

PLATS SHOWN ON SERIAL NO. 46
and attached)

6. Contents--continued _____

7. Arrangement NONE
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing _____
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing MAP PRINTED ON BLUE PRINT PAPER.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 MAP 52" x 66"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities HANGING ON NORTH WALL WEST OF
(Room, vault, wall--N.E.S.W., section, bin, shelf,
DOOR IN ROOM 322 MUNICIPAL BLDG.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

DELCHER-MACK-DILWORTH JAN. 17, 1940. SERIAL NO. 165
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320, MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title "PLOTS"
(Give present full title in quotes; assigned title, if any, in brackets.)

{ PLOT INDEX CARDS }
If record has had other titles, list them with dates or quantities or both)

2. Dates 1900 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 WOODEN FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CONSISTS OF INDEX CARDS TO PLATS SHOWN ON SERIAL
(Purpose and general nature of record. Principal items of information

NO. 46, SHOWING LETTER AND NUMBER CORRESPONDING TO NUMBER
shown. Summary of forms used in making record, their headings, etc. If a very

AND LETTER ON PLATS REFERRED TO. THIS SYSTEM WAS USED FOR
general or miscellaneous record, detailed information as to type of records

SHOWING WHAT PLOTS WERE OUT OF PERMANENT FILE.
contained and dates covered by each should be given. Unless contents of these

SYSTEM HAS BEEN ABANDONED AND WILL BE DESTROYED
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPHA, BY LETTER - NUM. BY CARD NUMBER.
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE.
 (Self-contained--describe what it shows. If separate, fill out a form for it,
 and place cross reference here to that form by title and identification number)
9. Writing TYPED ON RULED CARDS.
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
 and years covered by each kind of writing)
10. Size 3 FILE DRAWERS 4" X 5 1/2" X 13" EACH. APPROX.
 (Of record or container. Height, width, thickness or depth. Average number of
1000 CARDS EACH. TOTAL APPROX 3000 CARDS.
 pages or documents)
11. Location by dates and quantities IN WOOD CABINET BY SOUTH WALL IN ROOM
 (Room, vault, wall--N.E.S.W., section, bin, shelf,
322 MUNICIPAL BLDG.
 cabinet, on floor)
12. Other information _____
 (Condition of record if not good. Relation to other records.
 Information on prior, subsequent, or similar records. Whether record is known
 to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____
 (Author) (Publisher)

 (Place of publication) (Date of publication)

DELCHER-MACK-DILWORTH.

SERIAL NO. 165

ADDENDA NO. 1

BUREAU OF MECHANICAL ELECTRICAL SERVICE

ITEM. 4.

ROOM 320 MUNICIPAL BLDG.

| | | |
|---|------------------|--------------------|
| 1 | WOOD FILE DRAWER | PLOTS |
| 1 | " " " | PLOTS A TO E RETD. |
| 1 | " " " | FF TO J.V.V. RETD. |

PEYTON - DELCHER
(Worker's full name)

OCT. 21, 1939
(Date)

SERIAL NO. 1166.
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D. C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title CIRCUIT NUMBER INDEX MAP
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates NO DATE SHOWN.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 WALL MAP.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CONSISTS OF MAP SHOWING SECTIONS OF CITY BY
(Purpose and general nature of record. Principal items of information

NUMBERED BOUNDARIES OR CIRCUIT NUMBERS. MAP IS
shown. Summary of forms used in making record, their headings, etc. If a very

USED AS A KEY TO BLUE PRINTS IN BINDERS SHOWN
general or miscellaneous record, detailed information as to type of records

IN SERIAL NO. 40. MAP MADE BY DRAFTING BUREAU OF
contained and dates covered by each should be given. Unless contents of these

CITY AND CORRECTED BY CONSOLIDATED GAS AND ELECTRIC CO.
records are described by other Forms 12-13HR, such forms should be filled out

GIVING DATES OF CORRECTIONS.
and attached)

6. Contents--continued _____

7. Arrangement IN ZONES BY CIRCUIT NUMBERS.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing MAP
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 WALL MAP 32" X 42"
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities HANGING ON BOOK CASE IN CENTRE OF
(Room, vault, wall--N.E.S.W., section, bin, sheif,
ROOM 320 MUNICIPAL BLDE.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
MAP IS KEPT UP TO DATE BY CONS. GAS & ELEC. CO.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

DEICHER-PEYTON
(Worker's full name)

OCT. 22, 1939.
(Date)

SERIAL NO. 167
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320, MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title (STREET LAMP & CIRCUIT CARDS)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1921
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 28 FILE DRAWERS.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA NO. 1
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE.
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents CONSISTS OF CARDS SHOWING TYPE OF LAMP, LOCATION, DATE OF
(Purpose and general nature of record. Principal items of information

INSTALLATION, DATE DISCONTINUED AND DATE TRANSFERRED.
shown. Summary of forms used in making record, their headings, etc. If a very

THESE CARDS REPRESENT LAMPS THAT ARE MAINTAINED AND
general or miscellaneous record, detailed information as to type of records

SERVICED BY CONSOLIDATED GAS & ELEC. CO. AND AMERICAN
contained and dates covered by each should be given. Unless contents of these

STREET LIGHTING CO.
records are described by other Forms 12-13HR, such forms should be filled out

REPORT ALSO CONTAINS CIRCUIT CARDS SHOWING NO. OF CIRCUIT
and attached)

6. Contents--continued NUMBER OF LAMPS, SIZE OF LAMPS AND CODE
NO. CARDS REPRESENTING DISCONTINUED LAMPS ARE FILED SEPARATELY IN DRAWER.
SEE ATTD. CARDS FOR VERIFICATION.
-
7. Arrangement NUM. BY CIRCUIT NO. ALPHA BY NAME OF STREET,
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE
 (Self-contained--describe what it shows. If separate, fill out a form for it,
 and place cross reference here to that form by title and identification number)
9. Writing TYPED AND HANDWRITTEN ON PRINTED CARDS.
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
 and years covered by each kind of writing)
10. Size 28 FILE DRAWERS 4" X 5" X 15" EACH. APPROX 200
 (Of record or container. Height, width, thickness or depth. Average number of
STREET LAMP & 50 CIRCUIT CARDS EACH DRAWER. TOTAL
APPROX 5600 STREET LAMP & 1400 CIRCUIT CARDS.
 pages or documents)
11. Location by dates and quantities IN WOOD CAB. IN N.W. CORNER OF
 (Room, vault, wall--N.E.S.W., section, bin, shelf,
ROOM 320 MUNICIPAL BLDF.
 cabinet, on floor)
12. Other information _____
 (Condition of record if not good. Relation to other records.
 Information on prior, subsequent, or similar records. Whether record is known
 to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____
 (Author) (Publisher)

 (Place of publication) (Date of publication)

BUREAU OF MECHANICAL ELECTRICAL SERVICE

ITEM 4

ROOM 320 MUNICIPAL BLDG.

| | | |
|---|------------------|--|
| / | WOOD FILE DRAWER | DISC TEMP A-H |
| / | " " " | " " 1-7 |
| / | " " " | DISCONTINUED A-B |
| / | " " " | " C-E |
| / | " " " | " F-HOL |
| / | " " " | " HOM-D |
| / | " " " | " P-7 |
| / | " " " | A. ST. LET. CO. MAINTEN. |
| / | " " " | CIRCUIT 501-513-12 |
| / | " " " | " 514-519 |
| / | " " " | " 520-524 |
| / | " " " | " 526-536-1 |
| / | " " " | " 537-547 |
| / | " " " | " 550-560-2 |
| / | " " " | " 562-563-4 |
| / | " " " | " 564-574 |
| / | " " " | " 575-586-1 |
| / | " " " | " 589-5004 |
| / | " " " | " 5005-5130-2 |
| / | " " " | " 5132-5308 |
| / | " " " | " 5309-5321-2 |
| / | " " " | " 5322-5555 |
| / | " " " | " 5561-5570 |
| / | " " " | " 5573-5590-6 |
| / | " " " | " 5591-5594 |
| / | " " " | " 5594-1-MULT. CIR. |
| / | " " " | EXCES CARDS SURVEY 1937 |
| / | " " " | CIRCUIT INDEX GUIDE CARDS M.D.B. 10785 |

CIRCUIT

167

| NO. OF LAMPS | SIZE OF LAMPS | CODE | NO. OF LAMPS | SIZE OF LAMPS | CODE |
|--------------|----------------|------|-----------------|-----------------|------|
| | 60 C.P. O.H. | 2 | <i>Electric</i> | 100 C.P. U.G. | 17 |
| | 60 C.P. U.G. | 3 | | 250 C.P. U.G. | 22 |
| | 60 C.P. MULT. | 4 | | 400 C.P. U.G. | 23 |
| | 250 C.P. O.H. | 7 | | 600 C.P. O.H. | |
| | 250 C.P. U.G. | 8 | | 600 C.P. U.G. | 24 |
| | 400 C.P. O.H. | 10 | | 1,000 C.P. U.G. | |
| | 400 C.P. U.G. | 11 | | | |
| | 320 C.P. MULT. | | | | |
| | 490 C.P. MULT. | | | | |

TYPE

167

LOCATION

This card represents

Electric Lamplights maintained

TRANSFERRED TO

by contract To

American Street Lighting Co.

DATE INSTALLED

DATE DISCONTINUED

Electric

TYPE

167

LOCATION

This Type Card represents
Elec. Lamp lights maintained by

TRANSFERRED TO

Contract to Consolidated Gas + Elec. Co.

DATE INSTALLED

DATE DISCONTINUED

~~Electric~~

DELCHER-PEYTON OCT. 25, 1939 SERIAL NO. 168
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title { STREET LAMP RECORD }
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1921 - - -
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 20 WOOD FILE DRAWERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA NO. 1
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE.
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF STREET LAMP RECORD CARDS SHOWING
(Purpose and general nature of record. Principal items of information

TYPE AND LOCATION OF LAMP, DATE INSTALLED, TRANSFERRED OR
shown. Summary of forms used in making record, their headings, etc. If a very

DISCONTINUED, ALL GAS LAMPS IN CITY THAT ARE MAINTAINED BY
general or miscellaneous record; detailed information as to type of records

CONS. GAS, ELECT. & POWER CO. AND AMERICAN STREET LIGHTING
contained, and dates covered by each should be given. Unless contents of these

CO. ARE REPRESENTED BY THESE CARDS AND ARE ALL IN SERVICE,
records are described by other Forms 12-13HR, such forms should be filled out

WHEN A LAMP IS DISCONTINUED CARD IS PULLED AND PLACED WITH
and attached)

6. Contents--continued CARDS IN DISCONTINUED FILE SHOWN ON SERIAL
167.
SEE COPY ATT'D.
7. Arrangement ALPHA, BY NAME OF STREET
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)
9. Writing TYPED + HDW. ON PRINTED CARD
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)
10. Size 20 WOOD FILE DRAWERS 4" X 5" X 15" EACH APPROX 700
(Of record or container. Height, width, thickness or depth. Average number of
CARDS EACH DRAWER. TOTAL 14000 CARDS
pages or documents)
11. Location by dates and quantities IN WOOD CABINET IN N.W. CORNER OF
(Room, vault, wall--N.E.S.W., section, bin, shelf,
ROOM 330 MUNICIPAL BLDG.
cabinet, on floor)
12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

BUREAU OF MECHANICAL ELECTRICAL SERVICE
ROOM 320 MUNICIPAL BLDG.

| | | | |
|---|------------------|---------|-----------------|
| 1 | WOOD FILE DRAWER | GAS | ABB - BALD. |
| 1 | " " " | " | BAN - BOO |
| 1 | " " " | " | BOOT - CARL |
| 1 | " " " | " | CARD - CLIF |
| 1 | " " " | " | CLIF - DOLF |
| 1 | " " " | " | DONN - ELLS |
| 1 | " " " | " | ELM - FRIS |
| 1 | " " " | " | FRO - HARV |
| 1 | " " " | " | HARVI - KENW |
| 1 | " " " | " | KENY - LOMB |
| 1 | " " " | " | LOA - MONT |
| 1 | " " " | " | MONTI - PACA |
| 1 | " " " | " | PAI - RACE |
| 1 | " " " | " | RAD - SINC |
| 1 | " " " | " | SINC - TWEN |
| 1 | " " " | " | TYN - WOODB |
| 1 | " " " | " | WOODF - YORK |
| 1 | " " " | SURPLUS | INDEX CARDS B-E |
| 1 | " " " | " | " " " E-O |
| 1 | " " " | " | " " " P-W |

TYPE

LOCATION

This Type Card represents
Gas Light Lamps maintained

TRANSFERRED TO

By Contract to
American Street Lighting Co.

DATE INSTALLED

DATE DISCONTINUED

— GAS —

DELCHER - MACK-EAWCETT DEC. 13, 1939 SERIAL NO. 1169
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320, MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title { FORCE ACCOUNTS }
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1899 - 1915
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 30 FILE BOXES & 1 VOLUME
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA NO 1
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CONSISTS OF FORCE ACCOUNTS SHOWING NAME OF FIRM FOR
(Purpose and general nature of record. Principal items of information

WHICH WORK WAS DONE, DATE, ITEMIZED LIST OF MATERIALS USED,
shown. Summary of forms used in making record, their headings, etc. If a very

COST OF MATERIAL, NUMBER OF LABOR HOURS, COST OF LABOR,
general or miscellaneous record, detailed information as to type of records

GRAND TOTAL CHARGE FOR LABOR AND MATERIAL, AND PAGE NUMBER OF
contained and dates covered by each should be given. Unless contents of these

SUMMARY SHOWN ON SERIAL 168 TO WHICH THESE ACCOUNTS ARE CARRIED
records are described by other forms 12-13HR, such forms should be filled out

SEE ATTD. FORM FOR LABOR ACCT.
(and attached)

6. Contents--continued _____

7. Arrangement CHRON. BY DATE OF ACCOUNT.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing BOUND VOLUME SELF CONTAINED BY LETTERED PAGES SHOWING FIRM NAME & PAGE NO.
FILE BOXES SELF CONTAINED BY LETTERED TABBED PAGES (NOT USED)
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hand & Typed of Printed Forms.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

-and years covered by each kind of writing)

10. Size 1 BOUND VOLUME 17" X 7" X 3/4" V 30 FILE BOXES 12" X 12" X 3" EACH
(Of record or container. Height, width, thickness or depth. Average number of

APPROX 50000 FORMS
pages or documents)

11. Location by dates and quantities 1 BOUND VOLUME 1899-1903 IN BIN NO 26
(Room, vault, wall--N.E.S.W., section, bin, shelf,

AND 30 FILE BOXES 1904-1915 IN BINS 26-27-35-36. BY SOUTH WALL,
cabinet, on floor)

ALL IN VAULT ROOM NEAR ROOM 102 CITY HALL BLDG.

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

BUREAU OF MECHANICAL ELECTRICAL SERVICE

Addenda^{NO 1} ITEM 4

Room #320 MUNICIPAL Bldg

| | | |
|---|------------------|---|
| / | FILE BOX LABELED | DAILY-WEEKLY-MONTHLY LABOR COST SHEETS 9-23 TO 12-31-1904 |
| / | " " " | FORCE ACCOUNTS 7-22- TO 12-31-1904. |
| / | " " " | " " 1-1- TO 5-31-1905 |
| / | " " " | " " 6-1 TO 12-31-1905 |
| / | " " " | DAILY-WEEKLY-MONTHLY COST SHEETS 1905. |
| / | " " " | LETTERS 1905 |
| / | " " " | DAILY-WEEKLY-MONTHLY COST SHEETS 1906 |
| / | " " " | FORCE ACCOUNTS 1-1- 12-31-1906 |
| / | " " " | " " 1-1- 12-31-1907 |
| / | " " " | LABOR CHARGE SHEETS - 1-1 TO 12-31-1907. |
| / | " " " | FORCE ACCOUNTS JAN 2 - TO 12-31-1908 |
| / | " " " | S. LABOR CHARGES 1913 |
| / | " " " | FORCE ACCOUNTS D. TO R. |
| / | " " " | " " 1-1-1914- 6-30-1914. |
| / | " " " | " " 1914-1915 A. TO C. |
| / | " " " | " " 1914-1915 S. TO Z. |
| / | " " " | WORK SHEETS JUNE, JULY, AUG, SEPT. |
| / | " " " | FORCE ACCOUNTS DEC. 1915 |
| / | " " " | " " APR. TO AUG. |
| / | " " " | " " JAN, 1, 1915 TO JULY 19, 1915. |
| / | " " " | " " AUG, TO NOV. |
| / | " " " | NO. LABEL |
| / | " " " | NO. LABEL |

BUREAU OF MECHANICAL ELECTRICAL SERVICE

Addenda ^{NO 1} ITEM 4

ROOM # 370 MUNICIPAL Bldg

| | | |
|---|------------------|--|
| / | FILE BOX LABELED | DAILY & WEEKLY LABOR SHEETS 1908 |
| / | " " " | REPORTS - 1910 |
| / | " " " | REPORTS - 1911 |
| / | " " " | " JAN 1, TO NOV 1, 1912 |
| / | " " " | " NOV 1, 1912 TO OCT 1, 1913 |
| / | " " " | " 1913 |
| / | " " " | DAILY REPORT TO MAYOR 1-1-1913 TO 1-1-1915 |
| / | VOLUME LABELED | DETAIL FORCE ACCT. FROM OCT 1, 1899 TO AUG 31, 1903. |

ELECTRICAL COMMISSION OF BALTIMORE CITY

FORCE ACCOUNT

LABOR CHARGE

Date June 4 1914

Charge to C. G. E. L. & P. Co.
Location Broadway & Lancaster
Fort Ave & Hurst Alley

Street,

between _____ and _____

| No. Hrs. | Rate per. hr. | Amount |
|----------|---------------|--------|
|----------|---------------|--------|

District Foreman,

Foreman,

Foreman Bricklayers,

Bricklayers,

Labor,

Linesman,

Watchmen,

W. J. Ford

25

25

Order No. 1007

1L2#

Delcher-Mack-Fawcett 12-14-39 SERIAL No. 170
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State Maryland

Name of agency or office Bureau of Mechanical Electrical Service.
(Office of custody) (Office which made the record, if different)

Address of office of custody Room #320, Municipal Bldg.
(Name of building, room number, street address)

1. Title "Summary Force Account"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates Mar. 25 1899 - June 11, 1903.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Bound Volume
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Summary Force Account From Oct 1, 1898.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Records Consist of Summary of Electrical
(Purpose and general nature of record. Principal items of information

Commission Force Account of Labor and
shown. Summary of forms used in making record, their headings, etc. If a very

Material Shown On Serial 169. Showing Type
general or miscellaneous record, detailed information as to type of records

of Work Done, Date, Name of Firm For Which
contained and dates covered by each should be given. Unless contents of these

Construction WAS DONE, Cost of Material Used, Cost
records are described by other forms 12-13HR, such forms should be filled out

of Labor Total Cost of Labor, Giving Date of Credit,
and attached)

6. Contents--continued Amount and Class of Credit, and Date and Amount of Final Payment.

7. Arrangement Chrono. By Date of Entries
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Handwritten On Printed Pages.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size BOUND VOLUME 13 1/2" X 8 1/2" X 1 1/2" 200 PAGES.
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities In Bin # 26 South Wall in Vault
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor) Near Room # 102 City Hall Bldg.

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

Delcher-Peyton-Mack 10-27-39 SERIAL No. 171
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service.
(Office of custody) (Office which made the record, if different)
Address of office of custody Room # 320 Municipal Bldg.
(Name of building, room number, street address)

1. Title Comptroller's Distribution of Appropriated Money
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1915 - 1921
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Ledger
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Ledger
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Consist of Entries Pertaining To Distribution
(Purpose and general nature of record. Principal items of information

of Monies By City Compt. Out of Appropriations
shown. Summary of forms used in making record, their headings, etc. If a very

Received From Various Conduit Loans Over A Period
general or miscellaneous record, detailed information as to type of records

of Years Dating From 1898 - Entries Represent
contained and dates covered by each should be given. Unless contents of these

Payments of Various Operating and Maintenance
records are described by other Forms 12-13HR, such forms should be filled out

Expenses of Electrical Comm. Showing Description
and attached)

6. Contents--continued of Operations or Maintenance Expenses,
Amount and Date of Payment and Appropriation
Number.
-
7. Arrangement By Name of Account Chrono. By Date of Entry.
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE
 (Self-contained--describe what it shows. If separate, fill out a form for it,
 and place cross reference here to that form by title and identification number)
9. Writing Handwritten on Printed Pages.
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
 and years covered by each kind of writing)
10. Size 1 Ledger 15 1/2" x 10 1/2" x 1 1/2" 278 PAGES
 (Of record or container. Height, width, thickness or depth. Average number of
 pages or documents)
11. Location by dates and quantities 2nd Row From Top in 6th Bin
 (Room, vault, wall--N.E.S.W., section, bin, shelf,
From E. Wall By South Wall in Vault Near Room
cabinet, on floor)
318 Municipal Bldg.
12. Other information South
 (Condition of record if not good. Relation to other records.
 Information on prior, subsequent, or similar records. Whether record is known
 to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____
 (Author) (Publisher)

 (Place of publication) (Date of publication)

DELCHER-PEYTON
(Worker's full name)

OCT. 25, 1939.
(Date)

SERIAL NO. 172
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320, MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title (CONSTRUCTION EXPENDITURE LEDGER)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1903 - 1913
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 BOUND LEDGER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CONSISTS OF EXPENDITURE LEDGER RECORDS OF WEEKLY AND
(Purpose and general nature of record. Principal items of information

SEMI-MONTHLY PAYROLL ENTRIES, DEPARTMENTAL OPERATING AND MAINTENANCE
shown. Summary of forms used in making record, their headings, etc. If a very

EXPENSES, SHOWING BALANCE REMAINING IN BUDGET, INCREASE OF APPROPRIATIONS BY
general or miscellaneous record, detailed information as to type of records

NEW CONDUIT LOANS FOR THE YEARS SHOWN, DATE PAID OUT, PAID TO, VOUCHER NO.,
contained and dates covered by each should be given. Unless contents of these

AND MONTHLY TOTAL.
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRON. BY DATE OF ENTRY
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HW. ON PRINTED LEDGER SHEETS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

-and years covered by each kind of writing)

10. Size 1 LEDGER 16" X 11 1/2" X 2 1/4" 500 PAGES
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities IN 5TH AIN FROM EAST WALL BY SOUTH WALL
(Room, vault, wall--N.E.S.W., section, bin, shelf,

2d. ROW FROM TOP IN VAULT ROOM NEAR ROOM 318 MUNICIPAL BLDG.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Delcher-Peyton 10-25-39 SERIAL No. 173
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~County~~ Baltimore City State Maryland

Name of agency or office Bureau of Mechanical Electrical Service.
(Office of custody) (Office which made the record, if different)

Address of office of custody Room # 330, Municipal Bldg.
(Name of building, room number, street address)

1. Title [Summary of Expenditure and Receipts]
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates Jan. 1903 - June 1913.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 - Bound Ledger
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Ledger Contains Entries Pertaining To
(Purpose and general nature of record. Principal items of information

Summaries of Expenditures and Receipts For
shown. Summary of forms used in making record, their headings, etc. If a very

Electrical Comm. First Half of Ledger Contains
general or miscellaneous record, detailed information as to type of records

Entries For Expenditures and Receipts. Last
contained and dates covered by each should be given. Unless contents of those

Half of Ledger Contains Summary Sheets Showing
records are described by other Forms 12-13HR, such forms should be filled out

Indexes, Totals, Amounts Brought Forward
and attached)

6. Contents--continued And Dates. All Entries Pertain To
Operations, Maintenance, Construction, Salaries,
Expenses, Insurance, Appropriation Balances
and Credits
7. Arrangement Chron. By Date of Entry
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing None
 (Self-contained--describe what it shows. If separate, fill out a form for it,
 and place cross reference here to that form by title and identification number)
9. Writing Adv. On Ledger Pages
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
 and years covered by each kind of writing)
10. Size 1 Bound Ledger 11 1/2" x 16" x 1 1/2" 300 PAGES
 (Of record or container. Height, width, thickness or depth. Average number of
 pages or documents)
11. Location by dates and quantities 2nd Row From Top in 5th Bin
 (Room, vault, wall--N.E.S.W., section, bin, shelf,
From E. Wall By South Wall in Vault Near Room
cabinet, on floor
318 Municipal Bldg.
12. Other information
 (Condition of record if not good. Relation to other records.
 Information on prior, subsequent, or similar records. Whether record is known
 to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints
 (Author) (Publisher)
 (Place of publication) (Date of publication)

DELCHER - PEYTON OCT. 23, 1939. SERIAL NO. 174.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title " ACCOUNTS RECEIVABLE "
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1912 TO 1925 INCL.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 3 LEDGERS 1 BDL.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CONSISTS OF ENTRIES BY MONTHS REPRESENTING VARIOUS TYPE OF CANDLE
(Purpose and general nature of record. Principal items of information

POWER LAMPS GIVING THE NUMBER OF THE VARIOUS TYPES OPERATED FOR MONTH.
shown. Summary of forms used in making record, their headings, etc. If a very

EACH TYPE ENTERED SEPARATELY ACCORDING TO CANDLE POWER SHOWING
general or miscellaneous record, detailed information as to type of records

TYPE CANDLE POWER MONTH, AMOUNT AND TOTAL COST.
contained and dates covered by each should be given. Unless contents of these

SHEETS ALSO SHOW ACCOUNTS FOR COST OF TRANSFERS, REPLACEMENT OF LAMP POSTS, MONTHLY
records are described by other forms 12-13HR, such forms should be filled out

MAINTENANCE, ACCOUNTS FOR CURRENT GAS & ELECTRICITY SUPPLIED TO BUILDINGS AND
and attached)

6. Contents--continued STREET LAMPS, ACCOUNTS FOR LIGHTING IN AREAS WHERE OTHER PARTIES PAY A PERCENT OF OPERATION, (SUCH AS ROLAND PARK CO. AND WESTERN ELECTRIC CO.) AND CREDITS AND DEBITS FOR CONNECTIONS AT LAMP LIGHTS, AND DISCONTINUED LIGHTS.
7. Arrangement CHRONO. BY DATE OF ENTRY.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it, and place cross reference here to that form by title and identification number)
9. Writing HAND WRITTEN ON PRINTED SHEETS.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed. Typed printed form. Typed printed head. Printed. Photostat. Other. Give months and years covered by each kind of writing)
10. Size 3 LEDGERS 14"X12"X2 1/4" EACH - 300 SHEETS. 1 BOLL 1/2"X12"X13"
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)
100 SHEETS.
11. Location by dates and quantities 3 LEDGERS 1912-1925 IN 2D BIN FROM EAST WALL 2D ROW
(Room, vault, wall--N.E.S.W., section, bin, shelf,
FROM TOP BY SOUTH WALL AND 1 BOLL. 1925-1934 IN 4TH BIN FROM EAST WALL 3D ROW
cabinet, on floor)
FROM TOP BY NORTH WALL. ALL IN VAULT ROOM. NEAR ROOM 318 MUNICIPAL BLDG.
12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

Delcher-Peyton 10-18-39 SERIAL No. 175
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service
(Office of custody) (Office which made the record, if different)
Address of office of custody Room #320, Municipal Bldg.
(Name of building, room number, street address)

1. Title (Charge Ledger)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1910 - 1915
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1-Loose Leaf Ledger
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Ledger Contains Debits and Credits Representing
(Purpose and general nature of record. Principal items of information

Transactions Between Private Firms and City
shown. Summary of forms used in making record, their headings, etc. If a very

Departments, Showing Appropriations For
general or miscellaneous record, detailed information as to type of records

Operating, Maintenance, Salaries and Expenses
contained and dates covered by each should be given. Unless contents of those

Also Appropriations For Construction, Salaries
records described by other forms 12-13HR, such forms should be filled out

and Expenses. Ledger Sheets Are Ruled
and attached)

6. Contents--continued For Double Entry. All Entries
Pertain To Work Under Bureau of Mechanical
Electrical Div.
-
7. Arrangement Alpha. By Name of Firm.
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing None
 (Self-contained--describe what it shows. If separate, fill out a form for it,
 and place cross reference here to that form by title and identification number)
9. Writing Adv. On Printed Sheets.
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
 and years covered by each kind of writing)
10. Size 1-Ledger 11 1/2" x 13 1/2" x 1" 200 SHEETS
 (Of record or container. Height, width, thickness or depth. Average number of
 pages or documents)
11. Location by dates and quantities Top Row 1st. Bin From E. Wall
 (Room, vault, wall--N.E.S.W., section, bin, shelf,
By South Wall in Vault in Hallway Near
cabinet, on floor
Room # 318
12. Other information _____
 (Condition of record if not good. Relation to other records.
 Information on prior, subsequent, or similar records. Whether record is known
 to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____
 (Author) (Publisher)

 (Place of publication) (Date of publication)

DELCHER-PEYTON (Worker's full name) OCT. 3, 1939 (Date) SERIAL NO. 176 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~County~~ BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title (LIGHTING AND INCINERATOR DIVISIONS APPROPRIATION LEDGER)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1935-1936
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 LOOSE LEAF LEDGERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents CONSISTS OF LEDGER SHEETS PERTAINING TO BUREAU
(Purpose and general nature of record. Principal items of information

OF MECHANICAL ELECTRICAL SERVICE LIGHTING AND
shown. Summary of forms used in making record, their headings, etc. If a very

INCINERATOR DIVISIONS SHOWING SYMBOL NUMBER,
general or miscellaneous record, detailed information as to type of records

ACCOUNT NO. PREVIOUS BALANCE DATE, ORDER CLASS-
contained and dates covered by each should be given. Unless contents of these

IFICATION NO. VOUCHER NO. MEMO ENCUMBRANCES,
records are described by other forms 12-13HR, such forms should be filled out

LIQUID ENCUMBRANCES, UNENCUMBERED, BALANCE OF
and attached)

6. Contents--continued APPROPRIATION, PAYROLL VOUCHERS, MAINTENANCE AND OPERATION EXPENSES,
EXPENSES ARE ITEMIZED. UNENCUMBERED BALANCE FOR THE DATE OF LAST ENTRY IS SHOWN.
7. Arrangement CHRONO. BY DATE OF ENTRY
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE.
 (Self-contained--describe what it shows. If separate, fill out a form for it,
 and place cross reference here to that form by title and identification number)
9. Writing TYPED ON PRINTED LEDGER SHEETS.
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
 and years covered by each kind of writing)
10. Size 1 BINDER 15" X 17" X 1 1/2" - 1 BINDER 13" X 17" X 3/4" 575
 (Of record or container. Height, width, thickness or depth. Average number of
SHEETS EACH.
 pages or documents)
11. Location by dates and quantities IN 2d. BIN FROM WEST WALL 1ST ROW
 (Room, vault, wall--N.E.S.W., section, bin, shelf.
FROM TOP BY NORTH WALL IN VAULT ROOM NEAR ROOM
 cabinet, on floor)
318 MUNICIPAL BLDE.
12. Other information
 (Condition of record if not good. Relation to other records.
 Information on prior, subsequent, or similar records. Whether record is known
 to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____
 (Author) (Publisher)

 (Place of publication) (Date of publication)

Delcher-Peyton-Mack 10-27-39 SERIAL No. 177
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service.
(Office of custody) (Office which made the record, if different)
Address of office of custody Room # 320, Municipal Bldg.
(Name of building, room number, street address)

1. Title "Appropriation Ledger"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates Jan. 1925 — Jan. 1931
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Loose Leaf Binder
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Binder Contains Entries Relative To
(Purpose and general nature of record. Principal items of information

Appropriation and Yearly Expenditures
shown. Summary of forms used in making record, their headings, etc. If a very
Exp. Operating and Maintenance Expense, Salaries,
general or miscellaneous record, detailed information as to type of records
Paving, Item Charged Against Appropriation,
contained and dates covered by each should be given. Unless contents of these

Amount Shown. Sheet Shows Mayor and City
records are described by other forms 12-13HR, such forms should be filled out

Council of Baltimore Appropriation Ledger,
and attached)

Comptrollers Dept., Conduit Serial Yearly,
Department Appropriation Symbol, Column

6. Contents--continued Headings, ^{SHOW} Date, Voucher No. Explanation
Expenditures, Appropriation, Credit, Débits,
Cash Receipts, General Balance, Previous Balance,
and Balance To Date.
7. Arrangement Chrono. By DATE of ENTRY?
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing None
 (Self-contained--describe what it shows. If separate, fill out a form for it,
 and place cross reference here to that form by title and identification number)
9. Writing Typed on Printed Sheets.
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
 and years covered by each kind of writing)
10. Size 1 Binder 14" x 11" x 1 3/4" 50 SHEETS.
 (Of record or container. Height, width, thickness or depth. Average number of
 pages or documents)
11. Location by dates and quantities 2nd. Row From Top in 7th Bin
 (Room, vault, wall--N.E.S.W., section, bin, shelf,
From E. Wall By S. Wall in Vault
cabinet, on floor
Near Room #318 Municipal Bldg.
12. Other information _____
 (Condition of record if not good. Relation to other records.
 Information on prior, subsequent, or similar records. Whether record is known
 to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____
 (Author) (Publisher)

 (Place of publication) (Date of publication)

Delcher - Peyton
(Worker's full name)

10-5-39
(Date)

No 178
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State MARYLAND

Name of agency or office BUREAU of MECHANICAL ELECTRICAL
(Office of custody) (Office which made the record, if different)

Address of office of custody Room #320 Municipal Bldg.
(Name of building, room number, street address)

1. Title {INVOICES}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1930 - 1934
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 2 - wood FILE DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling 1931
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

System of filing abandoned in 1934. INVOICES NOW
(whether same information shown in another record. Explain why records are

REMAIN IN CENTRAL purchasing dept.
missing, if possible)

6. Contents INVOICES PERTAINING TO PURCHASES MADE BY BUREAU
(Purpose and general nature of record. Principal items of information

of MECHANICAL ELECTRICAL SERVICE THRU CENTRAL purchasing
shown. Summary of forms used in making record, their headings, etc. If a very

BUREAU. Billheads showing date charged to description
general or miscellaneous record; detailed information as to type of records

of charge, unit price, amt stamped paid and date.
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13FR, such forms should be filled out

and attached)

6. Contents--continued

7. Arrangement IN folders alpha by NAME of FIRM.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Hdw. AND Typed - Billheads.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 2 - WOODEN FILE DRAWER 10" X 15" X 27" 900 INVOICES.
(Of record or container. Height, width, thickness or depth. Average number of

APPROX 1800 TOTAL INVOICES.
pages or documents)

11. Location by dates and quantities IN LOWER DRAWER IN NORTHERN MOST
(Room, vault, wall--N.E.S.W., section, bin, shelf,

CABINET by WEST WALL IN VAULT NEAR ROOM # 318
cabinet, on floor)

MUNICIPAL Bldg.

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Delcher-Peyton-Mack 11-1-1939 SERIAL No. 179
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service
(Office of custody) (Office which made the record, if different)
Address of office of custody Room # 320, Municipal Bldg.
(Name of building, room number, street address)

1. Title (Unpaid Construction Invoices)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1926 - 1934
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 loose leaf Binder
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Consist of Unpaid Invoices Due City For
(Purpose and general nature of record. Principal items of information

Electric Services Rendered By Bureau of
shown. Summary of forms used in making record, their headings, etc. If a very
Mechanical Electric Service To Various Firms.
general or miscellaneous record, detailed information as to type of records

These Invoices Are Past Due and in Some Cases
contained and dates covered by each should be given. Unless contents of these

Judgements Have Been Secured By City and
records are described by other forms 12-13HR, such forms should be filled out

Some Being Noted On Invoices. Disposition
and attached)

6. Contents--continued of Account is Also Shown.

7. Arrangement Alpha By Name of Debtor
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Typed On Printed Forms
(Handwritten, Handwritten printed form, Handwritten printed head, Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1 Loose Leaf Binder 12" x 6 1/2" x 1 1/2" - 150 INVOICES
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities 4th Row From Top 7th Bin
(Room, vault, wall--N.E.S.W., section, bin, shelf,

From East Wall By South Wall in Vault
cabinet, on floor)

Near Room # 318 Municipal Bldg.

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

DELCHER-MACK-KILROY 11-22-1939 No 180
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~County~~ BALTIMORE City State MARYLAND
Name of agency or office BUREAU of MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room #320 Municipal Bldg.
(Name of building, room number, street address)

1. Title "INVOICES"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1898 - 1913
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 7 VOLUMES
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

SYSTEM DISCONTINUED IN 1913.
whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF INVOICES PERTAINING TO ELECTRICAL CONSTRUCTION
(Purpose and general nature of record. Principal items of information)

WORK INVOICES ARE POSTED ON PAGES IN BOOK AND SHOW NAME
shown. Summary of forms used in making record, their headings, etc. If a very

of VENDOR, DATE OF INVOICES, ITEMIZED ACCOUNTS FOR AMOUNTS
general or miscellaneous record, detailed information as to type of records

SHOWN ALL REPRESENT MONEY PAID OUT BY CITY OF BALTIMORE
contained and dates covered by each should be given. Unless contents of those

FOR CONSTRUCTION WORK BY MECHANICAL ELECTRICAL SERVICE DEPT.
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRONO. by date
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing Hdw. AND Typed ON PRINTED bills.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 7 INVOICE books 17" x 12" x 12" EACH APPROX 3000 INVOICES
(Of record or container. Height, width, thickness or depth. Average number of
EACH.
pages or documents)

11. Location by dates and quantities ON Top shelf by south wall IN VAULT
(Room, vault, wall--N.E.S.W., section, bin, shelf,
NEAR ROOM #102 City hall Bldg.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

BUREAU of MECHANICAL ELECTRICAL SERVICE

Room 320 Municipal Bldg.

ADDENDA #

ITEM #

| | | | | | |
|---|-----------|----------------------|---------|---------|-----------|
| 1 | INV. Book | No 1 - INVOICES FROM | 10-1-98 | - | 4-1-01 |
| 1 | " " | 2 | " " | 4-1-01 | - 6-1-04 |
| 1 | " " | 3 | " " | 6-1-04 | - 1-1-07 |
| 1 | " " | 4 | " " | 1-1-07 | - 6-1-09 |
| 1 | " " | 5 | " " | 6-1-09 | - 9-1-11 |
| 1 | " " | 6 | " " | 8-30-11 | - 1-16-12 |
| 1 | " " | 7 | " " | 1-16-12 | - 1-1-14 |

Delcher-Peyton-Mach

(Worker's full name)

(Date)

11-1-1939

(Form identification number)

No 181

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~City~~ BALTIMORE CITY State MARYLAND
Name of agency or office BUREAU of MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room #320 MUNICIPAL Bldg.
(Name of building, room number, street address)

1. Title "PAID CONSTRUCTION INVOICES"
(Give present full title in quotes; assigned title, if any, in brackets.)
If record has had other titles, list them with dates or quantities or both
2. Dates JAN 1924 - NOV 1930.
(Earliest and latest dates; missing dates. Show exact date of breaks).
3. Quantity 1 LOOSE LEAF BINDER
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling PAID CONSTRUCTION INVOICES
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents Consists of paid INVOICES To BALTIMORE CITY V.O.R ELECTRICAL
(Purpose and general nature of record. Principal items of information
CONSTRUCTION WORK RENDERED by BUREAU of MECHANICAL
shown. Summary of forms used in making record, their headings, etc. If a very
ELECTRICAL SERVICE TO VARIOUS FIRMS INVOICES SHOW NAME
general or miscellaneous record, detailed information as to type of records
of debtor INVOICE NO, DATE, by ORDER NO. DESCRIPTION AND NATURE
contained and dates covered by each should be given. Unless contents of these
of CHARGE AMOUNT ITEMIZED Total DEBT. ACCOUNT NO. CREDIT
records are described by other Forms 12-13HR, such forms should be filled out
Amount-Stamped PAID-Showing date of payment.
and attached)

6. Contents--continued _____

7. Arrangement CHRONO. by date - NUM. by No. (NOT CONSECUTIVE)
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing TYPED ON PRINTED FORMS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size LOOSE LEAF BINDER 12" X 9" X 7"
(Of record or container. Height, width, thickness or depth. Average number of

APPROX 1500 INVOICES
pages or documents)

11. Location by dates and quantities 4th ROW FROM TOP 7th BIN FROM EAST
(Room, vault, wall--N.E.S.W., section, bin, shelf,

WALL BY SOUTH WALL IN VAULT NEAR ROOM #318
cabinet, on floor)

MUNICIPAL BLDG.

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication)

(Date of publication)

Delcher-Mack-Fawcett 11-30-1939 ^{SERIAL} No. 182.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service
(Office of custody) (Office which made the record, if different)
Address of office of custody Room # 320, Municipal Bldg.
(Name of building, room number, street address)

1. Title {Paid Invoices}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates Mar. 1899 To Dec. 1899 Incl.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Wood file DRAWER
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Consist of Invoices Paid By City For
(Purpose and general nature of record. Principal items of information
Electrical Material Pertaining To Electrical
shown. Summary of forms used in making record, their headings, etc. If a very
Construction Work. Records Show Folio No.,
general or miscellaneous record, detailed information as to type of records
Name of Vendor, Description of Material Furnished,
contained and dates covered by each should be given. Unless contents of these
Amount, Date of Purchase, Date Paid and in
records are described by other Forms 12-13HR, such forms should be filled out
Some Cases Stamped Approved For Payment
and attached)

6. Contents--continued By Electrical Commission.

7. Arrangement BY MONTHS, CHRONO BY Date of Bills.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Typed and Hdw. On Printed INVOICES.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1 WOOD XILE DRAWER 5" X 10" X 12"
(Of record or container. Height, width, thickness or depth. Average number of pages or documents)

11. Location by dates and quantities Bin No. 16 By South Wall in
(Room, vault, wall--N.E.S.W., section, bin, shelf, cabinet, on floor) Vault Near Room #102 City Hall Bldg.

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records, Whether record is known to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)
_____ (Place of publication) _____ (Date of publication)

Delecher-Peyton
(Worker's full name)

10-18-39
(Date)

No 183
(Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS-FORM

Baltimore City State MARYLAND

Name of agency or office BUREAU of MECHANICAL/ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody Room #320 Municipal Bldg.
(Name of building, room number, street address)

1. Title {PAID INVOICES}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1913 - 1919
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 2 - LOOSE LEAF BINDERS
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Consists of INVOICES FOR CONSTRUCTION AND REPAIRS
(Purpose and general nature of record. Principal items of information)

CHARGED TO VARIOUS CITY DEPARTMENTS AND OTHER PRIVATE FIRMS
shown. Summary of forms used in making record, their headings, etc. If a very

AND CORPORATIONS BY THE ELECTRICAL COMM. FIRMS SHOW THEMIZED
general or miscellaneous record; detailed information as to type of records

ACCT FOR LABOR AND MATERIAL, ORDER NO. DIVISION TO WHOM CHARGED
contained and dates covered by each should be given. Unless contents of these

DESCRIPTION OF WORK LOCATION TOTAL AND DATES PAID
records are described by other forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement NUMERICALLY BY ORDER NO.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing HDW AND TYPED ON PRINTED FORMS.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 2 LOOSE LEAF BINDERS 15" X 9 1/4" X 6" EACH APPROX. 1400
(Of record or container. Height, width, thickness or depth. Average number of

INVOICES EACH.
pages or documents)

11. Location by dates and quantities TOP ROW IN FIRST BIN FROM E. WALL
(Room, vault, wall--N.E.S.W., section, bin, shelf,

BY SOUTH WALL IN VAULT NEAR ROOM #318 MUNICIPAL BLDG.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication)

(Date of publication)

PARSONS-DELCHEP-PEYTON OCT. 23, 1939 SERIAL NO 184
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~County~~ BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title { PAID INVOICES }
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1927 TO 1930 INCL.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 BDLs. 1 TRUNK/FILE CASE
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling SEE ADDENDA NO. 1
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents SALVAGED
CONSISTS OF PAID INVOICES OF MATERIALS PURCHASED FROM INCINERATORS
(Purpose and general nature of record. Principal items of information

OWNED BY CITY, SHOWING INVOICE NO., DATE OF INVOICE, NAME AND ADDRESS OF
shown. Summary of forms used in making record, their headings, etc. If a very

PURCHASER, INCINERATOR NO., DELIVERY TICKET NO., DATE OF DELIVERY,
general or miscellaneous record, detailed information as to type of records

DESCRIPTION OF MATERIAL, WEIGHTS, PRICE PER POUND OR UNIT, TOTALS,
contained and dates covered by each should be given. Unless contents of these

MECHANICAL ELECTRIC SERVICE NO. AND TOTAL AMOUNT OF BILL.
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement ALPHA. BY NAME OF PURCHASER.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing TYPED ON PRINTED INVOICES.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 2 BDLs. 2" x 6" x 11" EACH APPROX. 750 INVOICES EACH - 1 TRANS/1/E
(Of record or container. Height, width, thickness or depth. Average number of
CASE 12" x 7" x 3 3/4" APPROX. 700 INVOICES.
pages or documents)

11. Location by dates and quantities IN 1ST BIN FROM EAST WALL 2D ROW FROM
(Room, vault, wall--N.E.S.W., section, bin, shelf,
TOP BY SOUTH WALL IN VAULT NEAR ROOM 318 MUNICIPAL BLDG.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

BUREAU of MECHANICAL ELECTRICAL SERVICE

Room #320 Municipal Bldg.

Addenda ITEM 4

- 1 BUNDLE COPIES of INVOICES for MATERIALS PAID FROM INCINERATORS for 1929
- 1 BUNDLE INCINERATOR paid bills for 1928
- 1 TRANSFILE NOT LABELED.

Ohio (William Williams), to (Doctor Parillo) CHURCH.
 "University of Public Health" was held at rather
 proceeded that (of the) poor entrance; III with the
 and kept at least of the common part; written
 about 700 of his fellow citizens; consisting of 800
 of acknowledged receipt of letter of September 7 from
 Thomas.

1779
Oct. 21

[28]

Sanjour (WILLIAM) to Ohio (Holland).
 WILLIAM, to the Regt. Genl.
 He was transferred before from Williams, but that is
 no reason for his (Williams) to stop writing; returned three
 weeks ago from V. and that the return has been arranged
 to report on the committee, by the London, and, indeed
 his of which he was saying (it has been given as
 much more as he could to his friends returning from the
 signs of the country except daily to hear that Count
 [Gustafson] is on the coast; Robert and James
 with me here in the Green (Green Hunter and Gene Henry)
 now with [Williams] the first time in that "the Hill"
 [Williams] of every corner the Hill's out, that this was
 better than ever, in that New York will undoubtedly
 be taken with --; Williams' letters may help the
 [Williams] in his business as well as in his profession; "in
 Don't forget."

1779
Oct. 21

[27]

Opinion of the Hon. [President] William Anderson
 SENATE on the Bill of operation for the . . . [Michigan].
 "The report of the Senate with 5 of 2,000"

1779
Oct.

Delcher-Peyton 10-23-39 SERIAL No. 185
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service
(Office of custody) (Office which made the record, if different)
Address of office of custody Room # 320 Municipal Bldg.
(Name of building, room number, street/address)

1. Title "Voucher Register and Journal ELECTRICAL Commission"
(Give present full title in quotes; assigned title, if any, in brackets.)
If record has had other titles, list them with dates or quantities or both)
2. Dates Jan. 1910 - Feb. 1915
(Earliest and latest dates; missing dates. Show exact date of breaks)
3. Quantity 1 - Journal
(Number of volumes; file drawers; file boxes; bundles; other)
4. Labeling Voucher Register and Journal Electrical Comm.
(Explain fully; years; numbers; letters; number of records so labeled)
5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Consist of Register of Paid Vouchers By City Comptroller For Electrical Commission Account of Electrical Commission's Budget, Showing Date, Voucher No., Payee, Item, Operation and Maintenance, Completed Conduit, Salaries, Labor, Material, Store Yard Material, Miscellaneous, Folia,
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of these records are described by other Forms 12-13HR, such forms should be filled out and attached)

6. Contents--continued To Various Contractors, Employees
For Construction, Materials and Supplies
For Electrical Comm. All Accounts Are Itemized and
Totals Carried To Following Pages Through Book.
7. Arrangement Chrono. By Month of Entry.
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing None
 (Self-contained--describe what it shows. If separate, fill out a form for it,
 and place cross reference here to that form by title and identification number)
9. Writing Adv. On Printed Pages.
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
 and years covered by each kind of writing)
10. Size 1 Journal, 14" X 21" X 1 1/2" Total 270 pages
 (Of record or container. Height, width, thickness or depth. Average number of
 pages or documents)
11. Location by dates and quantities 2nd. Row From Top in 2nd Bin
 (Room, vault, wall--N.E.S.W., section, bin, shelf,
From East Wall By South Wall in Vault Near
cabinet, on floor
Room # 318 Municipal Bldg.
12. Other information
 (Condition of record if not good. Relation to other records.
 Information on prior, subsequent, or similar records. Whether record is known
 to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints
 (Author) (Publisher)
 (Place of publication) (Date of publication)

DELCHER-PEYTON-MACK OCT. 10, 1939 SERIAL NO. 186
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title "VOUCHER REGISTER"
(Give present full title in quotes; assigned title, if any; in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates DEC. 1914 - 1924
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 BOUND VOLUME
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling VOUCHER REGISTER
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CONSISTS OF REGISTER CONTAINING ENTRIES REPRESENTING
(Purpose and general nature of record. Principal items of information

PAYMENTS MADE BY MECHANICAL ELECTRICAL DEPT. FOR SALARIES
shown. Summary of forms used in making record, their headings, etc. If a very

AND MATERIALS, CONSTRUCTION EXPENSE, OPERATING AND
general or miscellaneous record, detailed information as to type of records

MAINTENANCE EXPENSE. COLUMN HEADLINES SHOW DATE,
contained and dates covered by each should be given. Unless contents of these

VOUCHER NO., PAYEE, DISCRPTION, CONSTRUCTION EXPENSE,
records are described by other forms 12-13HR, such forms should be filled out

OPERATING AND MAINTENANCE EXPENSE, CONSTRUCTION SALARIES,
and attached)

6. Contents--continued OPERATING & MAINTENANCE SALARIES, AND TOTALS.
-
-
-
7. Arrangement CHRONO. BY DATE OF ENTRY.
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE
 (Self-contained--describe what it shows. If separate, fill out a form for it,
 and place cross reference here to that form by title and identification number)
9. Writing HOW. ON PRINTED PAGES.
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.
 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
 and years covered by each kind of writing)
10. Size 1-BOUND VOLUME 300 PAGES.
 (Of record or container. Height, width, thickness or depth. Average number of
 pages or documents)
11. Location by dates and quantities IN 6TH BIN FROM E. WALL 2D ROW
 (Room, vault, wall--N.E.S.W., section, bin, shelf,
FROM TOP BY SOUTH WALL IN VAULT ROOM NEAR ROOM
 cabinet, on floor)
318 MUNICIPAL BLDG.
12. Other information
 (Condition of record if not good. Relation to other records.
 Information on prior, subsequent, or similar records. Whether record is known
 to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints
 (Author) (Publisher)
 (Place of publication) (Date of publication)

DELCHER-MACK-FAWCETT 12-24-1939 No 187
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

~~County~~ Baltimore City State MARYLAND
Name of agency or office BUREAU of MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room 320 Municipal Bldg.
(Name of building, room number, street address)

1. Title "ELECTRICAL COMMISSION WARRANTS"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates Oct 1898 - Dec 1911
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 3 VOLUMES.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling ELEC. COMM. WARRANTS No 1-2-3-4
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE.
(If record discontinued, give reason and state

SYSTEM DISCONTINUED IN 1911
whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF IMPRESSION COPIES OF ORIGINAL BILLS PAYABLE
(Purpose and general nature of record. Principal items of information
by ELECTRICAL COMM. SHOWING NAME OF VENDOR DATE OF BILL NATURE
shown. Summary of forms used in making record, their headings, etc. If a very
of CHARGE DESCRIPTION AMOUNTS AND NUMBER AND DATE OF
general or miscellaneous record; detailed information as to type of records
APPROPRIATION COVERING THESE WARRANTS - THESE WARRANTS
contained and dates covered by each should be given. Unless contents of these

REFER TO CONDUIT LOAN APPROPRIATION RUNNING TO YEAR 1962
records are described by other Forms 12-13HR, such forms should be filled out

AND THIS INFORMATION IS NOTED ON ALL WARRANTS
and attached)

6. Contents--continued _____

7. Arrangement NUM. by WARRANT No. Chrono. by DATE of WARRANT
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing IMPRESSION COPIES of TYPED WARRANTS
(Handwritten. Handwritten/printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 3 VOLUMES 14" X 12" X 2" EACH APPROX 1900 WARRANTS
(Of record or container. Height, width, thickness or depth. Average number of
EACH VOLUME
pages or documents)

11. Location by dates and quantities 3 VOLUMES IN bin #9 by South wall
(Room, vault, wall--N.E.S.W., section, bin, shelf,
IN VAULT NEAR ROOM 102 CITY HALL bldg.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

DEICHER-MACK-FAWCETT 12-4-1939 SERIAL NO 188
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM # 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title "OPERATING & MAINTAINANCE"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates DEC. 26, 1902 — JUNE 4, 1908
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 BOOK CONTAINING
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling OPERATING & MAINTAINANCE DEC. 26, 1902 TO JUNE 4, 1908
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents RECORDS CONSIST OF ENTRIES PERTAINING TO OPERATIVE
(Purpose and general nature of record. Principal items of information

AND MAINTAINANCE OF CONDUIT DIVISION SHOWING
shown. Summary of forms used in making record, their headings, etc. If a very

SALARIES PAID WEEKLY CHARGED TO OPERATIVE AND
general or miscellaneous record, detailed information as to type of records

MAINTAINANCE ACCOUNT. BOOK CONTAINS ENTRIES
contained and dates covered by each should be given. Unless contents of those

FOR WEEK ENDING AND TOTALS FOR THE MONTH ENDING
records are described by other Forms 12-13HR, such forms should be filled out

GIVING NAME, LABOR CLASSIFICATION & NUMBER.
and attached)

6. Contents--continued ALSO HAS COLUMNS FOR DAYS OF THE WEEK,
HOURS, AMOUNT & CHARGED SECTION.
-
7. Arrangement CHRONO BY WEEKS
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)
9. Writing HDWC ON PRINTED PAGES
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)
10. Size 1 BOOK 17" X 12" X 1" 100 PAGES.
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)
11. Location by dates and quantities ^{IN} CABINET NO. 2 BY WEST WALL IN
(Room, vault, wall--N.E.S.W., section, bin, shelf,
VAULT, NEAR ROOM #102 CITY HALL BLDG.
cabinet, on floor)
12. Other information
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

DELCHER-MACK-FAWCETT 12-13-1939 No 189
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room 320 MUNICIPAL Bldg.
(Name of building, room number, street address)

1. Title {WEEKLY PAY ROLL SHEET}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1921 - 1922
(Earliest and latest dates; missing dates. Show exact date of breaks.)

3. Quantity 1 wood file box
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Consists of weekly pay roll sheets showing week ending
(Purpose and general nature of record. Principal items of information

DATE DISTRICT NO. HOURS WORKED DAILY TOTAL HOURS FOR WEEK
shown. Summary of forms used in making record, their headings, etc. If a very

RATE FOR WEEK COST PER WEEK COST PER MONTH TOTALS AND
general or miscellaneous record; detailed information as to type of records

CLASSIFICATION OF LABOR.
contained and dates covered by each should be given. Unless contents of these

SEE ATTD FORM OF REPORT FOR VERIFICATION.
records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRONO. BY WEEKS.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing Hdw. on PRINTED REPORT
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size WOOD FILE BOX 12" X 12" X 3" TOTAL 700 SHEETS
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities IN BIN # 36 BY SOUTH WALL IN VAULT
(Room, vault, wall--N.E.S.W., section, bin, shelf.
NEAR ROOM 102 CITY HALL Bldg.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Old Subur

#314
Week Ending May 31

| DISTRICT No. | Wed. | Thur. | Fri. | Sat. | Sun. | Mon. | Tue. | Total Hours | Rate | Cost Per Week | Cost Per Month |
|-----------------------------------|------|-------|------|------|------|------|------|-------------|----------|---------------|----------------|
| General Conduit Foreman No. 1 | 27 | 28 | 29 | 30 | 1 | 2 | 3 | 36 | 8.00 | 36.00 | |
| Conduit Foremen No. 2-3-5-9 | 6 | 6 | 6 | 6 | 24 | 24 | 24 | 144 | 5.00 | 90.00 | |
| Timekeeper No. 4 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 30 | " | 18.75 | |
| Stock Handler No. 6 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 30 | " | 18.75 | |
| Handy Man No. 7 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | 36 | 4.50 | 20.25 | |
| Stenographer No. 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 48 | 4.16 2/3 | 25.00 | |
| Bricklayer No. D-1 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 40 | 10.00 | 50.00 | |
| Watchmen No. 10-11-12-13-14-15-19 | 48 | 48 | 48 | 48 | 48 | 48 | 48 | 336 | 3.20 | 134.40 | |
| General Labor No. 39-81-82 | 44 | 44 | 44 | 43 | 16 | 49 | 44 | 304 | " | 121.60 | |
| Special Labor | 107 | 106 | 103 | 318 | 86 | 109 | 111 | 585 | 3.60 | 263.430 | |
| Emergency Labor | | | | | | | | | | | |
| TOTAL | 1233 | 1265 | 1202 | 463 | 120 | 238 | 1276 | 6858 | | 3149.45 | |

DEICHER-MARK-FAWCETT (Worker's full name) JAN. 11, 1939 (Date) SERIAL NO. 190 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320 MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title {ELEC. COMMISSION WEEKLY PAY ROLL CHARGES}
(Give present full title in quotes; assigned title, if any, in brackets)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1907 - 1912
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 VOLUME
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF WEEKLY PAYROLL OF ELECTRICAL COMMISSION
(Purpose and general nature of record. Principal items of information

SHOWING AMOUNTS PAID OUT AND EXPENSE CLASSIFICATION.
shown. Summary of forms used in making record, their headings, etc. If a very

COLUME HEADINGS SHOW THE VARIOUS CLASSIFICATION OF WORK DONE
general or miscellaneous record, detailed information as to type of records

SUCH AS EXCAVATION, CONSTRUCTION, MANHOLES CONDUIT PAVING,
contained and dates covered by each should be given. Unless contents of these

HAULING, RODDING, MAINTENANCE, OFFICE PLANS, GENERAL EXPENSE,
records are described by other Forms 12-13HR, such forms should be filled out

AND TOTALS,
(and attached)

6. Contents--continued _____

7. Arrangement CHRONO. BY WEEK ENDING.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HW. ON RULED PAGES.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 VOLUME 13" X 16 1/4" X 1/4" 50 PAGES.
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities IN CABINET NO. 1 BY WEST WALL
(Room, vault, wall--N.E.S.W., section, bin, shelf,
IN VAULT NEAR ROOM 102 CITY HALL BLDG.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

DELCHER-MACK-FAWCETT DEC. 4, 1939. SERIAL NO 191.
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D. C.

VOLUMES AND UNBOUND RECORDS FORM

~~County~~ BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320, MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title "MONTHLY PAYROLL AND ORGANIZATION EXPENSE"
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates OCT. 1, 1898 - OCT. 31, 1907.
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 VOLUME
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling MONTHLY PAYROLL & ORGANIZATION EXPENSE 10-1-1898-10-31-1907.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF ENTRIES PERTAINING TO MONTHLY PAYROLL
(Purpose and general nature of record. Principal items of information

CHARGED TO ORGANIZATION EXPENSE, SHOWING NAME, POSITION, CHARGE TO
shown. Summary of forms used in making record, their headings, etc. If a very

MONTHLY SALARY TOTAL AND BREAKDOWN FOR DEPARTMENTAL CHARGES.
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement CHRONO. BY MONTH
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE.
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing HOW ON PRINTED PAGES.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. "Typed" printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 VOLUME 17" X 12" X 1/2" 100 PAGES.
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities IN CABINET NO. 2 BY WEST WALL IN
(Room, vault, wall--N.E./S.W., section, bin, shelf,
VAULT NEAR ROOM 102 CITY HALL BLDG.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

DEICHER-MACK-DIAWORTH JAN. 11, 1940 SERIAL NO. 192
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

BALTIMORE CITY State MARYLAND

Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)

Address of office of custody ROOM 320, MUNICIPAL BLDG.
(Name of building, room number, street address)

1. Title { GENERAL EXPENSE & MONTHLY PAY ROLL }
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1900
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 ROLL CHARTS.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents CONSISTS OF GENERAL EXPENSE & MONTHLY PAY ROLL CHART SHOWING
(Purpose and general nature of record. Principal items of information

YEAR AND MONTH, NUMBER OF DUCT FEET, TOTAL COST OF SUPPLIES AND SALARIES,
shown. Summary of forms used in making record, their headings, etc. If a very

COST PER DUCT FT. ^{FOR} SUPPLIES, SALARIES AND PERCENT SALARIES ON TOTAL
general or miscellaneous record, detailed information as to type of records

COST PER MONTH, FILING CLASSIFICATION OF ACCOUNTS CHARGED TO,
contained and dates covered by each should be given. Unless contents of these

AND TOTALS OF ALL ACCOUNTS FOR EACH MONTH. SEE ATT'D COPY OF
records are described by other Forms 12-13HR, such forms should be filled out

CHART FOR VERIFICATION
and attached)

6. Contents--continued _____

7. Arrangement NONE
 (Chronologically--by what? Numerically--by what? Alphabetically--by what?)
8. Indexing NONE
 (Self-contained--describe what it shows. If separate, fill out a form for it,

 and place cross reference here to that form by title and identification number)
9. Writing CHARTS
 (Handwritten. Handwritten printed form. Handwritten printed head. Typed.

 Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

 and years covered by each kind of writing)
10. Size ROLL 2" X 20" 8 CHARTS
 (Of record or container. Height, width, thickness or depth. Average number of

 pages or documents)
11. Location by dates and quantities IN BIN NO 22 BY WEST WALL IN
 (Room, vault, wall--N.E.S.W., section, bin, shelf,
VAULT NEXT TO ROOM 102 CITY HALL BLDG.
 cabinet, on floor)
12. Other information _____
 (Condition of record if not good. Relation to other records.

 Information on prior, subsequent, or similar records. Whether record is known

 to have been kept earlier than dates shown in item 2)
13. (For use in Florida.) Early imprints _____
 (Author) (Publisher)

 (Place of publication) (Date of publication)

GENERAL EXPENSE & MONTHLY PAY ROLL

| 1900 | COST PER MONTH | | | | | | | AVERAGE COST AT END OF EACH MONTH | | | | | | | CHARGED UNDER |
|-------|----------------|------------|----------|------------------|----------|-------|-----------|-----------------------------------|----------|------------------|-------|-------|--------------------------|-------|-------------------|
| | DUCT FEET | TOTAL COST | | COST PER DUCT FT | | | DUCT FEET | TOTAL COST | | COST PER DUCT FT | | | % SALARIES ON TOTAL COST | | |
| | | SUPPLIES | SALARIES | SUPPLIES | SALARIES | TOTAL | | SUPPLIES | SALARIES | TOTAL | % | | | | |
| MAY | 78369.52 | 360 87 | 891 66 | .005 | .011 | .016 | 71.19 | 78369.52 | 360 87 | 891 66 | .005 | .011 | .016 | 71.19 | ORGANIZATION |
| | | 83 70 | 360 00 | .001 | .005 | .006 | 81.13 | | 83 70 | 360 00 | .001 | .005 | .006 | 81.13 | OFFICE |
| | | 15 50 | 633 30 | .0002 | .0081 | .0083 | 97.61 | | 15 50 | 633 30 | .0002 | .0081 | .0083 | 97.61 | PLANS |
| | | 180 11 | 188 63 | .0023 | .0024 | .0047 | 57.16 | | 180 11 | 188 63 | .0023 | .0024 | .0047 | 57.16 | MONTHLY M. T. & L |
| | | 640 18 | 2073 59 | .0085 | .0265 | .035 | 76.41 | | 640 18 | 2073 59 | .0085 | .0265 | .035 | 76.41 | TOTALS |
| JUNE | 143235.31 | 274 66 | 891 66 | .002 | .007 | .009 | 76.45 | 221604.73 | 635 53 | 1783 32 | .0028 | .008 | .0108 | 73.73 | ORGANIZATION |
| | | 35 30 | 360 00 | .0002 | .0025 | .0027 | 91.21 | | 119 00 | 720 00 | .0005 | .0032 | .0037 | 85.82 | OFFICE |
| | | 25 84 | 596 10 | .0002 | .0041 | .0043 | 95.84 | | 41 34 | 1229 40 | .0002 | .0056 | .0058 | 96.75 | PLANS |
| | | 1173 25 | 185 00 | .0081 | .0013 | .0094 | 13.62 | | 1353 36 | 373 63 | .0062 | .0017 | .0079 | 21.06 | MONTHLY M. T. & L |
| | | 1509 05 | 2032 76 | .0105 | .0149 | .0254 | 57.39 | | 2149 23 | 4106 35 | .0097 | .0185 | .0282 | 65.64 | TOTALS |
| JULY | 140010.58 | 49 16 | 891 66 | .0004 | .0066 | .007 | 94.77 | 361615.31 | 684 69 | 2674 98 | .0018 | .0074 | .0092 | 79.62 | ORGANIZATION |
| | | 151 68 | 360 00 | .0011 | .0026 | .0037 | 70.35 | | 270 68 | 1080 00 | .0008 | .0029 | .0037 | 79.55 | OFFICE |
| | | 13 36 | 591 65 | .0001 | .0042 | .0043 | 97.79 | | 54 70 | 1821 05 | .0002 | .005 | .0052 | 97.09 | PLANS |
| | | 179 95 | 160 00 | .0013 | .0011 | .0024 | 47.07 | | 1533 31 | 533 63 | .0042 | .001 | .0052 | 25.82 | MONTHLY M. T. & L |
| | | 394 15 | 2003 31 | .0129 | .0145 | .0174 | 83.56 | | 2543 38 | 6109 66 | .007 | .0163 | .0233 | 70.61 | TOTALS |
| AUG. | 93111.06 | 68 66 | 891 66 | .0007 | .0096 | .0103 | 92.85 | 454726.37 | 753 35 | 3566 64 | .0012 | .0078 | .009 | 82.56 | ORGANIZATION |
| | | 60 32 | 360 00 | .0006 | .0039 | .0045 | 85.65 | | 331 00 | 1440 00 | .0007 | .0032 | .0039 | 81.31 | OFFICE |
| | | 21 73 | 591 65 | .0002 | .0064 | .0066 | 96.46 | | 76 43 | 2412 70 | .0002 | .0053 | .0055 | 96.93 | PLANS |
| | | 93 68 | 554 12 | .0009 | .006 | .0069 | 85.54 | | 1626 99 | 1087 75 | .0036 | .0024 | .006 | 40.07 | MONTHLY M. T. & L |
| | | 244 39 | 2397 43 | .0024 | .0259 | .0283 | 90.75 | | 2787 77 | 8507 09 | .0057 | .0187 | .0244 | 75.32 | TOTALS |
| SEPT. | 71178.65 | 102 48 | 891 66 | .0015 | .0115 | .013 | 89.69 | 525905.02 | 855 83 | 4458 30 | .0016 | .0085 | .0101 | 83.89 | ORGANIZATION |
| | | 35 46 | 360 00 | .0005 | .005 | .0055 | 91.04 | | 366 46 | 1800 00 | .0007 | .0034 | .0041 | 83.09 | OFFICE |
| | | 41 11 | 591 65 | .0006 | .0033 | .0039 | 93.50 | | 117 54 | 3004 35 | .0002 | .0059 | .0059 | 96.23 | PLANS |
| | | 164 86 | 463 29 | .0023 | .0065 | .0088 | 73.75 | | 1791 85 | 1551 04 | .0034 | .0029 | .0063 | 46.39 | MONTHLY M. T. & L |
| | | 343 91 | 2306 60 | .0049 | .0313 | .0362 | 87.02 | | 3131 68 | 10813 69 | .0059 | .0205 | .0264 | 77.54 | TOTALS |
| OCT. | 97123.75 | 62 16 | 891 66 | .0006 | .0092 | .0098 | 93.48 | 623028.77 | 917 99 | 5349 96 | .0015 | .0086 | .0101 | 85.35 | ORGANIZATION |
| | | 149 69 | 360 00 | .0015 | .0038 | .0053 | 70.63 | | 516 15 | 2160 00 | .0008 | .0035 | .0043 | 80.73 | OFFICE |
| | | 87 53 | 591 65 | .0009 | .0061 | .007 | 87.11 | | 205 07 | 3596 00 | .0003 | .0058 | .0061 | 94.61 | PLANS |
| | | 74 30 | 418 03 | .0008 | .0043 | .0051 | 84.91 | | 1866 15 | 1969 07 | .0029 | .0031 | .006 | 57.34 | MONTHLY M. T. & L |
| | | 373 68 | 2261 34 | .0038 | .0234 | .0272 | 83.82 | | 3505 36 | 13075 03 | .0055 | .021 | .0265 | 78.86 | TOTALS |
| NOV. | 66809.90 | 49 16 | 891 66 | .0007 | .0134 | .0141 | 94.77 | 689838.67 | 967 15 | 6241 62 | .0014 | .009 | .0104 | 86.58 | ORGANIZATION |
| | | 85 60 | 360 00 | .0013 | .0054 | .0067 | 80.79 | | 601 75 | 2520 00 | .0009 | .0037 | .0046 | 80.72 | OFFICE |
| | | 24 74 | 538 87 | .0004 | .008 | .0084 | 95.61 | | 229 81 | 4134 87 | .0003 | .006 | .0063 | 94.74 | PLANS |
| | | 304 23 | 487 39 | .0046 | .0073 | .0119 | 61.57 | | 2170 38 | 2456 46 | .003 | .004 | .007 | 53.20 | MONTHLY M. T. & L |
| | | 463 73 | 2277 92 | .007 | .0341 | .0411 | 83.09 | | 3969 09 | 15352 95 | .0056 | .0227 | .0283 | 79.46 | TOTALS |
| DEC. | 54426. | 117 16 | 891 66 | .0022 | .0164 | .0186 | 88.59 | 744264.67 | 1084 31 | 7133 28 | .0015 | .0096 | .0111 | 86.81 | ORGANIZATION |
| | | 171 00 | 360 00 | .0032 | .0066 | .0095 | 67.80 | | 772 75 | 2880 00 | .001 | .0039 | .0049 | 78.85 | OFFICE |
| | | 14 28 | 433 32 | .0003 | .0079 | .0082 | 96.81 | | 244 09 | 4568 19 | .0003 | .0061 | .0064 | 94.93 | PLANS |
| | | 101 44 | 306 07 | .0019 | .0056 | .0075 | 75.11 | | 2271 82 | 2762 53 | .003 | .0038 | .0068 | 54.87 | MONTHLY M. T. & L |
| | | 403 88 | 1991 05 | .0076 | .0365 | .0441 | 83.13 | | 4372 97 | 17344 00 | .0058 | .0234 | .0292 | 79.86 | TOTALS |

#192

12/20/69

Delcher - Kilroy Mack 11-29-39 SERIAL NO. 193
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service.
(Office of custody) (Office which made the record, if different)
Address of office of custody Room # 320, Municipal Bldg.
(Name of building, room number, street address)

1. Title (Miscellaneous Documents)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1890 - 1906
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Bundle documents
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Records consist of Contracts, Specifications,
(Purpose and general nature of record. Principal items of information

Bonds, Proposals, City Electrical Ordinances
shown. Summary of forms used in making record, their headings, etc. If a very

Pertaining To The Establishment of Electrical
general or miscellaneous record, detailed information as to type of records

Commission Also Relating To Proposed City
contained and dates covered by each should be given. Unless contents of these

Conduit System And Rental Agreements
records are described by other forms 12-13HR, such forms should be filled out

For Duct Space. See Attached Ordinance Copy.
and attached)

6. Contents--continued _____

7. Arrangement None
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,
_____ and place cross reference here to that form by title and identification number)

9. Writing Typed and Hdwr. On Various Legal Forms.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1 Bundle 4x9x16" 150 documents.
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities Bin No. 7 By South Wall in
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Vault. Next To Room #100
cabinet, on floor)

City Hall Bldg.

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

AN ORDINANCE EMPOWERING AND DIRECTING THE ELECTRICAL COMMISSION OF BALTIMORE CITY TO CONSTRUCT A GENERAL SYSTEM OF CONDUITS IN THE STREETS, LANES AND ALLEYS OF THE CITY OF BALTIMORE AND TO REQUIRE ALL TELEGRAPH, TELEPHONE, ELECTRIC LIGHT AND OTHER (EXCEPT TROLLEY) WIRES TO BE PLACED THEREIN.

SECTION 1. Be it enacted and ordained by the Mayor and City Council of Baltimore, That the Electrical Commission for the City of Baltimore, created under Ordinance No. 107, approved June 12, 1895, be and it is hereby authorized and directed to construct a general system of conduits under the streets, lanes and alleys of the City of Baltimore for the reception of all of the now overhead wires within the City of Baltimore, except the trolley wires belonging to street railway companies, within such territory or districts as may be determined by said Electrical Commission, in pursuance of the Acts of Assembly of Maryland, Chapter 200 of the Acts of 1892, Chapter 350 of the Acts of 1896 and Ordinance No. 120, approved July 25, 1896, and ratified by popular vote November 3, 1896.

SECTION 2. And be it further enacted and ordained, That the Chairman of the said Electrical Commission shall receive, in addition to his salary as President of the Board of Fire Commissioners, a salary of one thousand dollars (\$1000.00) per annum, payable in equal monthly installments.

SECTION 3. And be it further enacted and ordained, That the said Electrical Commission is hereby authorized and empowered to employ a suitable chief engineer at a salary of four thousand dollars (\$4000.00) per annum, who shall have prepared plans and spe-

cifications for the execution of the work and superintend the construction of the same.

SECTION 4. And be it further enacted and ordained, That the said Electrical Commission be and it is hereby authorized and empowered to employ such engineers, inspectors, draftsmen, electricians, clerks, laborers and other employees as in its judgment are requisite for the best interests of the work.

SECTION 5. And be it further enacted and ordained, That the said Electrical Commission be and it is hereby authorized and empowered either to make one entire contract for doing all the work and furnishing all the materials and appliances required under this ordinance, or to make separate contracts for separate portions of the same, or to employ such labor and to purchase such materials as may be necessary to enable the said Commission to perform the work under the direction of the Chief Engineer, or so much of said work as they may deem to be the best interest of the City of Baltimore for said Commission to perform.

SECTION 6. And be it further enacted and ordained, That before awarding any contract for the construction of said conduits or furnishing any material therefor or beginning the construction of said conduits the said Electrical Commission shall have prepared, after obtaining from the various corporations and persons owning overhead wires full and complete data relating to size, routes and number of said wires owned and operated by them respectively and such other data as may be requisite, full and comprehensive plans and specifications of the work to be performed under this ordinance, and to advertise for proposals for furnishing material and performing the

work necessary, the plans and specifications to be open to all bidders up to the date for opening proposals.

SECTION 7. And be it further enacted and ordained, That the said Electrical Commission be and it is hereby authorized and empowered to determine the amount of rental to be charged for the use of the said conduits to be constructed under this ordinance and to determine and fix the conditions, rules and regulations governing the use of said conduits, the manner of payment of rentals &c., and further, to prescribe such summary methods as may be deemed by the said Electrical Commission expedient or necessary for the enforcement of said conditions, rules and regulations.

SECTION 8. And be it further enacted and ordained, That the said Electrical Commission be and it is hereby empowered and directed to send notices to all corporations or persons leasing space in the said conduits at least ten days in advance of the time rental is due for said space so leased and to collect said rental within ten days from the time the same is due, and the said Commission is further directed in event of failure of any lessee to pay his or its rental within the ten days specified to remove all the cables or wires belonging to said lessee without notice and require the payment of the rental in arrears by said lessee before his or its cables or wires may be replaced, provided it is deemed expedient by said Electrical Commission to reissue a permit to said lessee.

SECTION 9. And be it further enacted and ordained, That the said Electrical Commission is directed through its Chairman to present a monthly sworn statement to the City Comptroller of all money received by said Commission from rentals, fines or other sources,

and to pay over to the City Register of the first Monday of each month the moneys thus received during the preceding month.

SECTION 10. And be it further enacted and ordained, That the said Electrical Commission is hereby directed to require from all corporations or persons desiring space or compelled to rent space in the said conduits a bond with good and satisfactory surety in amount equal to one hundred dollars (\$100.00) per mile of duct rented before said corporations or persons are allowed to place any of their wires or cables in said conduits.

SECTION 11. And be it further enacted and ordained, That the said Electrical Commission be and it is hereby empowered and directed to require all wires to be placed in the conduits (the trolley wires of the street railway companies excepted) constructed under this ordinance in such streets or districts, at such times and in such manner as may be prescribed by the said Electrical Commission, and further, to use such drastic or summary methods as may in the judgement of said Electrical Commission become expedient or necessary to fulfill the requirements of Ordinance No. , entitled "An Ordinance to Require all Telegraph, Telephone, Electric Light and other (except Trolley) wires to be placed underground".

SECTION 12. And be it further enacted and ordained, That the said Electrical Commission be and it is hereby directed to rent space in the said municipal conduits to any applicant who shall comply with the conditions prescribed by this ordinance and such further conditions as may be specified by the said Electrical Commission, provided, however, that said applicant shall place in the said space its wires and cables within six months from the time ap-

plication for said space is granted by said Electrical Commission.

SECTION 13. And be it further enacted and ordained, That the sum of one million dollars (\$1,000,000.00), or as much thereof as may be necessary, is hereby appropriated to defray the cost of said work, to be provided for and taken from the sum of one million dollars (\$1,000,000.00) in bonds, the sale of which bonds was authorized by Ordinance No. 120, approved July 26, 1896, in pursuance of the Act of Assembly of Maryland, Chapter 350 of the Acts of 1896, and the Commissioners of Finance are hereby directed to sell from time to time, as may be requisite, bonds for this purpose and pay the proceeds to the City Register to be applied on warrant of the Comptroller to the above named purpose, and to no other purpose.

SECTION 14. And be it further enacted and ordained, That the Comptroller shall draw no warrants on the said appropriation unless ordered so to do by ordinance or upon the presentation of a voucher signed by the Chairmen of the Electrical Commission.

SECTION 15. And be it further enacted and ordained, That this ordinance shall take effect from the date of its passage.

Serial # 342

Draft
of
Ordinance
Creating
Electrical
Commission

Delcher Mack-Dilworth 1-15-40 SERIAL NO. 194
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service
(Office of custody) (Office which made the record, if different)
Address of office of custody Room #320, Municipal Bldg.
(Name of building, room number, street/address)

1. Title (City Hospital's Ground Layout Map)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1903
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Roll
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Records Consist of Map of City
(Purpose and general nature of record. Principal items of information

Hospital Ground Layout, Showing Bldgs,
shown. Summary of forms used in making record, their headings, etc. If a very
Boundaries, Eastern Ave. and Cross Sts
general or miscellaneous record, detailed information as to type of records

and Other Information Relative To Elevation
contained and dates covered by each should be given. Unless contents of these

and Coordinates, Scale and Date
records are described by other forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement None
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing Printed Map
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 1 Roll 2' x 30" 1 Map.
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities Bin # 23 By W. Wallin Vault
(Room, vault, wall--N.E.S.W., section, bin, shelf.
Next To Room # 102, City Hall Bldg.
cabinet, on floor)

12. Other information R
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Delcher Mack Dilworth 1-15-1940 SERIAL NO. 195
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

Country Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service
(Office of custody) (Office which made the record, if different)
Address of office of custody Room # 320, Municipal Bldg.
(Name of building, room number, street address)

1. Title "Old Paving MAPS."
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1913
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Rolls
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling Old Paving Maps.
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are missing, if possible)

6. Contents Records consist of Maps Showing Paving Improvements in Baltimore City By Various Colored Routes Representing Various Kinds of Paving Giving Key To Symbol Scale and Date of Publication.
(Purpose and general nature of record. Principal items of information shown. Summary of forms used in making record, their headings, etc. If a very general or miscellaneous record, detailed information as to type of records contained and dates covered by each should be given. Unless contents of those records are described by other forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement None
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing Maps
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 2 Rolls 2" x 30" Each 2 MAPS.
(Of record or container. Height, width, thickness or depth. Average number of
pages or documents)

11. Location by dates and quantities Bin #24 By West Wall in Vault
(Room, vault, wall--N.E.S.W., section, bin, shelf,
Next To Room #102, City Hall.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)

Delcher-Mack-Dilworth - Jan 15, 1940 SERIAL NO. 196
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service.
(Office of custody) (Office which made the record, if different)
Address of office of custody Room #320, Municipal Office Bldg.
(Name of building, room number, street address)

1. Title (Map of Baltimore Harbor)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1901 Only
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Roll MAP
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents Records consist of Map of Balto.
(Purpose and general nature of record. Principal items of information

Harbor Showing Depth By Fathoms For
shown. Summary of forms used in making record, their headings, etc. If a very
Entire Area. Piers, Docks, Grain Elevator
general or miscellaneous record, detailed information as to type of records
and Locations By Streets, Scale and Date.
contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out
and attached)

6. Contents--continued

7. Arrangement

None
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing

None
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing

Map
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size

1 Roll 17x24" 1 Map.
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities

Bin # 23 By W. Wall in Vault
(Room, vault, wall--N.E.S.W., section, bin, shelf,

cabinet, on floor)

Next To Room 102, City Hall Bldg.

12. Other information

None
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints

(Author)

(Publisher)

(Place of publication)

(Date of publication)

Delcher-Peyton (Worker's full name) 10-2-39 (Date) SERIAL NO. 197 (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service.
(Office of custody) (Office which made the record, if different)
Address of office of custody Room #320, Municipal Bldg
(Name of building, room number, street address)

1. Title (Smoke Ordinances)
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both

2. Dates 1930--
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Envelopes
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling See Addenda No. 1
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Consist of Copies of Smoke Ordinances
(Purpose and general nature of record. Principal items of information

Pertaining To Gas Appliances in Rooming
shown. Summary of forms used in making record, their headings, etc. If a very

Houses and Other General Rules, Require-
general or miscellaneous record, detailed information as to type of records

ments of Comm. of Health Relative To Gas-
contained and dates covered by each should be given. Unless contents of those

Appliances, References To American Gas
records are described by other forms 12-13HR, such forms should be filled out

Asso. Dated Regulations For Gas Water
and attached)

6. Contents--continued Heaters, Space Heaters, Gas Ranges,
Central Home Heating and Gas Appliances.

7. Arrangement None
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Typed and Printed on Blank Paper.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1 Envelope 9" x 12" x 1/2" - 1 Envelope 9" x 12 1/2" x 1/4"
(Of record or container. Height, width, thickness or depth. Average number of
Approx. 100 sheets each. Total approx. 200 sheets.
pages or documents)

11. Location by dates and quantities 6th Bin From W. Wall - 3rd
(Room, vault, wall--N.E.S.W., section, bin, shelf,
Row From Top By North Wall in Vault
cabinet, on floor)

Near Room 318, Municipal Bldg.

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)

(Place of publication)

(Date of publication)

DELCHER & PEYTON

BUREAU OF MECHANICAL ELEC. SERVICE # 197.

SMOKE CONTROL DIV.

VAULT IN HALLWAY NEAR ROOM # 318.

MUNICIPAL BLDG.

NO. ADDENDA TO ITEM # 4

1 - ENVELOPE

ENVELOPE CONTAINING GAS APPLIANCE ORDINANCES
GAS APPLIANCE REGULATIONS PERTAINING TO ROOMING HOUSES
" " " " " " GENERAL
REQUIREMENTS OF COMMISSION OF HEALTHS RELATIVE TO
DIFFERENT GAS APPLIANCES WITH AMERICAN GAS
ASSO. REQUIREMENT REFERRED TO.

1 - ENVELOPE

ENVELOPE CONTAINES AMERICAN GAS. ASSO. REQUIREMENTS
AS FOLLOWS.
GAS WATER HEATERS SEPT. 1. 1931.
SPACE HEATERS FEB. 1. 1930.
GAS RANGES FEB. 1. 1930.
CENTRAL HOME HEATING GAS APPLIANCES SEPT. 1. 1931.
REQUIREMENTS FOR HOME PIPING AND APPLIANCES
INSTALLATION 1928.

Delcher-Mack-Dilworth 1-15-40 SERIAL NO. 198
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service.
(Office of custody) (Office which made the record, if different)
Address of office of custody Room #320, Municipal Bldg.
(Name of building, room number, street address)

1. Title { Street Railway Feeders - Map }
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1899 Only
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 1 Roll.
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are
missing, if possible)

6. Contents Records Consist of Map of Street Railway
(Purpose and general nature of record. Principal items of information
Feeders Showing Streets, Railways, Water way,
shown. Summary of forms used in making record, their headings, etc. If a very
Other Noted Info, Scale and Date.
general or miscellaneous record, detailed information as to type of records

contained and dates covered by each should be given. Unless contents of these

records are described by other Forms 12-13HR, such forms should be filled out

and attached)

6. Contents--continued _____

7. Arrangement None
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Printed Map
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 1 Roll 2" x 36" 1 MAP.
(Of record or container. Height, width, thickness or depth. Average number of

pages or documents)

11. Location by dates and quantities Bin # 23 By W. Wall in Vault.
(Room, vault, wall--N.E.S.W., section, bin, shelf,

Next To Room # 102, City Hall Bldg.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known

to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____ (Author) _____ (Publisher)

(Place of publication)

(Date of publication)

Delcher Mack-Dilworth Jan. 4, 1940. SERIAL NO 199
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County Baltimore City State Maryland
Name of agency or office Bureau of Mechanical Electrical Service
(Office of custody) (Office which made the record, if different)
Address of office of custody Room #320, Municipal Bldg.
(Name of building, room number, street address)

1. Title (Gas Line Maps)
(Give present full title in quotes, assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates None
(Earliest and latest dates; missing dates. Show exact date of breaks)

3. Quantity 2 Bundles
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling None
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records None
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents Printed Platted Areas of Various Parts
(Purpose and general nature of record. Principal items of information
of City Showing Gas Line Routes and Drains
shown. Summary of forms used in making record, their headings, etc. If a very
Giving Detailed Measurements As To Size
general or miscellaneous record, detailed information as to type of records
and Depth of Gas Pipe Measurements
contained and dates covered by each should be given. Unless contents of those
From Curbing and Name of Streets in
records are described by other Forms 12-13HR, such forms should be filled out
Platted Area. These Maps Were Used By
and attached)

6. Contents--continued Electrical Commission in The
Course of Laying Pipe.

7. Arrangement Alpha. By Classification Letters.
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing None
(Self-contained--describe what it shows. If separate, fill out a form for it,

and place cross reference here to that form by title and identification number)

9. Writing Printed and Drawn MAPS.
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.

Typed printed form. Typed printed head. Printed. Photostat. Other. Give months

and years covered by each kind of writing)

10. Size 2 Rolls 9" x 24" EACH 40 MAPS EACH ROLL.
(Of record or container. Height, width, thickness or depth. Average number of
TOTAL 80 MAPS.
pages or documents)

11. Location by dates and quantities Cabinet No. 5 By West Wall
(Room, vault, wall--N.E.S.W., section, bin, shelf,
in Vault Next To Room 102 in City Hall.
cabinet, on floor)

12. Other information
(Condition of record if not good. Relation to other records.

Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints
(Author) (Publisher)
(Place of publication) (Date of publication)

DELCHER-MACK-Dilworth 1-11-1940 No 200
(Worker's full name) (Date) (Form identification number)

WORKS PROGRESS ADMINISTRATION
- DIVISION OF WOMEN'S AND PROFESSIONAL PROJECTS
THE HISTORICAL RECORDS SURVEY: 1937
1734 NEW YORK AVE. NW.
Washington, D.C.

VOLUMES AND UNBOUND RECORDS FORM

County BALTIMORE CITY State MARYLAND
Name of agency or office BUREAU OF MECHANICAL ELECTRICAL SERVICE
(Office of custody) (Office which made the record, if different)
Address of office of custody Room 320 Municipal Bldg.
(Name of building, room number, street address)

1. Title {Map of C & P. Telephone Co. Connections}
(Give present full title in quotes; assigned title, if any, in brackets.)

If record has had other titles, list them with dates or quantities or both)

2. Dates 1899 - 1901
(Earliest and latest dates; missing dates. Show exact date of breaks).

3. Quantity 2 Rolls
(Number of volumes; file drawers; file boxes; bundles; other)

4. Labeling NONE
(Explain fully; years; numbers; letters; number of records so labeled)

5. Discontinued and missing records NONE
(If record discontinued, give reason and state

whether same information shown in another record. Explain why records are

missing, if possible)

6. Contents CONSISTS OF MAP SHOWING ELECTRICAL WORK DONE BY C & P TEL CO.
(Purpose and general nature of record. Principal items of information)

SHOWING ROUTES WHERE OVERHEAD WIRES WERE REMOVED AND PLACED
shown. Summary of forms used in making record, their headings, etc. If a very

UNDERGROUND AND GIVING LOCATION OF C & P MAIN AND BRANCH CONDUITS
general or miscellaneous record, detailed information as to type of records

MANHOLES CABLE LINE HOLES FEEDING CENTERS FOR TRANSFORMERS
contained and dates covered by each should be given. Unless contents of those

CONNECTIONS BETWEEN C & P TEL CO. MANHOLES AND CITY JUNCTION
records are described by other Forms 12-13HR, such forms should be filled out

BOXES STREETS HOUSE NUMBERS VARIOUS BUILDINGS, AND SCALE AND DATES.
and attached)

6. Contents--continued _____

7. Arrangement 1 MAPB IN EACH ROLL
(Chronologically--by what? Numerically--by what? Alphabetically--by what?)

8. Indexing NONE
(Self-contained--describe what it shows. If separate, fill out a form for it,
and place cross reference here to that form by title and identification number)

9. Writing MAPS
(Handwritten. Handwritten printed form. Handwritten printed head. Typed.
Typed printed form. Typed printed head. Printed. Photostat. Other. Give months
and years covered by each kind of writing)

10. Size 2 ROLLS 2" X 30" EACH 1 MAPB EACH ROLL.
(Of record or container. Height, width, thickness or depth. Average number of
TOTAL 2 MAPS.
pages or documents)

11. Location by dates and quantities BIN No. 22 by WEST WALL IN VAULT.
(Room, vault, wall--N.E.S.W., section, bin, shelf,
NEAR ROOM 102 CITY HALL BLDG.
cabinet, on floor)

12. Other information _____
(Condition of record if not good. Relation to other records.
Information on prior, subsequent, or similar records. Whether record is known
to have been kept earlier than dates shown in item 2)

13. (For use in Florida.) Early imprints _____
(Author) (Publisher)

(Place of publication) (Date of publication)